



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 9/7/2022      **VisitType:** Monitoring Visit      **Arrival:** 2:10 PM      **Departure:** 5:10 PM

**CCLC-50561**

**Primrose School of Atlanta Westside**

2260 Marietta Boulevard, NW, Suite 114 Atlanta, GA 30318 Fulton County  
 (404) 565-0257 owners@primroseatlantawestside.com

**Mailing Address**  
 Same

**Regional Consultant**

Lajuana Williams  
 Phone: (770) 357-7074  
 Fax: (770) 357-7073  
 lajuana.williams@decal.ga.gov

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
09/07/2022	Incident Investigation/Monitoring Visit	Good Standing	
09/07/2022	Incident Investigation Closure	Good Standing	
05/02/2022	Incident Investigation Closure	Good Standing	

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.  
**Support** - Program performance is demonstrating a need for improvement in meeting rules.  
**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 1L	Infants	1	4	C	8	C	NA	NA	Floor Play, Diapering
Main	B 2L	Infants	2	8	C	9	C	NA	NA	Floor Play
Main	C 1R		0	0	C	12	C	NA	NA	Not In Use
Main	D 2R	One Year Olds	2	9	C	16	C	NA	NA	Diapering, Nap
Main	E 3R	One Year Olds	2	13	C	16	C	NA	NA	Snack, Transitioning
Main	F 4R	Two Year Olds	2	13	C	24	C	NA	NA	Nap
Main	G 3L	Two Year Olds	2	16	C	24	C	NA	NA	Story
Main	H 4L	Two Year Olds	2	19	C	16	NC	NA	NA	Nap, Transitioning
Main	J 6R	Three Year Olds	2	17	C	9	NC	NA	NA	Nap
Main	K 5R	Three Year Olds	2	18	C	24	C	NA	NA	Nap
Main	L After school 5L	Three Year Olds and Four Year Olds	1	21	C	30	C	NA	NA	Nap
			Total Capacity @35 sq. ft.: 188			Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 138			Total Capacity @35 sq. ft.: 188			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A Infants	17	C
Main	B Toddler	23	C

Main	C Preschool	28	C
Main	D School age	31	C
Main	E Garden Area	8	C

**Comments**

Plan of Improvement: Developed This Date 09/07/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



**Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Shanelle Clark, Program Official

Date

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Lajuana Williams, Consultant

Date



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**Findings Report**

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The following information is associated with a Monitoring Visit:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

**Facility**

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

No hazards observed accessible to children on this date.

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

Playground observed to be clean and in good repair.

**Health and Hygiene**

**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Proper diapering procedures observed.

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Staff were observed to remind children to wash hands.

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

Discussed proper medication documentation and procedures.

**Comment**

Documentation for medication dispensing observed complete.

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**Safety**

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.36 Transportation(CR)** **N/A**

**Comment**

Center does not provide routine transportation.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

Pleasant naptime environment observed.

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**Staff Records**

**Records Reviewed: 42**

**Records with Missing/Incomplete Components: 0**

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Staff # 1	Met
Date of Hire: 11/15/2021	
Staff # 2	Met
Date of Hire: 08/12/2022	
Staff # 3	Met
Date of Hire: 08/23/2021	
Staff # 4	Met
Date of Hire: 03/16/2020	
Staff # 5	Met
Date of Hire: 05/22/2019	
Staff # 6	Met
Date of Hire: 11/11/2019	
Staff # 7	Met
Date of Hire: 01/25/2021	

Staff # 8 Date of Hire: 10/04/2021	Met
Staff # 9 Date of Hire: 07/19/2021	Met
Staff # 10 Date of Hire: 07/20/2022	Met
Staff # 11 Date of Hire: 08/09/2021	Met
Staff # 12	Met
Staff # 13 Date of Hire: 08/19/2019	Met
Staff # 14 Date of Hire: 05/02/2022	Met
Staff # 15 Date of Hire: 08/06/2019	Met
Staff # 16 Date of Hire: 08/26/2019	Met
Staff # 17	Met
Staff # 18 Date of Hire: 12/09/2019	Met
Staff # 19 Date of Hire: 01/24/2022	Met
Staff # 20 Date of Hire: 02/04/2022	Met
Staff # 21 Date of Hire: 05/13/2019	Met
Staff # 22 Date of Hire: 07/18/2021	Met
Staff # 23	Met
Staff # 24	Met

Date of Hire: 05/16/2022

Staff # 25 Met

Staff # 26 Met

Date of Hire: 01/03/2022

Staff # 27 Met

Date of Hire: 04/13/2022

Staff # 28 Met

Date of Hire: 02/17/2020

Staff # 29 Met

Date of Hire: 08/15/2022

Staff # 30 Met

Date of Hire: 05/13/2019

Staff # 31 Met

Date of Hire: 12/01/2020

Staff # 32 Met

Date of Hire: 08/06/2020

Staff # 33 Met

Date of Hire: 09/13/2021

Staff # 34 Met

Date of Hire: 09/08/2021

Staff # 35 Met

Date of Hire: 06/21/2019

Staff # 36 Met

Date of Hire: 04/15/2019

Staff # 37 Met

Date of Hire: 06/29/2020

Staff # 38 Met

Staff # 39 Met

Date of Hire: 05/21/2019

Staff # 40 Met

**Records Reviewed: 42**

**Records with Missing/Incomplete Components: 0**

Date of Hire: 02/20/2019

Staff # 41

Met

Date of Hire: 01/03/2022

Staff # 42

Met

Date of Hire: 12/01/2021

**Staff Credentials Reviewed: 10**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

Criminal record checks were observed to be complete.

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.