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GOVERNOR

**CABINET FOR HEALTH AND FAMILY SERVICES
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Inspection Report

Provider Name: Saint Leo School	Provider Information	CLR No: L380506
Provider Address: 255 Hunterstown Road, Versailles, KY, 40383	Provider Type: LICENSED TYPE I	Capacity: 99
Owner(s): Mary Queen of the Holy Rosary		Director(s): Jetton, Kara Lynn

Inspection Type: Renewal Application	Inspection Information	Inspection No: 242630
Date Initiated: 12/06/2017 9:00 AM	Date Concluded: 12/06/2017 10:24 AM	
	No. of Children Present: 25	

Inspection Report	
Supervision	In Compliance
Staffing Requirements	In Compliance
General Administration	In Compliance
Director Requirements	In Compliance
Employee Records	Not In Compliance
315 - Educational Requirements	Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(1) Child-care center staff:

- (a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:
1. High school diploma;
 2. GED or qualifying documentation from a comparable educational entity; or
 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;

Findings:

General: Based on Review of Documentation, staff hired on 08/12/2016, 08/17/2016, and 08/14/2017 did not have proof of required education on file.

320 - TB Verification

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(1) Child-care center staff:

- (b) Shall provide, prior to employment and every two (2) years thereafter:

1. A statement from a health professional that the individual is free of active tuberculosis; or
2. A copy of negative tuberculin results.

Findings:

General: Based on Review of Documentation, staff hired on 08/12/2016 did not have proof of negative TB test in file.

Programming	In Compliance
Premises	In Compliance
Hygienic Practices	In Compliance
First Aid/Medication	In Compliance
Outdoor Play Area	In Compliance
Equipment	In Compliance

Inspection Report	
Transportation	Not Applicable
Food Service	In Compliance
Children's Records	Not In Compliance
1075 - Enrollment Information	Not In Compliance
<div>922 KAR 2:110. Section 3. Records. (1) A child-care center shall maintain: (b) A written record for each child: 1. Completed and signed by the child's parent; 2. Retained on file on the first day the child attends the child-care center; and 3. To contain: a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth; b. Contact information to enable a person in charge to contact the child's: (i) Parent at the parent's home or place of employment; (ii) Family physician; and (iii) Preferred hospital; c. The name of each person who is designated in writing to pick-up the child; d. The child's general health status and medical history including, if applicable: (i) Allergies; (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and (iii) Permission from the parent for third-party professional services in the child-care center; e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child; f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;</div>	
Findings: General: Based on Review of Documentation, one child with enrollment date of 08/21/2017 did not have proof of physician or physician contact in file.	
Written Documentation	In Compliance
Posted Documentation	In Compliance
Animals	In Compliance