



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 3/29/2021    **VisitType:** Licensing Study    **Arrival:** 9:15 AM    **Departure:** 10:15 AM

**CCLC-129**

**Sheltering Arms - Elaine P. Draeger Model Teaching Center**

385 Centennial Olympic Park Drive Atlanta, GA 30313 Fulton County  
 (404) 523-4831 fhurst@shelteringarmsforkids.com

**Mailing Address**  
 Same

**Regional Consultant**

Lajuana Williams

Phone: (770) 357-7074

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lajuana.williams@decal.ga.gov

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/29/2021	Licensing Study	Good Standing	
08/25/2020	Complaint Closure	Good Standing	
08/14/2020	Complaint Investigation Follow Up	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room 1	Infants	1	4	C	18	C	NA	NA	Floor Play
Main	Room 10	GA PreK	2	9	C	28	C	NA	NA	Centers
Main	Room 2	Infants and One Year Olds	2	6	C	18	C	NA	NA	Floor Play
Main	Room 3	One Year Olds and Two Year Olds	2	6	C	17	C	NA	NA	Centers
Main	Room 4	Two Year Olds	2	9	C	17	C	NA	NA	Story
Main	Room 5	Two Year Olds and Three Year Olds	1	5	C	17	C	NA	NA	Centers
Main	Room 6	Two Year Olds and Three Year Olds	2	9	C	17	C	NA	NA	Art
Main	Room 7	Three Year Olds	2	7	C	28	C	NA	NA	Centers
Main	Room 8	Three Year Olds	1	6	C	28	C	NA	NA	Art
Main	Room 9	Three Year Olds	1	8	C	28	C	NA	NA	Centers

Total Capacity @35 sq. ft.: 216

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 69

Total Capacity @35 sq. ft.: 216

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant Playground	14	C
Main	Pre-school Playground	72	C
Main	Toddler Playground	28	C

**Comments**

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Felicia Hurst, Program Official

Date

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Lajuana Williams, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through furniture observed to be properly secured, as applicable.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the center was observed to be compliant with the Licensed capacity.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through there were no hazards observed accessible to children on this date.

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the playground was observed to be clean and in good repair.

### Food Service

**Comment**

During the administrative review the center menu was observed to have met USDA guidelines.

**Health and Hygiene****591-1-1-.10 Diapering Areas & Practices(CR)****Technical Assistance****Technical Assistance**

591-1-1-.10 - A Virtual Visit was conducted due to the COVID-19 pandemic. Diapering was not directly observed during the virtual walk through. Regulations regarding proper diapering were discussed with the Director this date and compliant areas observed this date.

**591-1-1-.17 Hygiene(CR)****Technical Assistance****Technical Assistance**

591-1-1-.17 - A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing was not directly observed during the virtual walk through. Regulations regarding proper hand washing were discussed with the Director this date.

**591-1-1-.20 Medications(CR)****N/A****Comment**

The Provider currently does not dispense/administer medication.

**Safety****591-1-1-.05 Animals****N/A****Comment**

Center does not keep animals on premises.

**591-1-1-.11 Discipline(CR)****Technical Assistance****Technical Assistance**

591-1-1-.11 - A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director this date.

**591-1-1-.13 Field Trips(CR)****N/A****Comment**

Center does not participate in field trips at this time.

**591-1-1-.36 Transportation(CR)****N/A****Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment****591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through SIDS and infant sleeping position was discussed with the Director this date.

**Staff Records****Records Reviewed: 31****Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 04/18/1988

Staff # 2 Met

Date of Hire: 09/01/1999

Staff # 3 Met

Date of Hire: 11/01/2006

Staff # 4 Met

Date of Hire: 02/22/2016

Staff # 5 Met

Staff # 6 Met

Date of Hire: 06/08/2019

Staff # 7 Met

Date of Hire: 07/29/2019

Staff # 8 Met

Date of Hire: 02/03/2020

Staff # 9 Met

Date of Hire: 02/17/2020

Staff # 10 Met

Date of Hire: 10/20/2005

Staff # 11 Met

Date of Hire: 07/30/2013

Staff # 12 Met

Date of Hire: 09/18/2017

Staff # 13 Met

Date of Hire: 06/21/2010

Staff # 14 Met

Date of Hire: 06/25/2020

Staff # 15 Met

Date of Hire: 01/25/2021

Staff # 16 Met

Date of Hire: 08/08/2020

**Records Reviewed: 31****Records with Missing/Incomplete Components: 0**

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Staff # 17	Met
Date of Hire: 12/20/2020	
Staff # 18	Met
Date of Hire: 09/20/2020	
Staff # 19	Met
Date of Hire: 01/08/2019	
Staff # 20	Met
Date of Hire: 09/28/2020	
Staff # 21	Met
Date of Hire: 01/14/1980	
Staff # 22	Met
Date of Hire: 01/27/2003	
Staff # 23	Met
Date of Hire: 10/23/2018	
Staff # 24	Met
Staff # 25	Met
Date of Hire: 03/09/2020	
Staff # 26	Met
Staff # 27	Met
Date of Hire: 09/01/2020	
Staff # 28	Met
Date of Hire: 07/22/2019	
Staff # 29	Met
Date of Hire: 01/23/1995	
Staff # 30	Met
Date of Hire: 02/27/1998	
Staff # 31	Met
Date of Hire: 04/29/2019	

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**Staff Credentials Reviewed: 9**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met**

**Comment**

During an administrative review Criminal record checks were observed to be complete and verified in Koala Outback.

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**591-1-1-.31 Staff(CR)****Met****Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on February 15, 2021.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the center was observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)****Met****Comment**

591-1-1-.32 - A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through adequate supervision was observed this date.