



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 10/4/2022 **VisitType:** Initial Licensing Study **Arrival:** 9:00 AM **Departure:** 3:30 PM

CCLC-57543

Senoia Kids Academy

180 Village Cir. Senoia, GA 30276 Coweta County
 (770) 599-9266 kim.holmes@otterlearning.com

Regional Consultant

Toni Williams

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toni.williams@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation		
10/04/2022	Initial Licensing Study	N/A

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	3year old	Three Year Olds	1	9	C	20	C	NA	NA	Nap
Main	A	Infants	2	6	C	10	C	NA	NA	Floor Play
Main	B 6-12 Months		0	0	C	8	C	NA	NA	
Main	C 12 M-18 Months		0	0	C	8	C	NA	NA	
Main	D 18-24 Months	One Year Olds	2	8	C	9	C	NA	NA	Circle Time
Main	E 2 Years	Two Year Olds	1	4	C	10	C	NA	NA	Nap
Main	F 2 years	Two Year Olds	1	3	C	10	C	NA	NA	Nap
Main	G-Pre-K	Four Year Olds and Five Year Olds	2	18	C	30	C	NA	NA	Lunch
Main	I School Age		0	0	C	20	C	28	C	

Total Capacity @35 sq. ft.: 125

Total Capacity @25 sq. ft.: 133

Total # Children this Date: 48

Total Capacity @35 sq. ft.: 125

Total Capacity @25 sq. ft.: 133

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG 3-School Age	55	C
Main	PG Infant Toddler	40	C

Comments

An Administrative Review was conducted on August 22, 2022. Staff files, children's files, training, and background checks were all reviewed. An in person Initial Licensing Study was conducted on October 4, 2022. The exit conference was conducted on October 4, 2022 at 2:00 pm with the Director. Facility does not carry Liability Insurance. The program did not receive Permission to Operate on October 4, 2022. Once the program submits the annual fire inspection, and make the corrections cited on the report the program will receive Permission to Operate. The license capacity is 125.

Plan of Improvement: Developed This Date

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Kim Holmes, Program Official

Date

Toni Williams, Consultant

Date



**Bright from the Start Georgia Department of Early Care and Learning
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Findings Report

Date: 10/4/2022 **VisitType:** Initial Licensing Study **Arrival:** 9:00 AM **Departure:** 3:30 PM

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The following information is associated with a Initial Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Not Met

Technical Assistance

The Consultant advised the Provider that the one year old classrooms need table and chairs. Also they Provider needs to ensure that the chairs are appropriate size and tables are adjustable and fitted for the appropriate age group.

Correction Deadline: 11/3/2022

Finding

591-1-1-.12(6) requires that a variety of age-appropriate toys and play materials be available, stored on low, open shelves accessible to children in each room or assigned area. It was determined based on the Consultant's observation that the each classroom lacked a variety of adequate toy and play materials. Furthermore, the items were not stored on low, open shelves and accessible to the children.

POI (Plan of Improvement)

The Center director will ensure there is a variety of age-appropriate toys and play materials in each room for each age group. that are stored on low, open shelves accessible to children.

Correction Deadline: 11/3/2022

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities. No pool observed on site.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center. The overall licensed capacity is 125 children.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Finding**

591-1-1-.25(11) requires that floor coverings be tight, smooth, free of odors and washable or cleanable. It was determined based on the Consultant's observation that the rugs in the Pre-k classroom needs washing or cleaned.

POI (Plan of Improvement)

Floors will be maintained to be safe and sanitary.

Correction Deadline: 11/3/2022**Finding**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on the Consultant's observation that the Pre-K class was unclean and unkept. There were several bins stacked and dust on top of shelves.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 11/4/2022

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on the Consultant's observation that tike cars are faded and missing parts.

POI (Plan of Improvement)

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

Correction Deadline: 11/4/2022

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff stated proper procedures. Sinks with warm running water observed adjacent to proper diapering surfaces in all classrooms approved for diapering.

Comment

The Consultant advised the Provider to have all the vents checked in the classrooms.

Correction Deadline: 10/4/2022

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper handwashing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Discussed medication documentation, administration and storage.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Appropriate discipline was observed.

591-1-1-.36 Transportation(CR)**Met****Comment**

Seventeen files were observed and Seventeen children are being transported. The vehicle information, insurance, first aid kit and fire extinguisher were observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Fourteen (14) of fourteen (14) cribs were present meeting safety compliance with Consumer Product Safety Commission (CPSC) and American Society of Testing and Materials International (ASTM) safety standards as they were manufactured in (1) in 2011 and (14) in 2021. The Consultant discussed safe sleeping requirements with the Director during the inspection visit.

Staff Records

Records Reviewed: 18**Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 12/29/2021

Staff # 2

Met

Date of Hire: 08/09/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 3

Met

Date of Hire: 04/01/2012

Staff # 4

Met

Date of Hire: 05/16/2022

Staff # 5

Met

Date of Hire: 12/22/2020

Staff # 6

Met

Date of Hire: 04/01/2005

Staff # 7

Met

Date of Hire: 05/23/2005

Staff # 8

Met

Date of Hire: 03/09/2022

Staff # 9

Met

Date of Hire: 07/07/2017

Records Reviewed: 18**Records with Missing/Incomplete Components: 0**

Staff # 10	Met
Date of Hire: 03/25/2022	
Staff # 11	Met
Date of Hire: 08/01/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 12	Met
Date of Hire: 06/06/2022	
Staff # 13	Met
Date of Hire: 08/25/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 14	Met
Date of Hire: 04/14/2022	
Staff # 15	Met
Date of Hire: 03/28/2022	
Staff # 16	Met
Date of Hire: 08/01/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 17	Met
Date of Hire: 08/05/2019	
Staff # 18	Met
Date of Hire: 01/25/2021	

Staff Credentials Reviewed: 2

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Eighteen (18) of eighteen (18) staff records were observed to have comprehensive satisfactory Criminal Background Check determination letters on file.

591-1-1-.14 First Aid & CPR Met

Comment

The Consultant discussed with the Provider to ensure that a complete first aid kit is on the bus.

591-1-1-.33 Staff Training Not Met

Finding

91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based on the Consultant's review that majority of the staff failed to have their 10 clock hours of training that is required.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 11/3/2022

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed during the inspection visit.