



**Cover Sheet**

**Date:** 3/9/2022      **VisitType:** Monitoring Visit      **Arrival:** 10:30 AM      **Departure:** 11:15 AM

**FR-14942**  
**Reuben, Drena V**  
5148 VILLAS TERRACE Stone Mountain, GA 30088 DeKalb County  
(770) 593-1915 DrenaReuben@hotmail.com

**Regional Consultant**  
Roslyn Williams  
Phone: (770) 357-7020  
Fax: (770) 357-7019  
roslyn.williams@dec.al.gov

**Mailing Address**  
5148 VILLAS TERRACE  
STONE MOUNTAIN, GA 30088

**Quality Rated:** No

<u>Compliance Zone Designation</u>		
03/09/2022	Monitoring Visit	Good Standing
09/14/2021	Licensing Study	Good Standing
01/20/2021	Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting the rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	2	2	0	0	0
3 & 4 Years	1	2	0	0	0
School Age(5+) Years	0	2	0	1	0
<b>Total Under 13 Years</b>	<b>3</b>	<b>6</b>	<b>0</b>	<b>1</b>	<b>0</b>
<b>Total Under 18 Years</b>	<b>3</b>				

Children Present: 3      Total Children: 7  
Caregivers/Helpers Present: 1      Total Caregivers/Helpers: 1

Comments

An Administrative Review was conducted on March 23, 2022 . Staff files, children's files, training, and background checks were all reviewed.

Plan of Improvement: Developed This Date 03/09/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

\_\_\_\_\_  
Drena Reuben, Program Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Roslyn Williams, Consultant

\_\_\_\_\_  
Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 3/9/2022      **VisitType:** Monitoring Visit      **Arrival:** 10:30 AM      **Departure:** 11:15 AM

**FR-14942**

**Reuben, Drena V**

5148 VILLAS TERRACE Stone Mountain, GA 30088 DeKalb County  
(770) 593-1915 DrenaReuben@hotmail.com

**Mailing Address**

5148 VILLAS TERRACE  
STONE MOUNTAIN, GA 30088

**Regional Consultant**

Roslyn Williams

Phone: (770) 357-7020

Fax: (770) 357-7019

roslyn.williams@decal.ga.gov

The following information is associated with a Monitoring Visit:

### Activities and Equipment

**290-2-3-.12 Equipment and Supplies(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed.

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)**

**Met**

**Comment**

Currently the provider is not caring for infants. (This rule was not evaluated on this date)

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

There is no pool on the property

### Children's Records

**Records Reviewed: 3**

**Records with Missing/Incomplete Components: 2**

Child # 1

Met

Child # 2

Not Met

"Missing/Incomplete Components"

Emergency Medical Authorization - (.08)(3)

Child # 3

Not Met

"Missing/Incomplete Components"

Immunization Form - (.08)(2), Physician & Emergency Contact Information - (.08)(1), Emergency Medical Authorization - (.08)(3)

**Finding**

290-2-3-.08(1) requires the Home to have a current and updated record for each Child in care and for a period of one (1) year after each Child leaves. Such records shall include: identifying information (Child's name, birth date, Parent's name, home and business addresses, telephone numbers); name, address and telephone number of persons, including Child's physician, to contact in emergencies; and name, address, telephone numbers, relationship to Child and to Parent(s) and other identifying information of person(s) to whom the Child may be released. It was determined based on review of records that the name and or telephone numbers of the Child's physician were not documented in two of three records reviewed.

**POI (Plan of Improvement)**

The Home Provider will obtain the missing information and maintain the Children's records as required.

**Correction Deadline: 4/8/2022****Recited on 3/9/2022**

---

<b>Facility</b>
-----------------

---

**290-2-3-.11 Physical Plant - Safe Environment(CR)****Technical Assistance****Technical Assistance**

290-2-3-.11(2)(f) - Required storage procedures were discussed with the Provider.

**Correction Deadline: 3/9/2022****290-2-3-.13 Physical Plant-Structural/Mechanical(CR)****Met****Comment**

The Home appears clean and free from hazards.

**290-2-3-.13 Playgrounds(CR)****Technical Assistance****Technical Assistance**

290-2-3-.13(2)(a) - Routine playground maintenance was discussed with the Provider.

**Correction Deadline: 4/15/2022****Corrected on 3/9/2022**

.13(2)(d) - The previous citation was corrected. The consultant observed that the open area of the fence was replaced with a temporary barrier while the fence was being repaired.

---

<b>Health and Hygiene</b>
---------------------------

---

**290-2-3-.11 Children's Health and Hygiene(CR)****Met****Comment**

Staff state proper knowledge of hand washing and hygiene procedures.

**290-2-3-.11 Diapering Areas & Practices(CR)****Met****Comment**

There are no diapered children currently enrolled in the program.

**290-2-3-.11 Medications(CR)****N/A****Comment**

Per the provider no medication is currently dispensed

---

<b>Licensure</b>
------------------

---

---

**290-2-3-.04 Application Requirements(CR)****Met****Comment**

Appropriate number of children observed in Family Child Care Learning Home this date.

---

**Safety and Discipline**

---

---

**290-2-3-.11 Discipline(CR)****Met****Comment**

Pleasant interactions observed between the provider and children in care.

---

**290-2-3-.11 Transportation(CR)****N/A****Comment**

The provider does not provide routine transportation.

---

**Staff Records**

---

---

**290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal records checks were observed to be complete.

---

**290-2-3-.07 Staff Qualifications(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

---

**290-2-3-.07 Staff Training****Not Met****Finding**

290-2-3-.07(7) requires that the Provider, Employees and Provisional Employees with direct care responsibilities shall complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on review of records that the Provider did not have evidence of the health and safety orientation training on file.

**POI (Plan of Improvement)**

The Provider will complete the required training and will ensure any Employees or Provisional Employees complete the training. The Provider will develop a plan to ensure that any new Staff hired complete the training as required.

**Correction Deadline: 4/15/2022****Recited on 3/9/2022****Correction Deadline: 12/31/2021****Corrected on 3/9/2022****.07(9) - Previous citation was corrected.**

---

**Staff:Child Ratios and Supervision**

---

---

**290-2-3-.07 Staff:Child Ratios(CR)****Met****Comment**

Appropriate ratios were observed on this date.

---

**290-2-3-.07 Supervision(CR)****Met****Comment**

The Provider was observed directly supervising and being attentive to the needs of the children.