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**Inspection Report**

<b>Provider Name:</b> Caldera, Tammy Michelle	<b>Provider Information</b>	<b>CLR No:</b> C68494
<b>Provider Address:</b> 2517 Kensington Way, Elizabethtown, KY, 42701	<b>Provider Type:</b> CERTIFIED	<b>Capacity:</b> 6

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 217268
<b>Date Initiated:</b> 10/14/2016 12:30 PM	<b>Date Concluded:</b> 10/14/2016 2:20 PM	
<b>No. of Children Enrolled:</b> 10	<b>No. of Children Present:</b> 2	

Inspection Report	
Supervision	In Compliance
General Administration	In Compliance
Provider Requirements	In Compliance
Provider Records	Not In Compliance
<b>155 - Provider Training Requirements</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:100 - Section 10. Standards for the Provider.</b>  <b>(1)(a) A provider shall complete annually at least nine (9) hours of cabinet-approved early care and education training beginning with the second year of operation, including one and one-half (1½) hours of cabinet-approved pediatric abusive head trauma training in accordance with KRS 199.8982(2):</b>  <b>a. Within the second year of employment or operation in child care; and</b>  <b>b. Every subsequent five (5) years of employment or operation in child care.</b></p> <p><b>Findings:</b>                      General: Based on Review of Documentation, the family child care provider failed to maintain provider records in accordance with regulatory requirements. Based on a review of records, the family child care provider failed to have documentation of receiving 9 hours of annual cabinet approved training .</p>	
<b>165 - Assistant Training Requirements, if applicable</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:100 - Section 10. Standards for the Provider.</b>  <b>(9) An assistant used in the absence of the family child-care home provider in excess of fourteen (14) calendar days during a one (1) year period shall demonstrate completion of at least nine (9) hours of cabinet-approved training, including pediatric abusive head trauma training pursuant to KRS 199.8982(2), in accordance with subsection (1) of this section.</b></p> <p><b>Findings:</b>                      General: Based on Review of Documentation, the family child care home provider failed to maintain provider records in accordance with regulatory requirements. Based on a review of documentation, two (2) staff members who are used in excess of fourteen (14) calendar days in a one year period failed to complete nine (9) hours of training during a one (1) year period.</p>	
Programming	In Compliance
Premises	In Compliance
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance

**Inspection Report**

**Outdoor Play Area**

**Not In Compliance**

**415 - Outdoor stationary equipment**

**Not In Compliance**

**922 KAR 2:100 - Section 11. The General Requirements of the Family Child-Care Home Environment.**

**(15) Outdoor stationary play equipment shall be:**

- (a) Securely anchored;**
- (b) Developmentally appropriate; and**
- (c) Safe.**

**Findings:**

General: Based on Observation, the family child care home failed to maintain the outdoor play area in accordance with regulatory requirements. Based on observation of the large climbing structure, two (2) protruding screws were observed coming out of the wood in the area where the slide attaches to the structure.

**Equipment**

**In Compliance**

**Transportation**

**In Compliance**

**Food Service**

**Not In Compliance**

**555 - Weekly Menu**

**Not In Compliance**

**922 KAR 2:100 - Section 14. Food Requirements.**

**(10) A weekly menu shall be:**

- (a) Prepared;**
- (b) Dated;**
- (c) Posted in a conspicuous place; and**
- (d) Kept on file for thirty (30) calendar days.**

**Findings:**

General: Based on Review of Documentation, the family child care home failed to maintain the food service in accordance with regulatory requirements. Based on a review of menus, there were no menus to review for all meals on 10/13/16, and 10/14/16.

**Children's Records**

**Not In Compliance**

**595 - Children's information**

**Not In Compliance**

**922 KAR 2:100 - Section 18. Records.**

**(1) A provider shall maintain:**

**(b) A written record for each child:**

- 1. Completed and signed by the child's parent;**
- 2. Retained on file on the first day the child attends the family child-care home; and**
- 3. To contain:**
  - a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;**
  - b. Contact information to enable the provider to contact the child's:**
    - (i) Parent at the parent's home or place of employment;**
    - (ii) Family physician; and**
    - (iii) Preferred hospital;**
  - c. The name of each person who is designated in writing to pick-up the child;**
  - d. The child's general health status and medical history including, if applicable:**
    - (i) Allergies;**
    - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**
    - (iii) Permission from the parent for third-party professional services in the family child-care home;**
  - e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;**
  - f. Authorization by the parent for the provider to seek emergency medical care for the child in the parent's absence; and**

**Findings:**

General: Based on Review of Documentation, the family child care home failed to maintain children's records in accordance with regulatory requirements. Based on a review of documentation, children enrolled on 11/03/15 and 09/06/16 failed to have contained in their enrollment information a physician's phone number to enable a staff person to contact the child's physician if necessary.

**Written Documentation**

**Not In Compliance**

**620 - Attendance Records Standards**

**Not In Compliance**

**922 KAR 2:100 - Section 10. Standards for the Provider.**

**(13) A provider shall:**

**(b) Maintain daily attendance records documenting the arrival and departure time of each child, including records that are required in accordance with 922 KAR 2:160, Section 13 if a child receives services from the provider through the Child Care Assistance Program.**

**Findings:**

General: Based on Review of Documentation, the family child care home provider failed to maintain written documentation in accordance with regulatory requirements. Based on a review of documentation, the family child care provider failed to maintain attendance records recording the arrival and departure time of each child.

**Posted Documentation**

**In Compliance**

**Animals**

**In Compliance**

**Posted Requirements**

**In Compliance**

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Signature of Provider/Representative

Title

Date