



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Cover Sheet

**Date:** 12/1/2022 **VisitType:** Licensing Study

**Arrival:** 11:00 AM **Departure:** 1:30 PM

**FR-9105100367**

**Gunter, Bonnie R.**

1336 BECKET DRIVE Atlanta, GA 30319 DeKalb County  
(770) 457-7335 bonniegunter@comcast.net

**Mailing Address**

1336 BECKET DRIVE  
ATLANTA, GA 30319

**Regional Consultant**

Roslyn Williams

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**Quality Rated:** No

<u>Compliance Zone Designation</u>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/01/2022	Licensing Study	Good Standing	
05/10/2022	Monitoring Visit	Good Standing	
12/14/2021	Licensing Study	Good Standing	

**Ratios/License Capacity**

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	1	1	0	0	0
1 & 2 Years	3	3	0	0	0
3 & 4 Years	3	4	0	0	0
School Age(5+) Years	0	0	0	0	0
Total Under 13 Years	7	8	0	0	0
Total Under 18 Years	7				
Children Present: 7 Total Children: 8 Caregivers/Helpers Present: 3 Total Caregivers/Helpers: 3					
<b>More than 6 for pay</b> 6 for pay present & no-pay present does not have a notarized no-pay statement					

**Comments**

Plan of Improvement: Developed This Date 12/01/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Bonnie Gunter, Program Official

Date

Roslyn Williams, Consultant

Date



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### Findings Report

**Date:** 12/1/2022 **VisitType:** Licensing Study **Arrival:** 11:00 AM **Departure:** 1:30 PM

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The following information is associated with a Licensing Study:

### Activities and Equipment

**290-2-3-.12 Equipment and Supplies(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed.

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)**

**Met**

**Comment**

Discussed SIDS and infant sleeping position.

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

There is no pool on the property

### Children's Records

**Records Reviewed: 8**

**Records with Missing/Incomplete Components: 2**

Child # 1

Not Met

"Missing/Incomplete Components"

Immunization Form - (.08)(2)

Child # 2

Met

Child # 3

Met

Child # 4

Not Met

"Missing/Incomplete Components"

Immunization Form - (.08)(2)

Child # 5	Met
Child # 6	Met
Child # 7	Met
Child # 8	Met

**290-2-3-.08 Children's Records****Not Met****Finding**

290-2-3-.08(1) requires the Home to have a current and updated record for each Child in care and for a period of one (1) year after each Child leaves. Such records shall include: identifying information (Child's name, birth date, Parent's name, home and business addresses, telephone numbers); name, address and telephone number of persons, including Child's physician, to contact in emergencies; and name, address, telephone numbers, relationship to Child and to Parent(s) and other identifying information of person(s) to whom the Child may be released. It was determined based on review of records that the Home lacked evidence of a complete record for three children enrolled.

**POI (Plan of Improvement)**

The Home Provider will obtain the missing information and maintain the Children's records as required.

**Correction Deadline: 12/16/2022**

**Recited on 12/1/2022**

**Technical Assistance**

290-2-3-.08(2) - Please ensure that a current immunization record is on file for all children enrolled.

**Correction Deadline: 12/1/2022**

**Facility****290-2-3-.11 Physical Plant - Safe Environment(CR)****Met****Comment**

An operable and appropriately sized fire extinguisher was observed in the home this date.

**Comment**

Operable smoke detector(s) were observed as required in the home this date.

**290-2-3-.13 Physical Plant-Structural/Mechanical(CR)****Not Met****Finding**

290-2-3-.13(1)(d) requires the Home shall be kept free of fire hazards and unnecessary or excessive combustible material. When in use, radiators, open fire, oil or wood burning stoves, floor furnaces and similar hazards shall have barriers or screens to prevent children from being burned. Unvented fuel fired heaters shall not be used unless equipped with an oxygen depletion safety shut off system. It was determined based on observation that a black portable heater was powered on and accessible on a table in the large play area.

**POI (Plan of Improvement)**

The Home Provider will remove any unnecessary hazards and will ensure that access to stoves, fire places, etc. is inaccessible to children.

**Correction Deadline: 12/1/2022**

**290-2-3-.13 Playgrounds(CR)****Not Met**

**Finding**

290-2-3-.13(2)(a) requires that outdoor play areas be kept clean and free of hazards such as exposed sharp corners of concrete or equipment, rust and splinters on equipment, broken glass, open drainage ditches, holes and stagnant water. It was determined based on observation that following items were accessible to children on the playground: broom, gas tank, large ladder with a string hanging from it and a string hanging from the large play structure.

**POI (Plan of Improvement)**

The Home will repair any and all identified outdoor hazards and will monitor playground daily or more often as needed to ensure that the Home's outdoor play area is kept clean and free of hazards.

**Correction Deadline: 12/9/2022**

**Recited on 12/1/2022**

**Food Service****290-2-3-.10 Kitchen Operations****Technical Assistance****Technical Assistance**

290-2-3-.10(13) - Please ensure that the refrigerator and freezer are equipped with a thermometer.

**Correction Deadline: 12/11/2022**

**Health and Hygiene****290-2-3-.11 Children's Health and Hygiene(CR)****Met****Comment**

Proper diapering procedures observed.

**290-2-3-.11 Diapering Areas & Practices(CR)****Met****Comment**

Proper diapering procedures observed.

**290-2-3-.11 Medications(CR)****N/A****Comment**

Per the provider no medication is currently dispensed

**Licensure****290-2-3-.04 Application Requirements(CR)****Not Met****Finding**

290-2-3-.04(1)(d) requires a person that provides care for more than six children for pay, related or unrelated, as defined in these rules, shall make application to the Department for a license to operate a Child Care Learning Center, except as provided in 290-2-3-.07(15). It was determined based on observation that the Home cared for seven children for pay.

**POI (Plan of Improvement)**

The Family Child Care Learning Home caring for more than six children shall reduce the number of children in care to six. The Family Child Care Learning Home will submit an application for a Child Care Learning Center and receive a license to operate from the Department before caring for more than six children, related or unrelated, for pay.

**Correction Deadline: 12/2/2022**

**Recited on 12/1/2022**

**Safety and Discipline**

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<b>290-2-3-.11 Discipline(CR)</b>	<b>Met</b>
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**Comment**

Pleasant interactions observed between the provider and children in care.

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<b>290-2-3-.11 First Aid Kit</b>	<b>Met</b>
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**Comment**

Please replace/add missing/expired item(s) in first aid kit(s).

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<b>290-2-3-.11 Transportation(CR)</b>	<b>N/A</b>
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**Comment**

The provider does not provide routine transportation.

<b>Staff Records</b>
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<b>290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)</b>	<b>Not Met</b>
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**Finding**

290-2-3-.21(1)(m)3. requires that a new Comprehensive Records Check Determination be completed for the Provider and each Employee and Provisional Employee at least once every five years. It was determined based on review of records that staff person #2 who was a resident in the home and staff person #3 who was the Helper did not have a current Comprehensive Records Check Determination on file. A one day letter was left.

**POI (Plan of Improvement)**

IMMEDIATE CORRECTION - The Home will to ensure that each Director, Employee and Provisional Employee has a Comprehensive Records Check Determination on file that has been issued within the past five years. The provider must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Home will to ensure CRC rules are maintained.

**Correction Deadline: 12/1/2022**

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<b>290-2-3-.07 First Aid &amp; CPR</b>	<b>Technical Assistance</b>
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**Technical Assistance**

290-2-3-.07(8) Training requirements were discussed with the Provider.

**Correction Deadline: 12/31/2022**

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<b>290-2-3-.07 Staff Qualifications(CR)</b>	<b>Met</b>
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**Comment**

Staff observed to be compliant with applicable laws and regulations.

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<b>290-2-3-.07 Staff Training</b>	<b>Met</b>
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**Correction Deadline: 12/31/2022**

**Corrected on 12/1/2022**

**.07(9) - The Provider has registered for training.**

<b>Staff:Child Ratios and Supervision</b>
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<b>290-2-3-.07 Staff:Child Ratios(CR)</b>	<b>Not Met</b>
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**Finding**

290-2-3-.07(15) requires the Home to ensure that the total number of Children not Related to the Provider in the Family Child Care Learning Home, for pay or not for pay, cannot exceed six Children, except that a Provider may care for two additional children who are three years of age or older for two designated one hour periods daily upon approval approved by the Department. It was determined based on observation that the Home cared for seven children on this date.

**POI (Plan of Improvement)**

The Home will reduce the number of unrelated children, both for pay and not for pay, so that the total number of unrelated children in care does not exceed the number of children as specified in these rules.

**Correction Deadline: 12/1/2022**

**Recited on 12/1/2022**

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**290-2-3-.07 Supervision(CR)**

**Met**

**Comment**

Supervision requirements were discussed with the Provider.