



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 10/24/2022 **VisitType:** ILS with PTO

**Arrival:** 3:00 PM

**Departure:** 4:00 PM

**CCLC-57543**

**Senoia Kids Academy**

180 Village Cir. Senoia, GA 30276 Coweta County  
 (770) 599-9266 kim.holmes@otterlearning.com

**Regional Consultant**

Toni Williams

Phone: (770) 302-7628

Fax: (770) 302-8357

toni.williams@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>		
10/24/2022	ILS with PTO	Good Standing
10/04/2022	Initial Licensing Study	N/A

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	3year old		0	0		20	C	NA	NA	
Main	A		0	0		10	C	NA	NA	
Main	B 6-12 Months		0	0		8	C	NA	NA	
Main	C 12 M-18 Months		0	0		8	C	NA	NA	
Main	D 18-24 Months		0	0		9	C	NA	NA	
Main	E 2 Years		0	0		10	C	NA	NA	
Main	F 2 years		0	0		10	C	NA	NA	
Main	G-Pre-K		0	0		30	C	NA	NA	
Main	I School Age		0	0		20	C	28	C	
Total Capacity @35 sq. ft.: 125						Total Capacity @25 sq. ft.: 133				
Total # Children this Date: 0			Total Capacity @35 sq. ft.: 125			Total Capacity @25 sq. ft.: 133				

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG 3-School Age	55	C
Main	PG Infant Toddler	40	C

**Comments**

Provider submitted the Fire Inspection report which was the document needed to have a complete file.

Plan of Improvement: Developed This Date 10/24/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Kim Holmes, Program Official

Date

Toni Williams, Consultant

Date



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**Compliance and Enforcement Determination Worksheet**

**Date:** 10/24/2022 **VisitType:** ILS with PTO

**Arrival:** 3:00 PM

**Departure:** 4:00 PM

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<b>Repeat Rule Violations</b>					
Repeat Rule	Severity on Current Visit	#Times of Rule Cited	Points for # of Times Cited (Points Calculation #1)	Highest Severity Level (12 mos)	Points for Highest Severity Level (Points Calculation #2)
		<b>Total Points for Times Cited:</b>	0	<b>Total Points for Severity Level:</b>	

<b>Points for Prior Class C/D Rule Violations</b>			
Date	VisitType	CDRepeat Rule	Points For Highest Severity Level (Points Calculation #3)
		<b>Total Points for Severity Level:</b>	0

<b>Points Total</b>	
#1 - Repeat Violation Points:	0
#2 - Repeat Violation - Highest Severity:	0
#3 - Prior Visit - Class C or Class D Violations:	0
<b>Total:</b>	0

<b>REPEAT VIOLATION POINTS CALCULATION</b>	
<i>(1) Repeat Violation Points assigned for any core and non-core rule(s) cited on the current visit AND cited on visit(s) during prior 12 months:</i>	<i>(2) For each Repeat Violation, assign points based on the highest severity level assigned for that rule during prior 12 months:</i>
1st Violation of a Rule within 12 Months = 0	Non-Core Rule Violation = 0
2nd Violation of Same Rule within 12 Months = 1	Level A Low Core Rule Violation = 1
3rd Violation of Same Rule within 12 Months = 2	Level B Medium Core Rule Violation = 2
4th Violation of Same Rule within 12 Months = 3	Level C High Core Rule Violation = 3
For each subsequent Violation of Same Rule within 12 Months, one additional point is accrued	Level D Extreme Core Rule Violation = 4
<b>ADDITIONAL POINTS FOR SERIOUS INCIDENT/INJURY VIOLATION</b>	

**(3) Assign points for each PRIOR visit when there are any Class C (High) or Class D (Extreme) violations on the current visit AND any Class C (High) or Class D (Extreme) violations cited on visit(s) during prior 12 months regardless of whether or not there are any repeat violations during the current visit:**

Each Prior Visit with Class C/Class D Rule Violation = 2

**Violation Class Determination**

- (1) Are there any violations on the current visit? Yes
- (2) Are there any repeat violations on the current visit? No
- (3) Is there a High or Extreme on the current visit? No
- (4) Is there a High or Extreme citation within repeat rules? No

**As of this visit:**

<b>Violation Class:</b>	<b>A</b>	<b>Enforcement Box:</b>	<b>AI</b>	<b>Total Points:</b>	<b>0</b>
<b>Violation Level:</b>	<b>I</b>	<b>Compliance Zone:</b>	<b>GS</b>		

**How to select violation class:**

- *Select Class A (Low)* if there is at least one rule violation on the current visit, but there are NO Repeat Rule violations, OR there are only NON-CORE Repeat Rule violations, AND there are NO Class C (High) or Class D (Extreme) violations on the current visit
- *Select Class A (Low) or Class B (Medium)* based on the highest severity on the current visit within any REPEAT rule violation(s) if there are NO Class C (High) or Class D (Extreme) violations on the current visit, OR within the REPEAT rule violation(s) during prior 12 months
- *Select Class C (High) or Class D (Extreme)* if there is a Class C (High) or Class D (Extreme) violation on the current visit, AND/OR within any REPEAT rule violation(s) during the prior 12 months

V I O L A T I O N  C L A S S	VIOLATION HISTORY LEVEL				
	Incident results in or could result in:	I 0 Points	II 1-3 Points	III 4-9 Points	IV 10 + Points
• <b>D</b> • Extreme Harm • Imminent Danger	D	I3 - C			(D)
• <b>C</b> • High Harm	CI I1 - I2 (GS)	CII I1 - I3 (S)	CIII I2 - C (D)	CIV I3 - C (D)	
• <b>B</b> • Medium Harm	BI N/A ** (GS)	BII P2 - P3 (GS)	BIII I1 - I2 (S)	BIV I2 - C (D)	
• <b>A</b> • Low Harm	AI P1 - P2 (GS)	AII P1 - P3 (GS)	AIII P2-P3 (GS)	AIV I1 - I2 (S)	

**\*\*Based on Rules for assigning Violation Class, it is not possible to have zero points and be at Violation Class B**

**Compliance Zones:**

**Good Standing (GS)** - Program is demonstrating an acceptable level of performance in meeting the rules. (AI, AII, AIII, BI, BII, CI)

**Support (S)** - Program performance is demonstrating a need for improvement in meeting the rules. (AIV, BIII, CII)

**Deficient (D)** - Program is not demonstrating an acceptable level of performance in meeting the rules. (BIV, CIII, CIV, D)

**ENFORCEMENT CATEGORIES, LEVELS, AND ACTIONS**

<i>PREVENTION CATEGORY (P)</i>	<i>INTERMEDIATE CATEGORY (I) (Includes Prevention Actions)</i>	<i>CLOSURE CATEGORY (C)</i>
<b>Prevention Level 1 (P1)</b>	<b>Intermediate Level 1 (I1)</b>	Suspension of License (More than 1 week)
Technical Assistance	Fine	Revocation of License
<b>Prevention Level 2 (P2)</b>	<b>Intermediate Level 2 (I2)</b>	Emergency Closure (Imminent Harm)
Citation	Per Rule Fine	
<b>Prevention Level 3 (P3)</b>	Per Day Fine	
Formal Notice Letter	<b>Intermediate Level 3 (I3)</b>	
Office Conference	Fine and Restriction	
	Restricted License	
	Restricted License & Per Rule/Per Day Fine	
	Emergency Monitor & Per Rule/Per Day Fine	
	Short-term Suspension (Less than 1 week)	

Kim Holmes, Program Official

Date

Toni Williams , Consultant

Date



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**Site Room Measurements**

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**Building: Main**

**Room: A**

**Room Type:Diaper**

**HVAC: Yes**

**Overall Space**

**Other Ventilation: Exhaust**

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)
28	0	12	3	343.00
Total Sq. Ft.:				343.00

Total deductions = 0.00 square feet. TOTAL USABLE PLAY SPACE: 343.00 SQUARE FEET.

A total of 10 children may occupy the space at one time.

**Room: B 6-12 Months**

**Room Type:Diaper**

**HVAC: Yes**

**Overall Space**

**Other Ventilation: Exhaust**

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)
11	9	23	4	274.17
Total Sq. Ft.:				274.17

Total deductions = 0.00 square feet. TOTAL USABLE PLAY SPACE: 274.16 SQUARE FEET.

A total of 8 children may occupy the space at one time.

**Room: C 12 M-18 Months**

**Room Type:Diaper**

**HVAC: Yes**

**Overall Space**

**Other Ventilation: Exhaust**

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)
11	9	23	4	274.17
Total Sq. Ft.:				274.17

Total deductions = 0.00 square feet. TOTAL USABLE PLAY SPACE: 274.16 SQUARE FEET.

A total of 8 children may occupy the space at one time.

Room: D 18-24 Months  
Room Type:Diaper

HVAC: Yes

**Overall Space**

**Other Ventilation: Exhaust**

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)
13	3	23	4	309.17
Total Sq. Ft.:				309.17

Total deductions = 0.00 square feet. TOTAL USABLE PLAY SPACE: 309.16 SQUARE FEET.

A total of 9 children may occupy the space at one time.

Room: E 2 Years

Room Type:Diaper

HVAC: Yes

**Overall Space**

**Other Ventilation: Exhaust**

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)
13	11	27	5	381.55
Total Sq. Ft.:				381.55

**Unusable Space**

**Other Ventilation: Exhaust**

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)	Explanation
12	5	2	10	35.18	Bathroom
Total Sq. Ft.:				35.18	

Total deductions = 35.18 square feet. TOTAL USABLE PLAY SPACE: 346.36 SQUARE FEET.

A total of 10 children may occupy the space at one time.

Room: F 2 years

Room Type:Diaper

HVAC: Yes

**Overall Space**

**Other Ventilation: Exhaust**

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)
13	11	27	5	381.55
Total Sq. Ft.:				381.55

**Unusable Space**

**Other Ventilation: Exhaust**

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)	Explanation
12	5	2	10	35.18	Bathroom
Total Sq. Ft.:				35.18	

Total deductions = 35.18 square feet. TOTAL USABLE PLAY SPACE: 346.36 SQUARE FEET.

A total of 10 children may occupy the space at one time.

Room: 3year old

Room Type:Non-Diaper HVAC: Yes

**Overall Space**

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)
21	0	40	7	852.25
Total Sq. Ft.:				852.25

**Unusable Space**

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)	Explanation
16	5	2	8	43.78	Bathroom
3	8	12	8	46.44	Wall Protrusion
4	1	12	6	51.04	Wall Protrusion
Total Sq. Ft.:				141.26	

Total deductions = 141.26 square feet. TOTAL USABLE PLAY SPACE: 710.99 SQUARE FEET.

A total of 20 children may occupy the space at one time.

**Room: G-Pre-K Room Type:Non-Diaper HVAC: Yes**

**Overall Space**

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)
32	10	36	6	1,198.42
Total Sq. Ft.:				1,198.42

**Unusable Space**

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)	Explanation
6	6	25	4	164.67	Wall Protrusion
Total Sq. Ft.:				164.67	

Total deductions = 164.66 square feet. TOTAL USABLE PLAY SPACE: 1,033.75 SQUARE FEET.

A total of 30 children may occupy the space at one time.

**Room: I School Age Room Type:Non-Diaper HVAC: Yes**

**Overall Space**

**Other Ventilation: Exhaust**

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)
2	8	15	4	40.89
28	0	28	0	784.00
Total Sq. Ft.:				824.89

**Unusable Space**

**Other Ventilation: Exhaust**

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)	Explanation
13	2	9	11	130.57	Office
Total Sq. Ft.:				130.57	



Total deductions = 130.56 square feet. TOTAL USABLE PLAY SPACE: 694.32 SQUARE FEET.

A total of 20 children may occupy the space at one time. This space is 25 ft. eligible for 28 children

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**Room: PG 3-School Age**

**Room Type:Playground HVAC: NA**

**Overall Space**

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)
46	6	118	6	5,510.25
Total Sq. Ft.:				5,510.25

Total deductions = 0.00 square feet. TOTAL USABLE PLAY SPACE: 5,510.25 SQUARE FEET.

A total of 55 children may occupy the space at one time.

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**Room: PG Infant Toddler**

**Room Type:Playground HVAC: NA**

**Overall Space**

Length Feet	Length Inches	Width Feet	Width Inches	Area (SqFt.)
48	10	81	1	3,959.57
Total Sq. Ft.:				3,959.57

Total deductions = 0.00 square feet. TOTAL USABLE PLAY SPACE: 3,959.56 SQUARE FEET.

A total of 40 children may occupy the space at one time.

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