



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 3/2/2022 **VisitType:** Licensing Study **Arrival:** 11:05 AM **Departure:** 12:05 PM

CCLC-36864

Trinity AME Early Learning Center

604 Lynhurst Dr., SW Atlanta, GA 30311 Fulton County
 (404) 696-3490 trinityameearlylearningcenter@gmail.com

Regional Consultant

Lajuana Williams

Phone: (770) 357-7074

Fax: (770) 357-7073

lajuana.williams@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/02/2022	Licensing Study	Good Standing	
02/16/2022	Complaint Investigation Follow Up	Good Standing	
11/23/2021	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	102 A&B	One Year Olds and Two Year Olds	2	20	C	29	C	NA	NA	Lunch, Transitioning
Main	103	One Year Olds	2	10	C	14	C	NA	NA	Lunch
Main	201	Three Year Olds	1	14	C	15	C	NA	NA	Circle Time
Main	202 Prek 2	GA PreK	2	17	C	26	C	37	C	Music
Main	203 Pk I	GA PreK	2	16	C	33	C	46	C	Story
Main	205	Three Year Olds	1	5	C	19	C	NA	NA	Lunch
Main	Cafeteria 1L		0	0	C	12	C	NA	NA	Not In Use
Main	Cafeteria 2L	Infants	20	7	C	12	C	NA	NA	Feeding, Nap
Total Capacity @35 sq. ft.: 160					Total Capacity @25 sq. ft.: 184					
Total # Children this Date: 89					Total Capacity @25 sq. ft.: 184					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Toddler	8	C

Comments

An in-person visit was conducted this date and initial findings discussed with the Director. An in-person visit letter with requirements to be uploaded was left on site. An administrative review will be conducted on March 8, 2022.

Plan of Improvement: Developed This Date 03/02/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Thomas Ford, Program Official

Date

Lajuana Williams, Consultant

Date



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Findings Report

Date: 3/2/2022 **VisitType:** Licensing Study **Arrival:** 11:05 AM **Departure:** 12:05 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Discussed rotating toys to support the procedures of daily disinfecting.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 10

Records with Missing/Incomplete Components: 5

Child # 1 Met

Child # 2 Not Met

"Missing/Incomplete Components"

.08(1)-No Record

Child # 3 Not Met

"Missing/Incomplete Components"

.08(1)-No Record

Child # 4 Met

Child # 5 Met

Child # 6 Met

Child # 7	Met
Child # 8	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)-No Record	
Child # 9	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)-No Record	
Child # 10	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)-No Record	

591-1-1-.08 Children's Records**Technical Assistance****Technical Assistance**

591-1-1-.08 - Please ensure the following is maintained on file for all authorized release persons: Complete name, complete address, telephone number, relationship to the child and relationship to the parent/guardian.

Facility

591-1-1-.06 Bathrooms**Not Met****Finding**

591-1-1-.06(4) requires a Center first licensed after March 1, 1991, and Centers that remodel or add to existing plumbing facilities, to have the bathroom area fully enclosed and ventilated to the outside of the building with either an open screened window or functioning exhaust fan and duct system and requires Centers without fully enclosed bathrooms to ensure there is adequate ventilation to control odors and adequate sanitation measures to prevent the spread of contagious diseases. It was determined based on observation that the fan in the girl's restroom at the end of the hallway near room 205 was not in working order.

POI (Plan of Improvement)

The Center will fully enclose and ventilate bathroom areas, as required, and will provide adequate ventilation and sanitation in bathrooms that are not fully enclosed.

Correction Deadline: 4/1/2022**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that a bottle of hand sanitizer was observed sitting on a low lying shelf on the left side room 201, near the door to the classroom. Additionally, an unlocked storage closet was observed on the left side of room 102. The closet contained hazards such as hand sanitizer and Fabuloso on low lying shelving.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 3/2/2022

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground observed to be clean and in good repair.

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**N/A****Comment**

The Provider currently does not dispense/administer medication.

Safety**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Not Evaluated****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**N/A****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Not Met****Finding**

591-1-1-.30(1)(a)3 requires that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. It was determined based on observation that sheets on at least two cribs in room 112 were too loose and were not tight fitting. Additionally, at least two other cribs sheets were too tight, causing the mattress not fit flush to the bottom of cribs. The cribs were in use at the time.

POI (Plan of Improvement)

The center will ensure that each crib has an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant.

Correction Deadline: 3/2/2022

Staff Records

Staff # 1 Date of Hire: 06/21/2021	Met
Staff # 2 Date of Hire: 05/27/1994	Met
Staff # 3 Date of Hire: 07/26/2018	Met
Staff # 4	Met
Staff # 5	Met
Staff # 6 Date of Hire: 05/26/2020	Met
Staff # 7 Date of Hire: 08/14/2020	Met
Staff # 8	Met
Staff # 9 Date of Hire: 10/24/2016	Met
Staff # 10 Date of Hire: 02/08/2021	Met
Staff # 11 Date of Hire: 08/04/2014	Met
Staff # 12 Date of Hire: 12/13/2021	Met
Staff # 13 Date of Hire: 08/18/2020	Met
Staff # 14 Date of Hire: 09/01/2020	Met
Staff # 15 Date of Hire: 09/19/2019	Met
Staff # 16 Date of Hire: 04/30/2018	Met
Staff # 17	Met

Records Reviewed: 22

Records with Missing/Incomplete Components: 0

Date of Hire: 02/19/2021

Staff # 18

Met

Date of Hire: 03/01/2004

Staff # 19

Met

Date of Hire: 01/29/2008

Staff # 20

Met

Date of Hire: 05/13/2012

Staff # 21

Met

Staff # 22

Met

Date of Hire: 08/11/2021

Staff Credentials Reviewed: 8

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.31 Staff(CR)

Technical Assistance

Comment

Staff observed to be compliant with applicable laws and regulations.

Technical Assistance

591-1-1-.31(2)(b)3.(i) - Please ensure Education Plans are maintained for all newly hired Lead Teachers that do not possess a credential.

Correction Deadline: 3/2/2022

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.