



Andy Beshear  
GOVERNOR

CABINET FOR HEALTH AND FAMILY SERVICES  
OFFICE OF INSPECTOR GENERAL

Eric Friedlander  
SECRETARY

Melissa A. Moore, Director  
Division of Regulated Child Care  
Eastern Branch  
455 Park Place, Suite 120A  
Lexington, KY 40511

Adam Mather  
INSPECTOR GENERAL

Phone: (859) 246-2301 Fax: (859) 246-2307  
<https://chfs.ky.gov/agencies/os/oig>

**Inspection Report**

<b>Provider Name:</b> Little Hands Learning Center	<b>Provider Information</b>	<b>CLR No:</b> L379399
<b>Provider Address:</b> 156 W. Maple Leaf, Maysville, KY, 41056	<b>Provider Type:</b> LICENSED TYPE I	<b>Capacity:</b> 58(Bldg 156: 0)
<b>Owner(s):</b> The Refinery Church of the Nazarene, Incorporated		<b>Director(s):</b> Wilson, Carrie Anne

<b>Inspection Type:</b> Renewal Application	<b>Inspection Information</b>	<b>Inspection No:</b> 304772
<b>Date Initiated:</b> 10/14/2020 9:20 AM	<b>Date Concluded:</b> 10/14/2020 11:45 AM	
	<b>No. of Children Present:</b> 22	

Inspection Report	
<b>Background Checks</b>	<b>In Compliance</b>
<b>Supervision</b>	<b>In Compliance</b>
<b>Staffing Requirements</b>	<b>In Compliance</b>
<b>General Administration</b>	<b>Not In Compliance</b>
<b>275 - Abuse/Neglect Report Procedure</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:120. Section 2. Child Care Services.</b>  <b>(3)(b) The program shall include:</b>  <b>1. A procedure to ensure compliance with and inform child care staff of the laws of the Commonwealth pertaining to child abuse or neglect set forth in KRS 620.030;</b></p> <p><b>Findings:</b>            General: Based on review of documentation, it was found that the written policy for reporting suspected abuse or neglect requires staff to report concerns to the staff person in charge. The policy states further that the staff person in charge and the staff person with concerns will make the report together. This policy does not meet the requirement for reporting suspected abuse or neglect as required by KRS 620.030.</p>	
<b>Director Requirements</b>	<b>Not In Compliance</b>
<b>350 - Health, Safety, Comfort</b>	<b>Not In Compliance</b>
<p><b>922 KAR 2:090. Section 10. Director Requirements and Responsibilities.</b>  <b>(1) A director shall:</b>  <b>(l) Assure the health, safety, and comfort of each child;</b></p> <p><b>Findings:</b>            General: Based on observation and interview, a sign was posted in the bathroom used by the children in three- to four-year-old room indicating that toilet paper should not be placed in the toilet. The sign stated further that toilet paper should be placed in the trashcan located beside the toilet. Soiled toilet paper was observed in the trashcan which did not contain a lid making the soiled toilet paper accessible to the children.</p>	

Inspection Report

Employee Records

Not In Compliance

390 - Educational Requirements

Not In Compliance

922 KAR 2:090. Section 11. Staff Requirements.

(1) Child-care center staff:

- (a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:
  - 1. High school diploma;
  - 2. GED or qualifying documentation from a comparable educational entity; or
  - 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;

Findings:

General: Based on review of documentation, it was found that a staff person hired 10/5/2020, and a staff person hired 10/9/2020, did not have a copy of a high school diploma, GED or other qualifying documentation on file at the facility.

Programming

Not In Compliance

420 - Program of Activities Followed

Not In Compliance

922 KAR 2:120. Section 2. Child Care Services.

(4) The child-care center shall provide a daily planned program:

- (a) Posted in writing in a conspicuous location with each age group and followed;
- (b) Of activities that are individualized and developmentally appropriate for each child served;
- (c) That provides experience to promote the individual child's physical, emotional, social, and intellectual growth and well-being; and
- (d) Unless the child-care center is a before- or after-school program that operates part day or less, that offers a variety of creative activities including:

- 1. Art or music;
- 2. Math or numbers;
- 3. Dramatic play;
- 4. Stories and books;
- 5. Science or nature;
- 6. Block building or stacking;
- 7. Tactile or sensory activity;
- 8. Multi-cultural exposure;
- 9. Indoor or outdoor play in which a child makes use of both small and large muscles;
- 10. A balance of active and quiet play, including group and individual activity;
- 11. An opportunity for a child to:
  - a. Have some free choice of activities;
  - b. If desired, play apart from the group at times;

Findings:

General: Based on observation, interview and review of documentation in the two-year-old room, the children were observed running back and forth across the room while the staff person sat in a chair. An interview with the staff person in the room found she does not do activities with the children in the morning and allows them to have free time and also play outside. She stated this is done until lunch, which is at 12:00 p.m. and then they nap from 12:30-2:30 p.m. She stated that the staff person who works in the afternoon conducts activities with the children. A planned program of activities was observed posted in the room and a daily schedule of activities was also posted. From 9:30 a.m.-10:00 a.m. the daily schedule had the words lesson/activity. From 10:20-10:40 a.m. the word activity was listed on the daily schedule. Therefore, the posted program of activities was not being implemented.

455 - Discipline

Not In Compliance

922 KAR 2:120. Section 2. Child Care Services.

(10) A child shall not be subjected to:

- (a) Corporal physical discipline pursuant to KRS 199.896(18);
- (b) Loud, profane, threatening, frightening, humiliating, or abusive language; or
- (c) Discipline that is associated with:
  - 1. Rest;
  - 2. Toileting; or
  - 3. Food.

Findings:

General: Based on observation, while in the three- to four-year-old room, a staff person was reading a book to the children. A female child sitting beside the staff person was talking while the staff person was reading. The surveyor observed the staff person tell the child several times to, "Shut up." The staff person also told the child if she didn't stop, she would be required to sit in the chair she was sitting in for the remainder of the day. The use of harsh words and threats is inappropriate discipline.

**Inspection Report**

**Premises**

**Not In Compliance**

**580 - Floors, Walls, Ceilings**

**Not In Compliance**

**922 KAR 2:120. Section 4. Premises Requirements.**

**(9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.**

**Findings:**

General: Based on observation during a tour of the facility, the following was found:

- 1) The wall behind the sink in the infant room had an accumulation of dried food particles on the surface.
- 2) There were numerous scuff marks and chipping and peeling paint on the walls in the three- to four-year-old room. There were also nine water-stained ceiling tiles.
- 3) In the Preschool/School-Age room, there were scribble marks and areas of chipping and peeling paint on the walls. There was also one water-stained ceiling tile and an additional ceiling tile with a dried, green substance on the surface.

**Hygienic Practices**

**Not In Compliance**

**655 - Child Personal Care/Handwashing**

**Not In Compliance**

**922 KAR 2:120. Section 3. General Requirements.**

**(4) A child shall:**

- (a) Be helped with personal care and cleanliness based upon his or her developmental skills;**
- (b) Except as established in paragraph (c) of this subsection, wash his or her hands with liquid soap and warm running water:**
  - 1. a. Upon arrival at the center; or**
  - b. Within thirty (30) minutes of arrival for school-age children;**
  - 2. Before and after eating or handling food;**
  - 3. After toileting or diaper change;**
  - 4. After handling animals;**
  - 5. After touching an item or an area of the body soiled with body fluids or wastes; and**
  - 6. After outdoor or indoor play time; and**
- (c) Use hand sanitizer or hand-sanitizing wipes if liquid soap and warm running water are not available in accordance with paragraph (b) of this subsection. The child shall wash the child's hands as soon as practicable once liquid soap and warm running water are available.**

**Findings:**

General: Based on observation, a staff person in the three- to four-year-old room wiped a child's nose with a tissue and did not have the child wash her hands afterward.

**660 - Staff Hygiene/Handwashing**

**Not In Compliance**

**922 KAR 2:120. Section 3. General Requirements.**

**(5) Staff shall:**

- (a) Maintain personal cleanliness;**
- (b) Conform to hygienic practices while on duty;**
- (c) Except as established in paragraph (d) of this subsection, wash their hands with liquid soap and running water:**
  - 1. Upon arrival at the center;**
  - 2. After toileting or assisting a child in toileting;**
  - 3. Before and after diapering each child;**
  - 4. After wiping or blowing a child's or own nose;**
  - 5. After handling animals;**
  - 6. After caring for a sick child;**
  - 7. Before and after feeding a child or eating;**
  - 8. Before dispensing medication;**
  - 9. After smoking or vaping; and**
  - 10. If possible, before administering first aid; and**
- (d) Use hand sanitizer or hand-sanitizing wipes if liquid soap and warm running water are not available in accordance with paragraph (c) of this subsection. The staff shall wash the staff's hands as soon as practicable once liquid soap and warm running water are available.**

**Findings:**

General: Based on observation, a staff person in the three- to four-year-old room wiped a child's nose with a tissue and did not wash her hands afterwards. The staff person did not dispose of the soiled tissue and kept it in her hand as she continued reading a book to the children.

**695 - Diapering Practice**

**Not In Compliance**

**922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.**

- (12) Staff shall disinfect the diapering surface after each child is diapered.**
- (13) If staff wears disposable gloves, the gloves shall be changed and disposed after each child is diapered.**

**Findings:**

General: Based on observation and interview, staff in the infant room stated that the diaper changing mat is sanitized after each child using sanitizing wipes and a sanitizing spray. The staff person showed the surveyor the bottle of sanitizing spray in a cabinet under the sink. A washcloth was observed on top of the bottle of sanitizing spray. The staff person stated further in interview that the same washcloth is used to wipe off the diaper changing mat after each child. This is not a sanitary method to disinfect and sanitize the diaper changing mat.

Inspection Report

710 - Toy Sanitation Procedure

Not In Compliance

922 KAR 2:120. Section 11. Toys and Furnishings.

- (4) A toy or another item that is considered a mouth contact surface by a child not toilet trained shall be sanitized daily by:
  - (a)1. Scrubbing in warm, soapy water using a brush to reach into crevices;
  - 2. Rinsing in clean water;
  - 3. Submerging in a sanitizing solution for at least two (2) minutes; and
  - 4. Air dried; or
  - (b) Cleaning in a dishwasher if the toy or other item is dishwasher safe.

Findings:

General: Based on interview with staff, it was found that toys that are mouthed by children not toilet trained are sanitized daily using a sanitizing spray. Staff stated further that this the only method used to clean and sanitize the toys. This does not meet the requirement of this regulation in regard to the cleaning and sanitizing toys mouthed by children not toilet trained.

First Aid/Medication

In Compliance

Outdoor Play Area

Not In Compliance

750 - Playground Conditions

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (20) An outdoor play area shall be:
  - (d) Safe from foreseeable hazard;
  - (e) Well drained;
  - (f) Well maintained;
  - (g) In good repair; and
  - (h) Visible to staff at all times.

Findings:

General: Based on observation, an inspection of the large playground found that the black mesh located under the mulch was bunched up and visible under the swings. This is a tripping hazard.

755 - Protective Surface

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (21) A protective surface shall:
  - (a) Be provided for outdoor play equipment used to:
    - 1. Climb;
    - 2. Swing; and
    - 3. Slide; and
  - (b) Have a fall zone equal to the height of the equipment.

Findings:

General: Based on observation during an inspection of the large playground, the mulch under the large climbing structure was very sparse and exposed the black mesh ground cover underneath the swings and areas around the structure. During an inspection of the smaller playground used for the younger children, there were three low climbers positioned on mulch. The space between each of these pieces of equipment did not allow for an adequate fall zone based on the height of each piece of equipment. The height of each piece of equipment ranged from one and one-half feet tall to two feet tall.

Equipment

Not In Compliance

775 - Sufficient Appropriate Equipment

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (28) A child-care center shall have enough toys, play apparatus, and developmentally appropriate materials to provide each child with a variety of activities during the day, as specified in Section 2 of this administrative regulation.

Findings:

General: Based on observation and interview during a tour of the infant room, there were five children in the room ages 10-months to 22months old. Two highchairs were observed in the room. An interview with staff found that four of the children eat their meals in a high chair. The staff stated that they serve two children at a time while the other two children wait for their turn to eat.

790 - Crib/Mattress/Sheet

Not In Compliance

922 KAR 2:120. Section 6. Sleeping and Napping Requirements.

- (3) Rest time shall include adequate space specified by the child's age as follows:
  - (a) For an infant:
    - 1. An individual non-tiered crib that meets Consumer Product Safety Commission standards established in 16 C.F.R. 1219-1220;
    - 2. A firm crib mattress in good repair with a clean tight-fitted sheet that shall be changed:
      - a. Weekly; or
      - b. Immediately if it is soiled or wet;

Findings:

General: Based on observation and interview, nap mats with sheets were observed in the five cribs located in the infant room. An interview with staff found that all of the children sleep on mats and do not use the cribs. Further interview with staff found that the children in the room were ages 10 to 22 months old. This regulation requires that infants, defined as a child who is less than twelve months old, sleep in a crib.

Transportation

Not Applicable

Food Service/Food Program

In Compliance

Food Service

In Compliance

**Inspection Report**

**Children's Records  
Written Documentation**

**In Compliance  
Not In Compliance**

**1155 - Policies and Procedures**

**Not In Compliance**

**922 KAR 2:090. Section 8. General.**  
**(4) Program policies and procedures shall:**  
**(a) Be in writing; and**  
**(b) Include:**  
**1. Staff policies;**  
**2. Job descriptions;**  
**3. An organization chart;**  
**4. Chain of command; and**  
**5. Other procedures necessary to ensure implementation of:**  
**a. KRS 199.898, Rights for children in child-care programs and their parents, custodians, or guardians - posting and distribution requirements;**  
**b. 922 KAR 2:120, Child-care center health and safety standards;**  
**c. 922 KAR 2:280, Background checks for child care staff members, reporting requirements, and appeals; and**  
**d. This administrative regulation.**

**Findings:**

General: Based on review of documentation, it was found there was not a written job description for the position of director.

**1175 - Earthquake/Tornado/Fire Drills**

**Not In Compliance**

**922 KAR 2:090. Section 9. Records.**  
**(1) A child-care center shall maintain:**  
**(h) A written record of quarterly practiced earthquake drills and tornado drills detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;**  
**(i) A written record of practiced fire drills conducted monthly detailing the date, time, and children who participated in accordance with 922 KAR 2:120, Section 3;**

**Findings:**

General: Based on review of documentation, it was found that the time of day was not documented for fire drills conducted during June, July and August of 2020. AM or PM were noted instead of a specific time of day.

**Posted Documentation**

**Not In Compliance**

**1200 - Posting Requirements**

**Not In Compliance**

**922 KAR 2:090. Section 8. General.**  
**(6) In addition to the posting requirement of KRS 199.898(3), a child-care center shall post the following in a conspicuous place and make available for public inspection:**  
**(a) The provider's preliminary or regular license;**  
**(b) Each statement of deficiency and civil penalty notice issued by the cabinet during the current licensure year;**  
**(c) Each plan of correction submitted by the child-care center to the cabinet during the current licensure year;**  
**(d) Information on the Kentucky Consumer Product Safety Program and the program's Website as specified in KRS 199.897;**  
**(e) A description of services provided by the child-care center, including:**  
**1. Current rates for child care; and**  
**2. Each service charged separately and in addition to the basic rate for child care;**  
**(f) Minimum staff-to-child ratios and group size established in 922 KAR 2:120; and**  
**(g) Daily planned program.**

**Findings:**

General: Based on observation, it was found that information regarding the Kentucky Consumer Product Safety Program and the program's website was not posted.

**1215 - Daily Activities**

**Not In Compliance**

**922 KAR 2:090. Section 10. Director Requirements and Responsibilities.**  
**(1) A director shall:**  
**(h) Post a schedule of daily activities, to include dates and times of activities to be conducted with the children in each classroom;**

**Findings:**

General: Based on observation, it was found that a daily schedule was not posted in the three- to four-year-old room.

**Animals**

**Not Applicable**

**Emergency Regulation**

**Not In Compliance**

**1255 - Emergency Regulation**

**Not In Compliance**

**922 KAR 2:405E. Emergency Regulation.**  
**Due to the current declared public health emergency caused by the Novel Coronavirus Disease (COVID-19), licensed child care centers must operate under Centers for Disease Control and Prevention and public health guidelines, as mandated by 922 KAR 2:405E, to prevent the spread of COVID-19.**

**Findings:**

General: Based on observation, the staff person in the school-age room was observed wearing her face mask positioned below her nose. Wearing a face mask in this manner does not help protect the spread of disease.

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Signature of Provider/Representative

Title

Date