



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 12/15/2022 **VisitType:** Licensing Study

Arrival: 8:55 AM

Departure: 11:55 AM

CCLC-4195

Chattahoochee Head Start Academy

2751 Peyton Road Atlanta, GA 30318 Fulton County
(404) 792-2740 derrickt@ymcaatlanta.org

Regional Consultant

Lajuana Williams

Phone: (770) 357-7074

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Mailing Address

Same

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/15/2022	Licensing Study	Good Standing	
10/17/2022	Complaint Investigation Follow Up	Good Standing	
03/14/2022	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Cafeteria		0	0	C	44	C	NA	NA	Not In Use
Main	Room A	Four Year Olds	2	10	C	21	C	NA	NA	Transitioning
Main	Room B	Four Year Olds	1	7	C	22	C	NA	NA	Transitioning, Circle Time
Main	Room C	Three Year Olds	2	9	C	20	C	NA	NA	Transitioning
Main	Room D	Three Year Olds and Four Year Olds	2	11	C	21	C	NA	NA	Circle Time, Transitioning
Main	Room E	Three Year Olds and Four Year Olds	2	5	C	19	C	NA	NA	Transitioning, Circle Time
Main	Room F	Three Year Olds and Four Year Olds	2	8	C	20	C	NA	NA	Transitioning
Main	Room G	Three Year Olds and Four Year Olds	2	5	C	17	C	NA	NA	Transitioning
Main	Room H		0	0	C	21	C	NA	NA	Not In Use
Main	Room I		0	0	C	21	C	NA	NA	Not In Use
Main	Room J	PreK	2	14	C	21	C	NA	NA	Transitioning
Main	Room K	PreK	2	15	C	21	C	NA	NA	Centers
Main	Room L		0	0	C	21	C	NA	NA	Not In Use
Main	Room M	PreK	2	13	C	24	C	NA	NA	Centers
Main	Room N	PreK	2	12	C	24	C	NA	NA	Centers
Main	Room O	PreK	2	13	C	24	C	NA	NA	Centers
Main	Room P	PreK	2	16	C	23	C	NA	NA	Centers

Main	Room Q	Three Year Olds and Four Year Olds	3	12	C	23	C	NA	NA	Centers	
Main	Room R	Three Year Olds	2	11	C	23	C	NA	NA	Music	
Total Capacity @35 sq. ft.: 430					Total Capacity @25 sq. ft.: 0						
Total # Children this Date: 161					Total Capacity @35 sq. ft.: 430					Total Capacity @25 sq. ft.: 0	

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	16	C
Main	Playground B	153	C

Comments

LS conducted this date.

Plan of Improvement: Developed This Date 12/15/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Tye Derrick, Program Official

Date

Lajuana Williams, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Discussed rotating toys to support the procedures of daily disinfecting.

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

Technical Assistance

591-1-1-.08(1) - Please ensure both relationship to the child and relationship to the parent or guardian is maintained on file for authorized release persons.

Correction Deadline: 12/15/2022

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **N/A**

Comment

No children enrolled who require diapering. School age children attend only for after school hours.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.29 Required Reporting **Met**

Comment

Discussed reporting requirements.

Safety

591-1-1-.05 Animals **N/A**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)

N/A

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)

N/A

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 64**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 10/10/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 2	Met
Date of Hire: 11/08/2018	
Staff # 3	Met
Date of Hire: 09/13/2021	
Staff # 4	Met
Date of Hire: 09/19/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 5	Met
Staff # 6	Met
Date of Hire: 02/28/2022	
Staff # 7	Met
Date of Hire: 10/09/2017	
Staff # 8	Met
Date of Hire: 05/09/2022	
Staff # 9	Met
Date of Hire: 12/13/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 10	Met
Date of Hire: 07/24/2017	

Staff # 11	Met
Date of Hire: 06/17/2019	
Staff # 12	Met
Date of Hire: 09/22/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hire</u>
Staff # 13	Met
Staff # 14	Met
Date of Hire: 01/05/2021	
Staff # 15	Met
Date of Hire: 11/12/2018	
Staff # 16	Met
Date of Hire: 08/02/2020	
Staff # 17	Met
Date of Hire: 10/20/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hire</u>
Staff # 18	Met
Staff # 19	Met
Date of Hire: 11/28/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hire</u>
Staff # 20	Met
Date of Hire: 12/08/2016	
Staff # 21	Met
Date of Hire: 09/10/2000	
Staff # 22	Met
Date of Hire: 08/29/2019	
Staff # 23	Met
Date of Hire: 09/14/2018	
Staff # 24	Met
Date of Hire: 10/25/2021	
Staff # 25	Met
Date of Hire: 10/17/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hire</u>

Staff # 26 Date of Hire: 11/15/2018	Met
Staff # 27 Date of Hire: 08/04/2014	Met
Staff # 28 Date of Hire: 07/24/2017	Met
Staff # 29 Date of Hire: 09/01/2005	Met
Staff # 30 Date of Hire: 09/21/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 31 Date of Hire: 01/05/2020	Met
Staff # 32 Date of Hire: 01/23/2020	Met
Staff # 33 Date of Hire: 02/19/2019	Met
Staff # 34	Met
Staff # 35 Date of Hire: 08/22/2019	Met
Staff # 36 Date of Hire: 08/01/2006	Met
Staff # 37	Met
Staff # 38 Date of Hire: 08/13/2018	Met
Staff # 39 Date of Hire: 09/12/2022	Met
Staff # 40 Date of Hire: 10/16/2019	Met
Staff # 41	Met

Staff # 42 Date of Hire: 08/23/2022	Met
Staff # 43 Date of Hire: 11/21/2019	Met
Staff # 44 Date of Hire: 12/06/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 45 Date of Hire: 08/24/2021	Met
Staff # 46 Date of Hire: 09/27/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 47	Met
Staff # 48	Met
Staff # 49 Date of Hire: 08/05/2014	Met
Staff # 50 Date of Hire: 03/28/2022	Met
Staff # 51 Date of Hire: 11/04/2018	Met
Staff # 52 Date of Hire: 01/07/2019	Met
Staff # 53 Date of Hire: 10/23/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 54 Date of Hire: 01/11/2021	Met
Staff # 55 Date of Hire: 07/27/2007	Met
Staff # 56 Date of Hire: 05/16/2022	Met
Staff # 57	Met

Records Reviewed: 64

Records with Missing/Incomplete Components: 0

Date of Hire: 08/01/2022

Staff # 58 Met

Date of Hire: 09/11/2019

Staff # 59 Met

Date of Hire: 11/14/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 60 Met

Staff # 61 Met

Date of Hire: 09/29/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 62 Met

Staff # 63 Met

Date of Hire: 08/20/2019

Staff # 64 Met

Date of Hire: 12/28/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff Credentials Reviewed: 15

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR Met

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training Met

Comment

Documentation observed of required staff training.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.

