



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 8/1/2023    **VisitType:** Monitoring Visit    **Arrival:** 1:35 PM    **Departure:** 3:00 PM

**CCLC-48696**

**The Goddard School**

3467 Pierce Drive Chamblee, GA 30341 DeKalb County  
CCLC-48696 DCHAMBLEEGA@GODDARDSCHOOLS.COM

**Regional Consultant**

Roslyn Williams

Phone: (770) 357-7020

Fax: (770) 357-7019

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**Mailing Address**

Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>		
08/01/2023	Monitoring Visit	Good Standing
02/07/2023	Licensing Study	Good Standing
08/04/2022	Monitoring Visit	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A/5 - 18-24 months	One Year Olds	2	12	C	16	C	NA	NA	Nap
Main	B/7- young 2's	Two Year Olds	2	12	C	16	C	NA	NA	Nap
Main	C/8 - 6wks-6months	Infants	2	11	C	12	C	NA	NA	Nap, Floor Play
Main	D/9 - 6mth - 12mth	Infants	2	12	C	12	C	NA	NA	Nap
Main	E/10 - 1 year old	One Year Olds	1	5	C	16	C	NA	NA	Nap
Main	F/11 - 1 year old	One Year Olds	3	9	C	12	C	NA	NA	Nap
Main	G/12 - 1 year olds	One Year Olds	1	7	C	12	C	NA	NA	Nap
Main	H/15 - 3 to 8 years	Four Year Olds	2	17	C	20	C	NA	NA	Nap
Main	I/14 - older 2's	Two Year Olds	2	14	C	20	C	NA	NA	Nap
Main	J/16 - 3 to 8 years old	Four Year Olds	1	12	C	20	C	NA	NA	Nap
Main	K/13 - 3 to 8 years old	Four Year Olds	1	18	C	20	C	NA	NA	Nap

Total Capacity @35 sq. ft.: 176

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 129

Total Capacity @35 sq. ft.: 176

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	AL/-All Ages	17	C
Main	B/M - 3 to 8 years	22	C
Main	C/r - 6wks to 2 years	33	C

## Comments

Visit Completed.

Plan of Improvement: Developed This Date 08/01/2023

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 1 855-800-7747 or [qualityrated@dec.ga.gov](mailto:qualityrated@dec.ga.gov) for more information. Free technical assistance is available!**

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Paige Dorley, Program Official

Date

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Roslyn Williams, Regional Consultant

Date



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**(Findings Report)**

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The following information is associated with a Monitoring Visit:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)** **Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** **N/A**

**Comment**

Center does not provide swimming activities.

**Facility**

**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Correction Deadline: 2/7/2023**

**Corrected on 8/1/2023**

**.25(13) - The previous citation was corrected. The consultant observed that potentially hazardous equipment, materials and supplies were stored in a locked area inaccessible to children.**

**Correction Deadline: 2/17/2023**

**Corrected on 8/1/2023**

**.25(3) - The previous citation was corrected. The consultant observed that the sinks had warm water available for hand washing.**

**591-1-1-.26 Playgrounds(CR)** **Met**

**Correction Deadline: 2/7/2023**

Corrected on 8/1/2023

.26(9) - The previous citation was corrected. The consultant observed that the electrical box had been repaired.

**Food Service**

591-1-1-.18 Kitchen Operations Met

Correction Deadline: 2/7/2023

Corrected on 8/1/2023

.18(1) - The previous citation was corrected. The consultant observed that the food was in sound condition, free from spoilage and contamination and safe for human consumption.

**Health and Hygiene**

591-1-1-.10 Diapering Areas & Practices(CR) Met

**Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) Met

Correction Deadline: 2/7/2023

Corrected on 8/1/2023

.17(7) - The previous citation was corrected. The consultant observed that the center was equipped with with liquid soap and warm running water for proper hand washing.

Correction Deadline: 2/7/2023

Corrected on 8/1/2023

.17(8) - The previous citation was corrected. The consultant observed that the center was equipped with with liquid soap and warm running water for proper hand washing.

591-1-1-.20 Medications(CR) N/A

**Comment**

The Provider currently does not dispense/administer medication.

**Safety**

591-1-1-.11 Discipline(CR) Met

**Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR) Met

**Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment**

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met

**Comment**

Pleasant naptime environment observed.

**Staff Records**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete.

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**591-1-1-.24 Personnel Records****Not Met****Finding**

591-1-1-.24(1) requires the center to maintain a personnel file on the Director, all Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance, and other Support Staff for the duration of the term of employment plus one calendar year, and it shall contain the following: identifying information to include: name, date of birth, social security number, current address and current telephone number; employment history; as applicable to the position held: evidence of education and qualifying work experience; evidence of all training required by these rules which shall include: title of training, date of training, trainer's signature, location of training and number of clock hours obtained; a statement completed by the staff member that the information provided is true and accurate; any other records required by these rules; and as applicable to the position held, evidence of required orientation including date and signature of person providing the orientation; It was determined based on review of records that the evidence of education was not documented for staff person #21.

**POI (Plan of Improvement)**

The Center will secure required information for all Personnel. The Center will ensure that complete information is in the personnel file for all Directors, Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance and other Support Staff.

**Correction Deadline: 3/31/2024****Recited on 8/1/2023**

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**591-1-1-.31 Staff(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)****Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.