



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 6/8/2021 **VisitType:** Monitoring Visit **Arrival:** 10:00 AM **Departure:** 11:00 AM

CCLC-4195

Chattahoochee Head Start Academy

2751 Peyton Road Atlanta, GA 30318 Fulton County
(404) 792-2740 derrickt@ymcaatlanta.org

Regional Consultant

Lajuana Williams

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Mailing Address

Same

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
06/08/2021	Monitoring Visit	Good Standing	
10/26/2020	Incident Investigation Closure	Good Standing	
10/20/2020	Incident Investigation/Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Cafeteria		0	0	C	44	C	NA	NA	Not In Use
Main	Room A		0	0	C	21	C	NA	NA	Not In Use
Main	Room B	Three Year Olds	2	0	C	22	C	NA	NA	Not In Use
Main	Room C		0	0	C	20	C	NA	NA	Not In Use
Main	Room D		0	0	C	21	C	NA	NA	Not In Use
Main	Room E		0	0	C	19	C	NA	NA	Not In Use
Main	Room F	Three Year Olds	2	2	C	20	C	NA	NA	Outside
Main	Room G	Three Year Olds	1	5	C	17	C	NA	NA	Transitioning
Main	Room H	GA PreK	2	4	C	21	C	NA	NA	Art
Main	Room I		0	0	C	21	C	NA	NA	Not In Use
Main	Room J		0	0	C	21	C	NA	NA	Not In Use
Main	Room K	GA PreK	2	0	C	21	C	NA	NA	Not In Use
Main	Room L		0	0	C	21	C	NA	NA	Not In Use
Main	Room M		0	0	C	24	C	NA	NA	Not In Use
Main	Room N	GA PreK	2	2	C	24	C	NA	NA	Story
Main	Room O		0	0	C	24	C	NA	NA	Not In Use
Main	Room P		0	0	C	23	C	NA	NA	Not In Use
Main	Room Q		0	0	C	23	C	NA	NA	Not In Use
Main	Room R		0	0	C	23	C	NA	NA	Not In Use

Total Capacity @35 sq. ft.: 430

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 13

Total Capacity @35 sq. ft.: 430

Total Capacity @25 sq. ft.: 0


Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	16	C
Main	Playground B	153	C

Comments

A virtual inspection was conducted on June 8, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on May 30, 2021 was reviewed during the virtual inspection.



Plan of Improvement: Developed This Date 06/08/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/ChildCare/Regulations>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Tye Derrick, Program Official

Date

Lajuana Williams, Consultant

Date



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Findings Report

Date: 6/8/2021 **VisitType:** Monitoring Visit **Arrival:** 10:00 AM **Departure:** 11:00 AM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Additional cleaning and sanitizing was discussed during a virtual walk through on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the center was observed to be in compliance with the licensed capacity.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through no hazards were observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the playground area was observed and appeared to be in good repair

Food Service

Correction Deadline: 10/26/2020**Corrected on 6/8/2021****.15(6)(f) - Previous cite corrected. Per the Director soup was no longer served, however, thermometers were used to check food temperatures.****Technical Assistance**

591-1-1-.15(7) - Discussed new revision to restricted food rule which states: Foods that are associated with young children's choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/windpipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking.

Correction Deadline: 6/8/2021

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**N/A****Comment**

There were no children enrolled who required diapering.

591-1-1-.17 Hygiene(CR)**Technical Assistance****Technical Assistance**

591-1-1-.17 - A Virtual Visit was conducted due to the COVID-19 pandemic. Handwashing was not directly observed during the virtual walk through. Handwashing requirements were discussed with the Director on this date and staff stated proper knowledge of the rules.

591-1-1-.20 Medications(CR)**Defer****Defer**

591-1-1-.20(5)- A Virtual Visit was conducted due to the COVID-19 pandemic. Per the Director, medication was not dispensed

POI (Plan of Improvement)

The Center will train Staff on a system for tracking the use of medications and returning them to Parent(s).

Correction Deadline: 12/13/2019

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Met****Correction Deadline: 12/18/2019****Corrected on 6/8/2021****.21(3) - Previous cite corrected. Emergency drills were observed during the virtual walk through this date.**

Safety

591-1-1-.11 Discipline(CR)**Technical Assistance****Technical Assistance**

591-1-1-.11 - A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date.

591-1-1-.36 Transportation(CR)

N/A

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

N/A

Comment

Program did not care for infants.

Staff Records

Records Reviewed: 183**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 10/08/2019	
Staff # 2	Met
Date of Hire: 10/10/2019	
Staff # 3	Met
Date of Hire: 09/04/2019	
Staff # 4	Met
Date of Hire: 11/08/2018	
Staff # 5	Met
Staff # 6	Met
Staff # 7	Met
Staff # 8	Met
Date of Hire: 10/09/2019	
Staff # 9	Met
Date of Hire: 11/01/2010	
Staff # 10	Met
Staff # 11	Met
Date of Hire: 10/30/2018	
Staff # 12	Met
Staff # 13	Met
Date of Hire: 03/09/2021	
Staff # 14	Met

Staff # 15	Met
Staff # 16	Met
Staff # 17	Met
Date of Hire: 07/25/2016	
Staff # 18	Met
Date of Hire: 09/05/2019	
Staff # 19	Met
Date of Hire: 10/09/2019	
Staff # 20	Met
Staff # 21	Met
Staff # 22	Met
Staff # 23	Met
Date of Hire: 02/10/2020	
Staff # 24	Met
Date of Hire: 10/09/2017	
Staff # 25	Met
Date of Hire: 07/25/2016	
Staff # 26	Met
Date of Hire: 10/09/2019	
Staff # 27	Met
Date of Hire: 10/09/2016	
Staff # 28	Met
Staff # 29	Met
Date of Hire: 10/09/2019	
Staff # 30	Met
Date of Hire: 07/24/2017	
Staff # 31	Met
Staff # 32	Met
Date of Hire: 10/09/2019	

Staff # 33 Date of Hire: 05/15/2019	Met
Staff # 34 Date of Hire: 06/17/2019	Met
Staff # 35 Date of Hire: 01/07/2002	Met
Staff # 36	Met
Staff # 37 Date of Hire: 03/25/2019	Met
Staff # 38 Date of Hire: 10/04/2018	Met
Staff # 39 Date of Hire: 10/09/2019	Met
Staff # 40 Date of Hire: 08/20/2024	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 41 Date of Hire: 09/18/2017	Met
Staff # 42 Date of Hire: 11/12/2018	Met
Staff # 43 Date of Hire: 08/22/2020	Met
Staff # 44 Date of Hire: 04/06/2018	Met
Staff # 45	Met
Staff # 46 Date of Hire: 10/09/2019	Met
Staff # 47 Date of Hire: 12/08/2016	Met
Staff # 48 Date of Hire: 10/07/2019	Met

Staff # 49 Date of Hire: 10/09/2019	Met
Staff # 50 Date of Hire: 11/14/2018	Met
Staff # 51 Date of Hire: 09/10/2000	Met
Staff # 52 Date of Hire: 08/29/2019	Met
Staff # 53 Date of Hire: 09/14/2018	Met
Staff # 54 Date of Hire: 11/15/2017	Met
Staff # 55 Date of Hire: 09/26/2016	Met
Staff # 56 Date of Hire: 09/11/2019	Met
Staff # 57 Date of Hire: 02/23/2021	Met
Staff # 58 Date of Hire: 09/25/2019	Met
Staff # 59 Date of Hire: 10/09/2019	Met
Staff # 60 Date of Hire: 09/14/2016	Met
Staff # 61 Date of Hire: 10/07/2019	Met
Staff # 62 Date of Hire: 06/15/2019	Met
Staff # 63	Met
Staff # 64	Met

Date of Hire: 10/16/2019

Staff # 65 Met

Date of Hire: 11/15/2018

Staff # 66 Met

Date of Hire: 08/04/2014

Staff # 67 Met

Date of Hire: 07/24/2017

Staff # 68 Met

Date of Hire: 09/01/2005

Staff # 69 Met

Staff # 70 Met

Date of Hire: 07/31/2019

Staff # 71 Met

Date of Hire: 06/28/2019

Staff # 72 Met

Date of Hire: 11/01/2010

Staff # 73 Met

Date of Hire: 09/23/2019

Staff # 74 Met

Date of Hire: 11/12/2018

Staff # 75 Met

Staff # 76 Met

Staff # 77 Met

Date of Hire: 03/21/2019

Staff # 78 Met

Date of Hire: 03/07/2008

Staff # 79 Met

Date of Hire: 06/20/2019

Staff # 80 Met

Date of Hire: 07/06/2019

Staff # 81 Date of Hire: 11/01/2017	Met
Staff # 82 Date of Hire: 08/21/2019	Met
Staff # 83 Date of Hire: 01/05/2020	Met
Staff # 84 Date of Hire: 10/09/2019	Met
Staff # 85 Date of Hire: 08/30/2019	Met
Staff # 86 Date of Hire: 01/23/2020	Met
Staff # 87	Met
Staff # 88	Met
Staff # 89 Date of Hire: 02/19/2019	Met
Staff # 90 Date of Hire: 07/03/2019	Met
Staff # 91 Date of Hire: 10/15/2019	Met
Staff # 92 Date of Hire: 09/01/2018	Met
Staff # 93	Met
Staff # 94 Date of Hire: 03/21/2019	Met
Staff # 95 Date of Hire: 10/09/2019	Met
Staff # 96 Date of Hire: 03/06/2019	Met
Staff # 97	Met

Date of Hire: 10/09/2019

Staff # 98 Met

Date of Hire: 08/22/2019

Staff # 99 Met

Staff # 100 Met

Staff # 101 Met

Staff # 102 Met

Staff # 103 Met

Date of Hire: 10/09/2019

Staff # 104 Met

Date of Hire: 08/28/2019

Staff # 105 Met

Date of Hire: 10/25/2019

Staff # 106 Met

Date of Hire: 07/25/2019

Staff # 107 Met

Date of Hire: 04/02/2019

Staff # 108 Met

Staff # 109 Met

Date of Hire: 08/13/2018

Staff # 110 Met

Date of Hire: 08/26/2019

Staff # 111 Met

Date of Hire: 08/21/2019

Staff # 112 Met

Staff # 113 Met

Date of Hire: 10/09/2019

Staff # 114 Met

Date of Hire: 07/09/2019

Staff # 115 Date of Hire: 10/09/2019	Met
Staff # 116 Date of Hire: 12/07/2020	Met
Staff # 117	Met
Staff # 118 Date of Hire: 10/16/2019	Met
Staff # 119 Date of Hire: 10/15/2019	Met
Staff # 120 Date of Hire: 09/17/2019	Met
Staff # 121 Date of Hire: 06/18/2019	Met
Staff # 122 Date of Hire: 07/01/2019	Met
Staff # 123 Date of Hire: 10/17/2019	Met
Staff # 124 Date of Hire: 11/21/2019	Met
Staff # 125 Date of Hire: 08/10/2018	Met
Staff # 126	Met
Staff # 127 Date of Hire: 07/08/2019	Met
Staff # 128 Date of Hire: 09/20/2017	Met
Staff # 129	Met
Staff # 130	Met
Staff # 131	Met

Staff # 132 Date of Hire: 07/25/2016	Met
Staff # 133 Date of Hire: 09/30/2019	Met
Staff # 134 Date of Hire: 09/27/2019	Met
Staff # 135	Met
Staff # 136 Date of Hire: 08/20/2018	Met
Staff # 137 Date of Hire: 04/12/2019	Met
Staff # 138 Date of Hire: 03/08/2019	Met
Staff # 139 Date of Hire: 02/28/2019	Met
Staff # 140 Date of Hire: 12/04/2020	Met
Staff # 141	Met
Staff # 142 Date of Hire: 07/25/2016	Met
Staff # 143 Date of Hire: 09/10/2019	Met
Staff # 144	Met
Staff # 145	Met
Staff # 146	Met
Staff # 147 Date of Hire: 08/05/2014	Met
Staff # 148 Date of Hire: 07/25/2016	Met

Staff # 149 Date of Hire: 08/19/2019	Met
Staff # 150 Date of Hire: 11/04/2018	Met
Staff # 151 Date of Hire: 08/27/2019	Met
Staff # 152 Date of Hire: 01/07/2019	Met
Staff # 153 Date of Hire: 08/21/2019	Met
Staff # 154 Date of Hire: 03/12/2019	Met
Staff # 155	Met
Staff # 156 Date of Hire: 01/11/2021	Met
Staff # 157 Date of Hire: 03/07/2016	Met
Staff # 158 Date of Hire: 09/03/2019	Met
Staff # 159	Met
Staff # 160 Date of Hire: 07/27/2007	Met
Staff # 161	Met
Staff # 162	Met
Staff # 163 Date of Hire: 08/14/2019	Met
Staff # 164 Date of Hire: 07/25/2018	Met
Staff # 165 Date of Hire: 05/15/2018	Met

Staff # 166 Date of Hire: 12/05/2016	Met
Staff # 167 Date of Hire: 07/25/2013	Met
Staff # 168	Met
Staff # 169 Date of Hire: 07/02/2019	Met
Staff # 170 Date of Hire: 07/08/2019	Met
Staff # 171 Date of Hire: 08/28/2019	Met
Staff # 172	Met
Staff # 173 Date of Hire: 09/11/2019	Met
Staff # 174	Met
Staff # 175 Date of Hire: 10/03/2018	Met
Staff # 176 Date of Hire: 10/09/2019	Met
Staff # 177	Met
Staff # 178 Date of Hire: 11/21/2016	Met
Staff # 179 Date of Hire: 08/28/2019	Met
Staff # 180	Met
Staff # 181 Date of Hire: 08/15/2019	Met
Staff # 182	Met
Staff # 183	Met

Date of Hire: 08/20/2019

Staff Credentials Reviewed: 15

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. The Director supplied a completed staff profile for review prior to the virtual walk through. Staff criminal records check information was verified in Koala Outback. Criminal record checks were observed to be complete.

591-1-1-.31 Staff(CR) Met

Comment

The program was in compliance with the Executive Order issued on May 30, 2021. It was discussed that field trips was the only restriction left in place.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the center was observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Technical Assistance

Technical Assistance

591-1-1-.32 - Discussed new revision to the supervision rule which states: Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through staff was observed to provide direct supervision and be attentive to children's needs.