



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 9/24/2021    **VisitType:** Monitoring Visit    **Arrival:** 10:35 AM    **Departure:** 11:35 AM

**CCLC-129**

**Sheltering Arms - Elaine P. Draeger Model Teaching Center**

385 Centennial Olympic Park Drive Atlanta, GA 30313 Fulton County  
 (404) 523-4831 fhurst@shelteringarmsforkids.com

**Mailing Address**  
 Same

**Regional Consultant**

Lajuana Williams

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lajuana.williams@decal.ga.gov

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/24/2021	Monitoring Visit	Good Standing	
07/16/2021	Complaint Closure	Good Standing	
07/15/2021	Complaint Investigation & Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room 1		0	0	C	18	C	NA	NA	Not In Use
Main	Room 10	GA PreK	3	12	C	28	C	NA	NA	Transitioning
Main	Room 2	Infants	2	5	C	18	C	NA	NA	Floor Play,Nap
Main	Room 3	One Year Olds	1	4	C	17	C	NA	NA	Story
Main	Room 4	One Year Olds	2	9	C	17	C	NA	NA	Centers
Main	Room 5	Two Year Olds	2	5	C	17	C	NA	NA	Centers
Main	Room 6	Two Year Olds	2	9	C	17	C	NA	NA	Story
Main	Room 7	Three Year Olds	2	17	C	28	C	NA	NA	Floor Play
Main	Room 8		0	0	C	28	C	NA	NA	Not In Use
Main	Room 9		0	0	C	28	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 216			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 61			Total Capacity @35 sq. ft.: 216							
			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant Playground	14	C
Main	Pre-school Playground	72	C
Main	Toddler Playground	28	C

**Comments**

A virtual inspection was conducted on September 24, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Felicia Hurst, Program Official

Date

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Lajuana Williams, Consultant

Date



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### Findings Report

**Date:** 9/24/2021 **VisitType:** Monitoring Visit **Arrival:** 10:35 AM **Departure:** 11:35 AM

#### CCLC-129

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Met

##### Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through equipment and furniture was observed to be properly secured, as applicable.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

##### Comment

Center does not provide swimming activities.

### Facility

#### 591-1-1-.19 License Capacity(CR)

Met

##### Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the program was observed to be compliant with the Licensed capacity.

#### 591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

##### Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through no hazards were observed accessible to children on this date.

#### 591-1-1-.26 Playgrounds(CR)

Met

##### Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the outdoor play areas were observed to be clean and in good repair.

### Health and Hygiene

**591-1-1-.10 Diapering Areas & Practices(CR)****Technical Assistance****Technical Assistance**

591-1-1-.10 - A Virtual Visit was conducted due to the COVID-19 pandemic. Diapering was not directly observed during the virtual walk through. Regulations regarding proper diapering were discussed with the Director on this date and staff stated proper knowledge of the rules.

**591-1-1-.17 Hygiene(CR)****Technical Assistance****Technical Assistance**

591-1-1-.17 - A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing was not directly observed during the virtual walk through. Regulations regarding proper hand washing were discussed with the Director on this date.

**591-1-1-.20 Medications(CR)****Not Evaluated****Comment**

The Provider currently does not dispense/administer medication.

**Safety****591-1-1-.11 Discipline(CR)****Technical Assistance****Technical Assistance**

591-1-1-.11 - A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date.

**591-1-1-.36 Transportation(CR)****N/A****Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment****591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through a pleasant nap time environment observed. Safe sleep rules was discussed with the Director this date and staff stated proper knowledge of the rules.

**Staff Records****Records Reviewed: 28****Records with Missing/Incomplete Components: 0**

Staff # 1 Met  
Date of Hire: 04/18/1988

Staff # 2 Met  
Date of Hire: 09/01/1999

Staff # 3 Met  
Date of Hire: 11/01/2006

Staff # 4 Met

Staff # 5 Met

Staff # 6	Met
Date of Hire: 02/22/2016	
Staff # 7	Met
Staff # 8	Met
Date of Hire: 07/29/2019	
Staff # 9	Met
Staff # 10	Met
Date of Hire: 02/17/2020	
Staff # 11	Met
Date of Hire: 10/20/2005	
Staff # 12	Met
Date of Hire: 06/21/2010	
Staff # 13	Met
Date of Hire: 06/25/2020	
Staff # 14	Met
Date of Hire: 07/06/2021	
Staff # 15	Met
Date of Hire: 08/08/2020	
Staff # 16	Met
Date of Hire: 09/20/2020	
Staff # 17	Met
Staff # 18	Met
Date of Hire: 09/20/2021	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 19	Met
Staff # 20	Met
Date of Hire: 01/14/1980	
Staff # 21	Met
Staff # 22	Met
Date of Hire: 01/27/2003	

**Records Reviewed: 28****Records with Missing/Incomplete Components: 0**

Staff # 23 Met  
Date of Hire: 03/09/2020

Staff # 24 Met  
Date of Hire: 08/12/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 25 Met

Staff # 26 Met

Staff # 27 Met  
Date of Hire: 01/23/1995

Staff # 28 Met  
Date of Hire: 02/27/1998

**Staff Credentials Reviewed: 9**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** Met

**Comment**

The Director provided a staff list prior to the visit. Criminal record checks were observed to be complete and verified in Koala Outback

**591-1-1-.31 Staff(CR)** Met

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** Met

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the center was observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)** Met

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through adequate supervision was observed on this date.