



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 12/21/2022 **VisitType:** POI Follow Up

Arrival: 10:40 AM

Departure: 12:40 PM

CCLC-2008

Arthur M. Blank Family Youth YMCA

555 Luckie Street, NW Atlanta, GA 30313 Fulton County
 (404) 724-9622 staceyn@ymcaatlanta.org

Regional Consultant

Lajuana Williams

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Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
12/21/2022	POI Follow Up	Good Standing	
12/06/2022	Incident Investigation Closure	Good Standing	
09/20/2022	Incident Investigation & Follow Up	Good Standing	

Good Standing	- Program is demonstrating an acceptable level of performance in meeting the rules.
Support	- Program performance is demonstrating a need for improvement in meeting rules.
Deficient	- Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Elementary School Building	Ground Level - A-19		0	0	C	20	C	NA	NA	Not In Use
Elementary School Building	Ground Level - A-27		0	0	C	20	C	NA	NA	Not In Use
Elementary School Building	Ground Level - A-29		0	0	C	20	C	NA	NA	Not In Use
Elementary School Building	Ground Level - A-43		0	0	C	19	C	NA	NA	Not In Use
Elementary School Building	Ground Level - B-50		0	0	C	14	C	NA	NA	Not In Use
Elementary School Building	Ground Level - Cafeteria		0	0	C	170	C	NA	NA	Not In Use
Elementary School Building	Ground Level-B-45		0	0	C	14	C	NA	NA	Not In Use

		Total Capacity @35 sq. ft.: 277			Total Capacity @25 sq. ft.: 0					
Main	Downstairs - Creative Cavern	Five Year Olds and Six Year Olds and Over	8	26	C	53	C	NA	NA	Transitioning
Main	Downstairs - Hanging Rock Room		0	0	C	46	C	NA	NA	Not In Use
Main	Downstairs - Lounge		0	0	C	7	C	NA	NA	Not In Use
Main	Downstairs G-02 Computer Lab		0	0	C	13	C	NA	NA	Not In Use
Main	Downstairs G-07-Gym		0	0	C	89	C	NA	NA	Not In Use
Main	Downstairs G-13-STEAM Lab		0	0	C	13	C	NA	NA	Not In Use
Main	Foxes - 2nd Right	Infants and One Year Olds	2	4	C	14	C	NA	NA	Nap, Floor Play
Main	Foxes-107	One Year Olds and Two Year Olds	5	15	C	35	C	NA	NA	Nap
Main	Lions-114	Three Year Olds	2	8	C	47	C	NA	NA	Transitioning, Lunch
Main	Wolves-112	Four Year Olds	2	7	C	47	C	NA	NA	Lunch
		Total Capacity @35 sq. ft.: 364			Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 60		Total Capacity @35 sq. ft.: 641			Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Elementary School Building	Playground Field	395	C
Main	Center Playground	24	C

Comments

POI visit conducted this date.

Plan of Improvement: No Plan Developed 01/01/0001

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Stacey Nicholson, Program Official

Date

Lajuana Williams, Consultant

Date



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Findings Report

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The following information is associated with a POI Follow Up:

Activities and Equipment

591-1-1-.03 Activities

Met

Correction Deadline: 9/20/2022

Corrected on 12/21/2022

.03(9) - Previous cite correction. Discussed that Staff were dismissed and the rest of Staff were provided training in October and will obtain additional training in January 2023. The Director will also continue administrative staff conduct checks of the classrooms. Additionally, the Director had all Staff sign the Keeping Kids Safe acknowledgement.

Staff Records

Records Reviewed: 47

Records with Missing/Incomplete Components: 2

Staff # 1	Met
Date of Hire: 05/31/2016	
Staff # 2	Met
Staff # 3	Met
Staff # 4	Met
Staff # 5	Not Met
Date of Hire: 12/21/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
<u>"Missing/Incomplete Components"</u>	
.09-Criminal Records Check Missing	
Staff # 6	Met

Records Reviewed: 47**Records with Missing/Incomplete Components: 2**

Staff # 7	Met
Date of Hire: 10/03/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 8	Met
Staff # 9	Met
Staff # 10	Met
Staff # 11	Met
Staff # 12	Met
Staff # 13	Met
Staff # 14	Met
Staff # 15	Met
Staff # 16	Met
Staff # 17	Met
Staff # 18	Met
Staff # 19	Met
Date of Hire: 06/01/2018	
Staff # 20	Not Met
Date of Hire: 12/20/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
<u>"Missing/Incomplete Components"</u>	
.09-Criminal Records Check Missing	
Staff # 21	Met
Staff # 22	Met
Staff # 23	Met
Date of Hire: 08/26/2019	
Staff # 24	Met
Staff # 25	Met
Staff # 26	Met
Staff # 27	Met

Records Reviewed: 47**Records with Missing/Incomplete Components: 2**

Date of Hire: 08/31/2021

Staff # 28 Met

Staff # 29 Met

Staff # 30 Met

Date of Hire: 07/21/2017

Staff # 31 Met

Staff # 32 Met

Staff # 33 Met

Date of Hire: 01/14/2019

Staff # 34 Met

Staff # 35 Met

Date of Hire: 08/20/2018

Staff # 36 Met

Staff # 37 Met

Staff # 38 Met

Staff # 39 Met

Staff # 40 Met

Staff # 41 Met

Staff # 42 Met

Staff # 43 Met

Staff # 44 Met

Staff # 45 Met

Staff # 46 Met

Staff # 47 Met

Date of Hire: 08/30/2021

Staff Credentials Reviewed: 3

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Not Met**

Finding

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on the observation of Staff records in Koala Outback and the Center's Decal Koala account that a portability request to electronically port the Comprehensive Background Check for Staff # 5 and Staff #20 was not submitted prior to the Staff assuming duties at the Center.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will ensure that only the most recently issued determination letter is electronically ported for Directors, Employees and Provisional Employees, excluding Students-in-Training. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will ensure CRC rules are maintained.

Correction Deadline: 12/21/2022

591-1-1-.24 Personnel Records

Defer

Defer

591-1-1-.24(1)-This rule will be evaluated on the next regulatory visit.

POI (Plan of Improvement)

The Center will secure required information for all Personnel. The Center will ensure that complete information is in the personnel file for all Directors, Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance and other Support Staff.

Correction Deadline: 1/25/2022

591-1-1-.33 Staff Training

Defer

Defer

591-1-1-.33(3)-Staff training was not evaluated this date. This rule will be evaluated on the next regulatory visit.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

Correction Deadline: 2/19/2022

591-1-1-.31 Staff(CR)

Defer

Defer

591-1-1-.31(2)(c)- This rule will be evaluated on the next regulatory visit.

POI (Plan of Improvement)

The Center will review lead teacher records to ensure the required documentation is on file and will obtain and file it if not found.

Correction Deadline: 1/20/2022