



**CABINET FOR HEALTH AND FAMILY SERVICES
OFFICE OF INSPECTOR GENERAL**

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Inspection Report

Provider Name: Little Hands Academy	Provider Information	CLR No: L378060
Provider Address: 4140 Accomack Drive, Louisville, KY, 40241	Provider Type: LICENSED TYPE I	Capacity: 179
Owner(s): Grane & Huffman, Inc.		Director(s): Huffman, Angela Danielle

Inspection Type: Renewal Application	Inspection Information	Inspection No: 220030
Date Initiated: 05/26/2017 9:15 AM	Date Concluded: 05/26/2017 1:35 PM	
	No. of Children Present: 44	

Inspection Report	
Supervision	Not In Compliance
5 - Children Supervised	Not In Compliance
<p>922 KAR 2:120. Section 2. Child Care Services.</p> <p>(3)(a) Each center shall maintain a child-care program that assures each child will be:</p> <p>1. Provided with adequate supervision at all times by a qualified staff person who:</p> <p>a. Ensures the child is within scope of vision and range of voice; or</p> <p>b. For a school-age child, within scope of vision or range of voice;</p> <p>Findings:</p> <p>General: Based on Observation, the child care center failed to maintain adequate supervision in accordance with regulations. At 10:22am, surveyor was conducting an inspection of the playground located at the back of the building, then when surveyor proceeded towards the front of the building, surveyor observed that a preschool child was following surveyor, and the child was no longer visible to the staff members on the playground. Surveyor immediately returned the child to the supervision of the staff members; therefore, the child was only unsupervised for approximately thirty (30) seconds - one (1) minute.</p>	
Staffing Requirements	In Compliance
General Administration	Not In Compliance
60 - Zoning	Not In Compliance
<p>922 KAR 2:090. Section 6. License Issuance.</p> <p>(11) To qualify for a preliminary license, or maintain a regular license, a child-care center shall:</p> <p>(a) Provide written documentation from the local authority showing compliance with local zoning requirements;</p> <p>Findings:</p> <p>General: Based on Review of Documentation and Interview, the child care center failed to comply with regulatory requirements. The documentation from the local authority showing compliance with local zoning requirements presented for review at the time of survey was incomplete as the document indicated the center has a conditional use permit; however, the terms of the conditional use permit were not presented for review at the time of survey. The owner/director revealed this was the only documentation available for review at the time of survey.</p>	
Director Requirements	Not In Compliance
265 - Health, Safety, Comfort	Not In Compliance
<p>922 KAR 2:110. Section 4. Director Requirements and Responsibilities.</p> <p>(1) Effective with the adoption of this administrative regulation, a director shall:</p> <p>(l) Provide for the health, safety, and comfort of each child;</p> <p>Findings:</p> <p>General: Based on Observation, the child care center director failed to assure compliance with regulatory requirements. In the Preschool boys' bathroom, a toilet bowl brush was next to the toilet, accessible to children in care.</p>	

Inspection Report

Employee Records

Not In Compliance

300 - Background checks/left alone

Not In Compliance

922 KAR 2:090. Section 6. License Issuance.

(5) An individual described in subsection (4) of this section shall:

(a) Submit to background checks described in paragraph (b) of this subsection;

(b) May be employed or work with a child on a probationary basis for up to ninety (90) calendar days, pending completion of a:

- 1. Child abuse or neglect check using the central registry in accordance with 922 KAR 1:470;**
- 2. Criminal records check required by KRS 199.896(19);**
- 3. Criminal records check for any previous state of residence if the person resided outside the state of Kentucky in the last five (5) years; and**
- 4. An address check of the Sex Offender Registry; and**

(c) Not be left alone in the presence of a child until copies of the background checks in accordance with paragraph (b) of this subsection have been received by the licensee.

Findings:

General: Based on Review of Documentation and Interview, the child care center director failed to assure compliance with regulatory requirements. Review of staff files revealed the Criminal Records Check (CRC) presented for review at the time of survey for a staff member re-hired 3/6/17 was dated 7/9/12. The Child Abuse and Neglect Check (CAN) presented for review at the time of survey for the staff member re-hired 3/6/17 was dated 7/11/12. An updated CRC and CAN were not presented for review at the time of survey for the staff member re-hired 3/6/17. The owner/director revealed she has not submitted a new CRC or CAN for the aforementioned staff member. The owner/director revealed the staff member hired 3/6/17 has not worked alone with children in care.

315 - Educational Requirements

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(1) Child-care center staff:

(a) Hired after January 1, 2009, who have supervisory power over a minor and are not enrolled in secondary education, shall have a:

- 1. High school diploma;**
- 2. GED or qualifying documentation from a comparable educational entity; or**
- 3. Commonwealth Child Care Credential as described in 922 KAR 2:250;**

Findings:

General: Based on Review of Documentation and Interview, the child care center failed to maintain employee records in accordance with regulations. Verification of a high school diploma, GED, or Commonwealth Child Care Credential was not presented for review at the time of survey for one (1) staff member hired 5/2/17. The owner/director revealed this documentation was not available for review at the time of survey.

320 - TB Verification

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(1) Child-care center staff:

(b) Shall provide, prior to employment and every two (2) years thereafter:

- 1. A statement from a health professional that the individual is free of active tuberculosis; or**
- 2. A copy of negative tuberculin results.**

Findings:

General: Based on Review of Documentation and Interview, the child care center failed to maintain employee records in accordance with regulations. A statement from a health professional that the individual is free of active tuberculosis or a current copy of negative tuberculin results was not presented for review at the time of survey for two (2) staff members hired 3/6/17 and 5/2/17. The owner/director revealed this documentation was not available for review at the time of survey. The PPD Skin Test results presented for review at the time of survey for a staff member re-hired 5/15/17 were inconclusive as the results showed "3mm of induration", yet the documentation did not clearly indicate that the results were negative or that the individual is free of active tuberculosis. The owner/director revealed this was the only documentation available for review at the time of survey.

340 - Training

Not In Compliance

922 KAR 2:110. Section 5. Staff Requirements.

(14) In accordance with KRS 199.896(15) and (16), a staff person with supervisory authority over a child shall complete the following:

(a) Six (6) hours of cabinet-approved orientation within the first three (3) months of employment;

(b) Nine (9) hours of cabinet-approved early care and education training within the first year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training; and

(c) Fifteen (15) hours of cabinet-approved early care and education training during each subsequent year of employment, including one and one-half (1 ½) hours of pediatric abusive head trauma training completed once every five (5) years.

Findings:

General: Based on Review of Documentation and Interview, the child care center failed to maintain employee records in accordance with regulations. Review of staff files and ECE-TRIS report revealed documentation of fifteen (15) hours of cabinet approved training and documentation of pediatric abusive head trauma training (PAHT) was not presented for review at the time of survey for two (2) staff members hired 8/10/15 and 8/11/15. The owner/director revealed the annual training and PAHT was completed by both staff members; however, this documentation was not available for review at the time of survey.

Programming

In Compliance

Inspection Report

Premises

Not In Compliance

480 - Premises Requirements

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (1) The premises shall be:**
 - (a) Suitable for the purpose intended;**
 - (b) Kept clean and in good repair;**

Findings:

General: Based on Observation, the child care center failed to maintain the premises in accordance with regulations. In the Pre-K boys' bathroom, the hot water faucet was not working. In the Two-Year-Old bathroom, the metal doorstop appeared to be corroded or covered in some type of powdery substance. In the Preschool boys' and girls' and staff bathrooms, there was a slight dust buildup in the ceiling vents.

520 - Floors, Walls, Ceilings

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (9) Floors, walls, and ceilings shall be smooth, in good repair, and constructed to be easily cleaned.**

Findings:

General: Based on Observation, the child care center failed to maintain the premises in accordance with regulations. In the Pre-K Room, there was one (1) long, thin strip of frayed carpet and a piece of frayed carpet along the floor border. In the Preschool boys' and girls' bathrooms, the baseboard was peeling off the walls.

Hygienic Practices

Not In Compliance

625 - Diaper Changing Area/Surface

Not In Compliance

922 KAR 2:120. Section 10. Toilet, Diapering, and Toiletry Requirements.

- (10) When a child is diapered, the child shall:**
 - (b) Be placed on a surface that is:**
 - 1. Clean;**
 - 2. Padded;**
 - 3. Free of holes, rips, tears, or other damage;**
 - 4. Nonabsorbent;**
 - 5. Easily cleaned; and**
 - 6. Free of any items not used for diaper changing.**

Findings:

General: Based on Observation and Interview, the child care center failed to maintain hygienic practices in accordance with regulations. In the back section of the Infant Room, the diaper changing pad was covered with a non-absorbent fabric. The owner/director revealed this diapering surface is used for diapering children. In the Two-Year-Old Room, the diaper changing pad was torn, exposing the inner padding. A staff member revealed this diapering surface is used for diapering children.

First Aid/Medication

Not In Compliance

670 - Medication

Not In Compliance

922 KAR 2:120. Section 7. First Aid and Medication.

- (6) Medication, including refrigerated medication, shall be:**
 - (a) Stored in a separate and locked place, out of the reach of a child;**
 - (b) Kept in the original bottle; and**
 - (c) Properly labeled.**
- (7) Medication shall not be given to a child if the expiration date on the bottle has passed.**

Findings:

General: Based on Observation, the child care center failed to comply with regulations regarding first aid and/or medication. In the Toddler Room, there were containers of medicine, sunscreen, and diaper rash cream stored on a high shelf, but not in a locked place.

Outdoor Play Area

Not In Compliance

690 - Playground Conditions

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

- (20) An outdoor play area shall be:**
 - (d) Safe from foreseeable hazard;**
 - (e) Well drained;**
 - (f) Well maintained;**
 - (g) In good repair; and**
 - (h) Visible to staff at all times.**

Findings:

General: Based on Observation, the child care center failed to maintain an outdoor play area in accordance with regulations. On the large playground, large sections of the black landscape fabric protruded through the mulch, creating a potential tripping hazard for children in care.

Inspection Report

695 - Protective Surface

Not In Compliance

922 KAR 2:120. Section 4. Premises Requirements.

(21) A protective surface shall:

(a) Be provided for outdoor play equipment used to:

- 1. Climb;**
- 2. Swing; and**
- 3. Slide; and**

(b) Have a fall zone equal to the height of the equipment.

Findings:

General: Based on Observation and Interview, the child care center failed to maintain an outdoor play area in accordance with regulations. On the large playground, the protective surface failed to sufficiently cover the ground: (1) Surrounding the large blue and yellow climbing apparatus with monkey bar rings; (2) Surrounding four (4) small slides positioned only on grass; and (3) Underneath the swings. The owner/director acknowledged the protective surface was insufficient on the playground.

Equipment

Not In Compliance

755 - Toys/Equipment/Furniture

Not In Compliance

922 KAR 2:120. Section 11. Toys and Furnishings.

(1) All toys, equipment, and furniture contacted by a child shall be:

- (a) Kept clean and in good repair; and**
- (b) Free of peeling, flaking, or chalking paint.**

Findings:

General: Based on Observation, the child care center failed to maintain equipment in accordance with regulations. In the Pre-K Room, the hinge was broken on the microwave door of the wooden, kitchen play set. In the front section of the Infant Room, there were two (2) diaper changing tables, and each changing table had a thin pad placed on top of a thicker changing pad; however, the two (2) changing pads underneath the thin pads were torn, exposing the inner padding.

760 - Indoor/Outdoor Equipment

Not In Compliance

922 KAR 2:120. Section 11. Toys and Furnishings.

(2) Indoor and outdoor equipment shall:

- (a) Be clean, safe, and in good repair;**
- (b) Meet the physical, developmental needs, and interests of children of different age groups;**
- (c) Be free from sharp points or corners, splinters, protruding nails or bolts, loose or rusty parts, hazardous small parts, lead-based paint, poisonous material, and flaking or chalking paint; and**
- (d) Be designed to guard against entrapment or situations that may cause strangulation.**

Findings:

General: Based on Observation, the center failed to maintain equipment in accordance with regulations. On the large playground: (1) Three (3) seats on the blue merry-go-cycle were cracked; (2) Two (2) seats on the orange, four-seat teeter totter were cracked and one (1) seat was missing; (3) Two (2) small riding toys were cracked; and (4) There were cracks in the rubber coating on the red chain climbing ladder.

Transportation

Not Applicable

Food Service

In Compliance

Children's Records

Not In Compliance

1075 - Enrollment Information

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(b) A written record for each child:

- 1. Completed and signed by the child's parent;**
- 2. Retained on file on the first day the child attends the child-care center; and**
- 3. To contain:**
 - a. Identifying information about the child, which includes, at minimum, the child's name, address, and date of birth;**
 - b. Contact information to enable a person in charge to contact the child's:**
 - (i) Parent at the parent's home or place of employment;**
 - (ii) Family physician; and**
 - (iii) Preferred hospital;**
 - c. The name of each person who is designated in writing to pick-up the child;**
 - d. The child's general health status and medical history including, if applicable:**
 - (i) Allergies;**
 - (ii) Restriction on the child's participation in activities with specific instructions from the child's parent or health professional; and**
 - (iii) Permission from the parent for third-party professional services in the child-care center;**
 - e. The name and phone number of each person to be contacted in an emergency situation involving or impacting the child;**
 - f. Authorization by the parent for the child-care center to seek emergency medical care for the child in the parent's absence;**

Findings:

General: Based on Review of Documentation and Interview, the child care center failed to maintain children's records in accordance with regulations. Review of ten (10) children's files revealed the written record for four (4) children failed to contain contact information to enable a person in charge to contact the child's preferred hospital. The owner/director revealed this documentation was not on file at the time of survey.

Inspection Report

Written Documentation

Not In Compliance

1085 - Evacuation Plan

Not In Compliance

922 KAR 2:090. Section 5. Evacuation Plan.

(1) A licensed child-care center shall have a written evacuation plan in the event of a fire, natural disaster, or other threatening situation that may pose a health or safety hazard for a child in care in accordance with KRS 199.895.

Findings:

General: Based on Review of Documentation and Interview, the child care center failed to maintain written documentation in accordance with regulations. The evacuation plan presented for review at the time of survey was not dated. In addition, the plan did not include: (1) Procedures to address needs of individual children including those with special needs; (2) Instructions relating to the training of staff or the reassignment of staff duties; and (3) Coordination with local emergency management officials. The owner/director revealed the evacuation plan presented for review at the time of survey was not the complete plan; however, she could not locate the complete evacuation plan at the time of the survey.

1105 - Professional Development

Not In Compliance

922 KAR 2:110. Section 3. Records.

(1) A child-care center shall maintain:

(f) A written annual plan for child-care staff professional development;

Findings:

General: Based on Review of Documentation and Interview, the child care center failed to maintain written documentation in accordance with regulations. A current written annual plan for child care staff professional development was not presented for review at the time of survey for five (5) staff members with hire dates of: 7/2/12, 8/13/12, 6/17/13, 8/10/15, and 8/11/15. The owner/director revealed a professional development plan was not completed for these staff members.

Posted Documentation

In Compliance

Animals

Not In Compliance

1175 - Animals in the Presence of Children

Not In Compliance

922 KAR 2:120. Section 13. Animals.

(1) An animal shall not be allowed in the presence of a child in care:

(a) Unless:

- 1. The animal is under the supervision and control of an adult;**
- 2. Written parental consent has been obtained; and**
- 3. The animal is certified as vaccinated against rabies; or**

(b) Except in accordance with subsection (3) of this section.

Findings:

General: Based on Observation, Review of Documentation, and Interview, the child care center failed to comply with regulatory requirements regarding animals. In the School-Age Room, there was a bird in a cage. Written permission from the parents consenting to the bird was not presented for review at the time of survey. The owner/director revealed the center had not obtained written parental consent for the bird to be in the presence of children in care.

Signature of
Provider/Representative

Title

Date