



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 11/29/2022 **VisitType:** Licensing Study

**Arrival:** 12:30 PM

**Departure:** 3:00 PM

**CCLC-33471**

**Briarcliff Child Care Center**

2260 N. Druid Hills Road Atlanta, GA 30329 DeKalb County  
 (404) 636-3504 briarcliffdaycare@yahoo.com

**Regional Consultant**

Roslyn Williams

Phone: (770) 357-7020

Fax: (770) 357-7019

roslyn.williams@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
11/29/2022	Licensing Study	Good Standing	
02/15/2022	Monitoring Visit	Good Standing	
08/26/2021	Licensing Study	Good Standing	

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1L	Infants	2	10	C	14	C	NA	NA	Floor Play, Nap
Main	B-2L	Infants	2	7	C	12	C	NA	NA	Nap, Floor Play
Main	C-3L	One Year Olds	2	14	C	17	C	NA	NA	Nap
Main	D-4L	One Year Olds	1	6	C	12	C	NA	NA	Nap
Main	E-1st Right Middle	Two Year Olds	2	10	C	15	C	NA	NA	Nap
Main	F-2nd Right Middle	Three Year Olds	1	10	C	14	C	NA	NA	Nap
Main	G-Pre-K	Four Year Olds	1	13	C	14	C	NA	NA	Nap

Total Capacity @35 sq. ft.: 98

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 70

Total Capacity @35 sq. ft.: 98

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	28	C
Main	B	10	C

**Comments**

Plan of Improvement: Developed This Date 11/29/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Adrienne Brown, Program Official

Date

Roslyn Williams, Consultant

Date



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**Findings Report**

**Date:** 11/29/2022 **VisitType:** Licensing Study

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The following information is associated with a Licensing Study:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

**Facility**

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Not Met**

**Comment**

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

**Finding**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center.

It was determined based on observation that the toilet seats were loose in the bathroom adjacent to room G, the toilet was out of order and dust had accumulated on the vent in the bathroom adjacent to room F. It was further determined that there were stains on the ceiling tiles near the bathroom in room F.

**POI (Plan of Improvement)**

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

**Correction Deadline: 12/16/2022**

591-1-1-.26 Playgrounds(CR) Met

Correction Deadline: 2/15/2022

Corrected on 11/29/2022

.26(4) - The previous citation was corrected. The consultant observed that the fence had been repaired.

**Health and Hygiene**

591-1-1-.10 Diapering Areas & Practices(CR) Met

**Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) Met

**Comment**

Please ensure lids remain on trash containing organic waste.

591-1-1-.20 Medications(CR) N/A

**Comment**

The Provider currently does not dispense/administer medication.

**Safety**

591-1-1-.11 Discipline(CR) Met

**Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR) Met

**Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment**

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Technical Assistance

**Technical Assistance**

591-1-1-.30(1)(a)3 - Crib sheet requirements were discussed with Staff.

Correction Deadline: 11/29/2022

Correction Deadline: 2/15/2022

Corrected on 11/29/2022

.30(2) - The previous citation was corrected.

**Technical Assistance**

591-1-1-.30(4) - Cot storage requirements were discussed with Staff.

Correction Deadline: 11/29/2022

**Staff Records**

Records Reviewed: 15

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Date of Hire: 02/28/2022

**Records Reviewed: 15**

**Records with Missing/Incomplete Components: 0**

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Staff # 2 Met

Date of Hire: 05/14/2022

Staff # 3 Met

Date of Hire: 09/07/2020

Staff # 4 Met

Date of Hire: 05/19/2014

Staff # 5 Met

Date of Hire: 02/19/2015

Staff # 6 Met

Date of Hire: 09/12/2018

Staff # 7 Met

Date of Hire: 09/27/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 8 Met

Date of Hire: 12/01/2009

Staff # 9 Met

Date of Hire: 01/12/2019

Staff # 10 Met

Date of Hire: 08/09/2022

Staff # 11 Met

Date of Hire: 10/07/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 12 Met

Date of Hire: 12/02/2016

Staff # 13 Met

Date of Hire: 09/28/2020

Staff # 14 Met

Date of Hire: 10/02/2006

Staff # 15 Met

Date of Hire: 04/26/2021

**Staff Credentials Reviewed: 12**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Criminal record checks were observed to be complete.

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**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.