



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 11/10/2021 **VisitType:** Licensing Study

Arrival: 11:15 AM

Departure: 12:15 PM

CCLC-4195

Chattahoochee Head Start Academy

2751 Peyton Road Atlanta, GA 30318 Fulton County
 (404) 792-2740 derrickt@ymcaatlanta.org

Regional Consultant

Lajuana Williams

Phone: (770) 357-7074

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Mailing Address

Same

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/10/2021	Complaint Closure	Good Standing	
11/10/2021	Complaint Investigation & Licensing Study	Good Standing	
06/08/2021	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Cafeteria		0	0	C	44	C	NA	NA	Not In Use
Main	Room A	Three Year Olds	2	9	C	21	C	NA	NA	Transitioning, Lunch
Main	Room B	Three Year Olds	2	7	C	22	C	NA	NA	Transitioning
Main	Room C		0	0	C	20	C	NA	NA	Not In Use
Main	Room D	Three Year Olds	2	9	C	21	C	NA	NA	Centers
Main	Room E	Three Year Olds and Four Year Olds	2	9	C	19	C	NA	NA	Transitioning
Main	Room F	Three Year Olds	2	6	C	20	C	NA	NA	Circle Time
Main	Room G	Three Year Olds	2	7	C	17	C	NA	NA	Transitioning
Main	Room H		0	0	C	21	C	NA	NA	Not In Use
Main	Room I		0	0	C	21	C	NA	NA	Not In Use
Main	Room J	GA PreK	2	13	C	21	C	NA	NA	Outside
Main	Room K	GA PreK	2	12	C	21	C	NA	NA	Outside
Main	Room L		0	0	C	21	C	NA	NA	Not In Use
Main	Room M	GA PreK	2	11	C	24	C	NA	NA	Outside
Main	Room N	GA PreK	2	14	C	24	C	NA	NA	Outside
Main	Room O	GA PreK	2	12	C	24	C	NA	NA	Outside
Main	Room P	GA PreK	2	13	C	23	C	NA	NA	Outside
Main	Room Q	Three Year Olds	3	6	C	23	C	NA	NA	Outside
Main	Room R	Three Year Olds	2	10	C	23	C	NA	NA	Lunch

Total Capacity @35 sq. ft.: 430

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	16	C
Main	Playground B	153	C

Comments

An Administrative Review will be due on November 15, 2021 . An Administrative Review was conducted on November 24, 2021. Staff files, children’s files, training, and background checks were all reviewed. A virtual inspection was conducted on November 10, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic.

Plan of Improvement: Developed This Date 11/10/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation’s (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI’s website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Tye Derrick, Program Official

Date

Lajuana Williams, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through a variety of equipment was observed. Daily disinfecting was discussed with the Director this date. Equipment and furniture were observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the center was observed to be compliant with the licensed capacity.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through there were no hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through both playground were observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Center menu met USDA guidelines.

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

No children enrolled who require diapering.

591-1-1-.17 Hygiene(CR) **Met**

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Met**

Correction Deadline: 12/13/2019

Corrected on 11/10/2021

.20(5) - Previous cite correction. Per the Director there were no medications on site at this time.

Safety

591-1-1-.05 Animals **N/A**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Technical Assistance**

Technical Assistance

591-1-1-.11 - A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through discipline was not directly observed, however, staff stated proper knowledge of the rules.

591-1-1-.13 Field Trips(CR) **N/A**

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **N/A**

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Not Evaluated**

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through it was observed that the center did not have infant children in care. Appropriate cots and sleep material was observed for the older children in care.

Staff Records

Staff # 1 Date of Hire: 10/10/2019	Met
Staff # 2 Date of Hire: 09/04/2019	Met
Staff # 3 Date of Hire: 11/08/2018	Met
Staff # 4 Date of Hire: 11/01/2010	Met
Staff # 5 Date of Hire: 03/09/2021	Met
Staff # 6	Met
Staff # 7 Date of Hire: 09/05/2019	Met
Staff # 8 Date of Hire: 10/09/2017	Met
Staff # 9 Date of Hire: 07/24/2017	Met
Staff # 10	Met
Staff # 11 Date of Hire: 06/17/2019	Met
Staff # 12 Date of Hire: 01/07/2002	Met
Staff # 13	Met
Staff # 14 Date of Hire: 10/09/2019	Met
Staff # 15 Date of Hire: 11/12/2018	Met
Staff # 16 Date of Hire: 08/22/2020	Met
Staff # 17	Met

Staff # 18	Met
Staff # 19	Met
Date of Hire: 12/08/2016	
Staff # 20	Met
Date of Hire: 11/14/2018	
Staff # 21	Met
Date of Hire: 09/10/2000	
Staff # 22	Met
Date of Hire: 08/29/2019	
Staff # 23	Met
Date of Hire: 09/14/2018	
Staff # 24	Met
Date of Hire: 11/15/2017	
Staff # 25	Met
Staff # 26	Met
Date of Hire: 11/15/2018	
Staff # 27	Met
Date of Hire: 08/04/2014	
Staff # 28	Met
Date of Hire: 07/24/2017	
Staff # 29	Met
Date of Hire: 09/01/2005	
Staff # 30	Met
Date of Hire: 01/05/2020	
Staff # 31	Met
Date of Hire: 01/23/2020	
Staff # 32	Met
Date of Hire: 02/19/2019	
Staff # 33	Met
Date of Hire: 10/15/2019	

Staff # 34 Date of Hire: 09/01/2018	Met
Staff # 35	Met
Staff # 36 Date of Hire: 08/22/2019	Met
Staff # 37 Date of Hire: 08/01/2006	Met
Staff # 38	Met
Staff # 39 Date of Hire: 04/02/2019	Met
Staff # 40 Date of Hire: 08/13/2018	Met
Staff # 41	Met
Staff # 42 Date of Hire: 10/16/2019	Met
Staff # 43 Date of Hire: 10/15/2019	Met
Staff # 44 Date of Hire: 09/17/2019	Met
Staff # 45 Date of Hire: 08/10/2018	Met
Staff # 46 Date of Hire: 07/25/2016	Met
Staff # 47 Date of Hire: 04/12/2019	Met
Staff # 48	Met
Staff # 49 Date of Hire: 08/05/2014	Met
Staff # 50	Met

Records Reviewed: 67

Records with Missing/Incomplete Components: 0

Staff # 51 Date of Hire: 07/25/2016	Met
Staff # 52 Date of Hire: 11/04/2018	Met
Staff # 53 Date of Hire: 01/07/2019	Met
Staff # 54	Met
Staff # 55 Date of Hire: 03/07/2016	Met
Staff # 56	Met
Staff # 57 Date of Hire: 07/27/2007	Met
Staff # 58	Met
Staff # 59	Met
Staff # 60 Date of Hire: 12/15/2016	Met
Staff # 61 Date of Hire: 07/25/2013	Met
Staff # 62	Met
Staff # 63 Date of Hire: 10/03/2018	Met
Staff # 64 Date of Hire: 11/21/2016	Met
Staff # 65	Met
Staff # 66	Met
Staff # 67 Date of Hire: 08/20/2019	Met

Staff Credentials Reviewed: 14

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Director stated that there were no new hires since last visit

Comment

Criminal record checks were observed to be complete and verified in Koala Outback.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the center was observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through adequate supervision was observed on this date.