



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 9/21/2022 **VisitType:** Initial Licensing Study **Arrival:** 9:00 AM **Departure:** 3:30 PM

CCLC-56659

Kiddie Academy of Smyrna

3383 S. Cobb Drive Smyrna, GA 30080 Cobb County
 (470) 785-3800 shannon.whitehead@kiddieacademy.net

Mailing Address
 Same

Regional Consultant

Toni Williams

Phone: (770) 302-7628
 Fax: (770) 302-8357
 toni.williams@decal.ga.gov

Joint with: Angela Byrd

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
Date	Initial Licensing Study	Good Standing	
09/21/2022	Initial Licensing Study	Good Standing	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	10L-Four Year Old		0	0	C	32	C	NA	NA	
Main	1L-Infants		0	0	C	14	C	NA	NA	
Main	2L-Infants		0	0	C	14	C	NA	NA	
Main	3L-One Year		0	0	C	18	C	NA	NA	
Main	4L-Young One		0	0	C	8	C	NA	NA	
Main	5R-Two Year old		0	0	C	21	C	NA	NA	
Main	6R-Two Year Olds		0	0	C	22	C	NA	NA	
Main	7R-Three Year Old		0	0	C	23	C	NA	NA	
Main	8R-Three Year Old		0	0	C	23	C	NA	NA	
Main	9L-Multi-Purpose Room		0	0	C	0	C	NA	NA	

Total Capacity @35 sq. ft.: 175

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 0

Total Capacity @35 sq. ft.: 175

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	A-Splashpad	12	C
Main	B-Four Year Old Playground	18	C
Main	C-Toddler Playground	30	C
Main	D-Infants	20	C

Comments

An Administrative Review was conducted on July 22, 2022 Staff files, children's files, training, and background checks were all reviewed. An in person Initial Licensing Study was conducted on September 21, 2022. The exit conference was conducted on September 21, 2022 with the Director. Permission to operate will be issued upon completion of the Exit Conference and signature pages are returned to the consultant. Facility does carry Liability Insurance. License Capacity is 175.

Plan of Improvement: Developed This Date 09/21/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decals.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@decals.ga.gov for more information. Free technical assistance is available!

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.decals.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Robin Notshulwana, Program Official	Date	Toni Williams, Consultant	Date
<hr/>			
Angela Byrd, Consultant	Date		



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Findings Report

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The following information is associated with a Initial Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Consultant discussed with the Provider about adding equipment and toys to enhance variety.

Comment

Equipment and furniture observed to be properly secured.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities. No pool observed on site.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Permission to Operate will be issued upon completion of the Exit Conference and return of signature pages to the Consultant, the overall capacity is 175.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff stated proper procedures. Sinks with warm running water observed adjacent to proper diapering surfaces in all classrooms approved for diapering.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper handwashing of children and staff was discussed with the owner and director during the inspection visit.

591-1-1-.20 Medications(CR)**Met****Comment**

Discussed medication documentation, administration and storage.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

There were no children enrolled on this date. The center's discipline policy was reviewed on this date. Regulations regarding proper discipline were discussed with the director on this date.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation or field trips. Consultant discussed transportation requirements if/when the facility decides to incorporate transportation. The center will contact their regional consultant and complete the required two (2) hours transportation training prior to transporting children..

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Twenty-four (24) of twenty-four (24) cribs were present meeting safety compliance with Consumer Product Safety Commission (CPSC) and American Society of Testing and Materials International (ASTM) safety standards as they were manufactured in 2021. The Consultant discussed safe sleeping requirements with the owner and director during the inspection visit.

Staff Records

Records Reviewed: 20**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 04/22/2022	
Staff # 2	Met
Date of Hire: 05/19/2022	
Staff # 3	Met
Date of Hire: 03/20/2022	
Staff # 4	Met
Date of Hire: 04/20/2022	
Staff # 5	Met

Date of Hire: 04/29/2022

Staff # 6

Met

Date of Hire: 08/08/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 7

Met

Date of Hire: 04/15/2022

Staff # 8

Met

Date of Hire: 04/15/2022

Staff # 9

Met

Date of Hire: 04/05/2022

Staff # 10

Met

Date of Hire: 04/22/2022

Staff # 11

Met

Date of Hire: 08/26/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 12

Met

Date of Hire: 08/01/2021

Staff # 13

Met

Date of Hire: 05/19/2021

Staff # 14

Met

Date of Hire: 08/17/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 15

Met

Date of Hire: 01/25/2022

Staff # 16

Met

Date of Hire: 08/08/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 17

Met

Date of Hire: 05/11/2022

Staff # 18

Met

Date of Hire: 05/12/2022

Staff # 19

Met

Date of Hire: 04/22/2022

Staff # 20

Met

Date of Hire: 05/20/2022

Staff Credentials Reviewed: 7

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

)(Seven (7) of seven (7) staff records were observed to have comprehensive satisfactory Criminal Background Check determination letters on file.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

There were no children enrolled on this date. Proper ratios and classroom capacities were discussed with the director on this date.

591-1-1-.32 Supervision(CR)

Met

Comment

There were no children enrolled on this date. Proper supervision of children, including being prompt to children's needs, was discussed with the director on this date.