



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 6/3/2021    **VisitType:** Licensing Study    **Arrival:** 10:00 AM    **Departure:** 11:00 AM

**CCLC-11644**

**Visionary Learning Academy**

1735 Metropolitan Parkway Atlanta, GA 30315 Fulton County  
(404) 752-5547 visionarylearning@yahoo.com

**Regional Consultant**

Lajuana Williams  
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**Mailing Address**  
Same

**Quality Rated:**

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
06/03/2021	Licensing Study	Good Standing	
11/12/2020	Monitoring Visit	Good Standing	
12/20/2019	Complaint Investigation & Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 1R	One Year Olds and Two Year Olds	2	11	C	14	C	NA	NA	Transitioning
Main	B 1L		0	0	C	17	C	NA	NA	Not In Use
Main	C	Three Year Olds and Six Year Olds and Over	3	14	C	34	C	NA	NA	Centers
Main	Pre-K Bldg II		0	0	C	56	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.:			121			Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 25			Total Capacity @35 sq. ft.:			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	PGR	19	C
Main	PGR	14	C

**Comments**

An Administrative Review was conducted on June 3, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on June 3, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on May 30, 2021 was reviewed during the virtual inspection.

Additional information requested from the center on June 4, 2021.

Plan of Improvement: Developed This Date 06/03/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Michelle Sullivan, Program Official

Date

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Lajuana Williams, Consultant

Date



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### Findings Report

**Date:** 6/3/2021      **VisitType:** Licensing Study      **Arrival:** 10:00 AM      **Departure:** 11:00 AM

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The following information is associated with a Licensing Study:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)** **Met**

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** **N/A**

**Comment**

Center does not provide swimming activities.

**Facility**

**591-1-1-.06 Bathrooms** **Not Evaluated**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit. .

**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the Licensed capacity was observed to be met.

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through there were no hazards were observed accessible to children on this date.

**591-1-1-.26 Playgrounds(CR)** **Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the Pre-K playground was observed to be in good repair. Due to technical issues the playground attached to the main building could not be observed. The playground will be observed on the next regulatory visit.

## Food Service

### 591-1-1-.15 Food Service & Nutrition

Met

#### Comment

A menu was observed during an administrative review. The center menu met the USDA guidelines.

### 591-1-1-.18 Kitchen Operations

Met

#### Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through it was discussed that the only cleaning products stored in the kitchen are was dish soap. Proper storage of cleaning supplies was observed.

## Health and Hygiene

### 591-1-1-.10 Diapering Areas & Practices(CR)

Not Evaluated

#### Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through it was discussed that here were no children enrolled in diapers on this date.

### 591-1-1-.17 Hygiene(CR)

Met

#### Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through staff were observed to remind children to wash hands.

### 591-1-1-.20 Medications(CR)

N/A

#### Comment

The Provider currently does not dispense/administer medication.

## Policies and Procedures

### 591-1-1-.21 Operational Policies & Procedures

Met

#### Comment

During an administrative review a complete emergency plan was observed.

### 591-1-1-.27 Posted Notices

Not Evaluated

#### Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

### 591-1-1-.29 Required Reporting

Met

#### Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through reporting requirements were discussed with the Director.

## Safety

### 591-1-1-.05 Animals

N/A

#### Comment

Center does not keep animals on premises.

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**591-1-1-.11 Discipline(CR)****Technical Assistance****Technical Assistance**

591-1-1-.11 - A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date.

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**591-1-1-.13 Field Trips(CR)****N/A****Comment**

Center does not participate in field trips at this time.

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**591-1-1-.36 Transportation(CR)****Not Evaluated****Comment**

Center does not provide routine transportation currently, however, and up to date vehicle inspection was observed during the administrative review.

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<b>Sleeping &amp; Resting Equipment</b>
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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Not Evaluated****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through it was discussed that there were currently no infant children in care, however, compliant cribs were observed.

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<b>Staff Records</b>
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**Records Reviewed: 12****Records with Missing/Incomplete Components: 3**

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Staff # 1 Date of Hire: 06/03/2019	Met
Staff # 2 Date of Hire: 05/01/2005	Met
Staff # 3 Date of Hire: 10/20/2020	Met
Staff # 4 Date of Hire: 05/03/2021	Met
Staff # 5 Date of Hire: 09/08/2018	Met
Staff # 6 Date of Hire: 07/22/2019	Met
Staff # 7 Date of Hire: 06/02/2021	Met
Staff # 8 Date of Hire: 10/26/2020	Met
Staff # 9	Met

Date of Hire: 05/10/2021

Staff # 10

Not Met

Date of Hire: 04/19/2005

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 11

Not Met

Date of Hire: 01/20/2021

"Missing/Incomplete Components"

.33(3)-Health &amp; Safety Certificate

Staff # 12

Not Met

Date of Hire: 12/22/2020

"Missing/Incomplete Components"

.33(3)-Health &amp; Safety Certificate

**Staff Credentials Reviewed: 4****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. The Director supplied a completed staff profile for review prior to the virtual walk through. Staff criminal records check information was verified in Koala Outback. Criminal record checks were observed to be complete.

**591-1-1-.33 Staff Training****Not Met****Finding**

91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based on staff record information during an administrative review that staff did not obtain 10 hours of annual training in license year 2020.

**POI (Plan of Improvement)**

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

**Correction Deadline: 7/3/2021****591-1-1-.31 Staff(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Field trip restrictions due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date.

**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the center was observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through staff was observed to provide direct supervision and be attentive to children's needs.