



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 12/19/2022 **VisitType:** Licensing Study

Arrival: 10:00 AM

Departure: 2:15 PM

CCLC-25180

Briarcliff Day Care Center

1731 Belle Isle Circle Atlanta, GA 30329 DeKalb County
 (404) 728-0621 briarcliffdaycare@yahoo.com

Regional Consultant

Roslyn Williams

Phone: (770) 357-7020

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roslyn.williams@decal.ga.gov

Mailing Address

Same

Joint with: Christina Jennings

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/19/2022	Licensing Study	Good Standing	
03/01/2022	Monitoring Visit	Good Standing	
08/16/2021	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A (Front)	One Year Olds and Two Year Olds	1	7	C	16	C	NA	NA	Art
Main	B1	One Year Olds	1	4	C	6	C	NA	NA	Floor Play
Main	B2	Infants	2	7	C	7	C	NA	NA	Feeding, Floor Play
Main	C	Infants	1	4	C	9	C	NA	NA	Floor Play, Feeding
Main	Downstairs Lt	Two Year Olds	2	8	C	14	C	NA	NA	Art
Main	Downstairs Rt	Three Year Olds and Four Year Olds	1	9	C	18	C	NA	NA	Circle Time
Total Capacity @35 sq. ft.: 70					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 39					Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Rear Field	61	C
Main	Toddler	18	C

Comments

Plan of Improvement: Developed This Date 12/19/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Jasmin Radford, Program Official

Date

Roslyn Williams, Consultant

Date

Christina Jennings, Consultant

Date



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Findings Report

Date: 12/19/2022 **VisitType:** Licensing Study

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Departure: 2:15 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Technical Assistance

591-1-1-.12 - Discussed routine equipment maintenance with Director.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 1

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)(a)-Work Address Missing	

591-1-1-.08 Children's Records

Technical Assistance

Technical Assistance

591-1-1-.08(1) - Documentation procedures were discussed with the Director.

Correction Deadline: 12/19/2022

Facility

591-1-1-.06 Bathrooms

Met

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children.

It was determined based on observation that a bottle of hand sanitizer and a container of lotion was on the teacher's desk and accessible to children in the four-year-room.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 12/19/2022

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center.

It was determined based on observation that in the three-year-old classroom downstairs, the left toilet was broken. It was further determined that in the two-year-old classroom downstairs, the bathroom had a missing light cover and the toilet seat was not secured to the toilet.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 12/30/2022

591-1-1-.26 Playgrounds(CR)

Not Met

Technical Assistance

591-1-1-.26(6) - Discussed routine equipment maintenance with Director.

Correction Deadline: 12/29/2022

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete.

It was determined based on observation that a nail was observed protruding from the fence on the right side, and accessible to children on larger playground.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 12/19/2022

Food Service

591-1-1-.18 Kitchen Operations**Not Met****Finding**

591-1-1-.18(5) requires the refrigeration of all perishable and potentially hazardous foods at 40 degrees Fahrenheit or below and served promptly after cooking. Freezer temperature shall be maintained at zero (0) degrees Fahrenheit or below.

It was determined based on observation that in rooms B1 and B2, the refrigerators were not equipped with thermometers.

POI (Plan of Improvement)

The Center will refrigerate foods as required, will train Staff on proper refrigerator and freezer temperature settings and monitor the settings. Food will be served promptly after cooking.

Correction Deadline: 12/19/2022

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Please ensure lids remain on trash containing organic waste.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Technical Assistance****Technical Assistance**

591-1-1-.30(1)(a)3 - Discussed crib sheet procedures and requirements with the Director.

Correction Deadline: 12/19/2022**Technical Assistance**

591-1-1-.30(1)(b)1 - Discussed routine maintenance for mats with the Director.

Staff Records

Records Reviewed: 14**Records with Missing/Incomplete Components: 0**

Staff # 1		Met
Date of Hire: 02/14/2022		
Staff # 2		Met
Staff # 3		Met
Staff # 4		Met
Date of Hire: 10/31/2022		<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 5		Met
Date of Hire: 10/02/2019		
Staff # 6		Met
Date of Hire: 06/26/2022		
Staff # 7		Met
Date of Hire: 12/02/2022		<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 8		Met
Staff # 9		Met
Date of Hire: 05/14/2015		
Staff # 10		Met
Date of Hire: 08/04/2022		
Staff # 11		Met
Date of Hire: 10/07/2022		<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 12		Met
Date of Hire: 07/13/2009		
Staff # 13		Met
Date of Hire: 09/28/2020		
Staff # 14		Met
Date of Hire: 08/15/2022		

Staff Credentials Reviewed: 6

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)	Met
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Correction Deadline: 3/1/2022

Corrected on 12/19/2022

.09(1)(a) - Previous citation was corrected. The Consultant observed a current satisfactory comprehensive background check for all staff on file.

Correction Deadline: 3/1/2022

Corrected on 12/19/2022

.09(1)(c) - Previous citation was corrected. The Consultant observed a current satisfactory comprehensive background check for all staff on file.

591-1-1-.33 Staff Training	Met
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Comment

Documentation observed of required staff training.

591-1-1-.31 Staff(CR)	Met
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Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Met
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Comment

Adequate supervision observed on this date.

591-1-1-.32 Supervision(CR)	Met
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Comment

Adequate supervision observed on this date.