

**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.gov

**(Cover Sheet)****Date:** 11/30/2021**VisitType:** EX-Monitoring**Arrival:** 11:00AM **Departure:** 12:30PM**EX-48183 EXMT-13663 EX-7 - Day camp****Averitt Center for the Arts**

33 East Main Street, Statesboro GA 30458 Bulloch

County

(912) 212-2787 jgrady@averittcenterforthearts.org

**Mailing Address**

Same

**Regional Consultant**

Brienne Walters

Phone: (912) 544-9775

Fax: (912) 544-9774

brienne.walters@dec.state.ga.gov

Joint with:

<b>Compliance Zone Designation</b>			<b>Prevention Action Category</b>	<b>Intermediate Action Category</b>	<b>Dismissal Action Category</b>
11/30/2021	EX-Monitoring	NA	<b>Prevention Level 1 (P1)</b>	<b>Intermediate Level 1 (I1)</b>	<b>Dismissal (D)</b>
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			<b>Prevention Level 2 (P2)</b>	<b>Intermediate Level 2 (I2)</b>	
			Citation	Fine (Level 1 or 2)	
			Plan of Improvement		
			<b>Prevention Level 3 (P3)</b>	<b>Intermediate Level 3 (I3)</b>	

**Staff: Child Ratios**

<b>Room Description</b>	<b>Age Groups</b>	<b>Staff Count</b>	<b>Children Count</b>	<b>State Ratio Met</b>	<b>Notes</b>
2nd floor classroom		0	0	Y	
3rd floor classroom		0	0	Y	
Dance #1		0	0	Y	
Dance #2		0	0	Y	
Kelly Theater		0	0	Y	
North Main - classroom		0	0	Y	
Remley 2D		0	0	Y	
Remley 3D		0	0	N	
Small Theater classroom		0	0	Y	

Group Sizes Met? N

Total # Non-Care Staff Present: 0

#Staff Count: 0

#Children Count: 0

**Comments:**

A virtual visit and administrative review was conducted on November 30, 2021. The purpose of the visit was to complete a CAPS monitoring visit.

Corrective Action Plan: Developed This Date



Please refer the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature\_\_\_\_\_

Printed Name\_\_\_\_\_ Date\_\_\_\_\_

Specialist Signature\_\_\_\_\_ Date\_\_\_\_\_

**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.al.ga.gov

**(Summary Report)****Date:** 11/30/2021**VisitType:** EX-Monitoring**Arrival:** 11:00AM**Departure:** 12:30PM**EX-48183 EXMT-13663 EX-7 - Day camp  
Averitt Center for the Arts**33 East Main Street, Statesboro GA 30458 Bulloch  
County  
(912) 212-2787 jgrady@averittcenterforthearts.org**Mailing Address**

Same

**Regional Consultant**

Brianne Walters

Phone: (912) 544-9775

Fax: (912) 544-9774

brianne.walters@dec.al.ga.gov

Joint with:

**The following information is associated with a Exemption Monitoring:****Activities and Equipment****EX-HS-.F Equipment & Toys (CS)****Met****Comment**

During the virtual visit, equipment and furniture appeared to be secured.

**EX-HS-.Q Swimming Pools & Water-related Activities (CS)****N/A****Comment**

Program does not provide swimming activities.

**Exemptions****EX-HS-.X Exemption Requirements (NCP)****Met****Comment**

Observed compliance with the local zoning authorities, fire safety agencies and local building authorities on this date. Exemption certificate and letters observed posted during the virtual visit.

**Facility****EX-HS-.L Physical Plant (NCP)****Met****Comment**

No hazards observed during the virtual visit.

**EX-HS-.M Playgrounds (CS)****N/A****Comment**

No playground present on site.

**Health and Hygiene****EX-HS-.U Diapering Areas & Practices (CS)****N/A****Comment**

No diapered children were currently enrolled.

**EX-HS-.H Hygiene (NCP)****Met****Comment**

Hand washing was not observed during the virtual visit as children were not present and the camp was not in operation. Proper hand washing rules were discussed.

**EX-HS-.I Medications (CS)****N/A****Comment**

Medication is not dispensed by the program.

**Policies and Procedures****EX-HS-.J Operational Policies & Procedures (NCP)****Met****Comment**

A copy of the written policies and procedures and emergency plans were reviewed as part of the administrative review.

**EX-HS-.T Required Reporting (NCP)****Met****Comment**

There were no incidents or injuries that required reporting.

**Safety****EX-HS-.E Discipline (CS)****Not Evaluated****Comment**

There were no children present during the virtual visit as the camp program was not in operation. The program's discipline policy was reviewed and regulations regarding proper discipline were discussed.

**EX-HS-.R Transportation (CS)****N/A****Comment**

Program does not provide routine transportation or field trips at this time.

**Sleeping & Resting Equipment****EX-HS-.V Safe Sleeping and Resting Requirements (CS)****N/A****Comment**

No safe sleep policies are necessary.

**Staff Records****Records Reviewed: 5****Records with Missing/Incomplete Components: 4**

Staff # 1

Not Met

Date of Hire: 10/01/2017

"Missing/Incomplete Components"

EX-HS-.D-Criminal Records Check Missing

Staff # 2

Met

Date of Hire: 08/17/2020

Staff # 3

Not Met

Date of Hire: 10/01/2019

"Missing/Incomplete Components"

EX-HS-.D-Criminal Records Check Missing

Staff # 4

Not Met

Date of Hire: 07/01/2008

"Missing/Incomplete Components"

EX-HS-.D-Criminal Records Check Missing

Staff # 5

Not Met

Date of Hire: 01/01/2011

"Missing/Incomplete Components"

EX-HS-.D-Criminal Records Check Missing

**EX-HS-.D Criminal Records and Comprehensive Background Checks (CS)****Not Met****Finding**

EX-HS-.D(1) requires every staff member with direct care responsibilities must have a Satisfactory Criminal Records Check Determination before the individual is present at the program while any child is present for care. It was determined based on an administrative review that four (4) of five (5) staff did not have a comprehensive satisfactory background check determination letter issued by DECAL.

**POI (Plan of Improvement)**

The Program will ensure that all staff members complete the fingerprinting process and receive a comprehensive satisfactory background check determination from DECAL prior to the start of the next camp session. Gemalto instructions emailed to provider.

**Correction Deadline: 11/30/2021****EX-HS-.W First Aid & CPR (NCP)****Not Met****Finding**

EX-HS-.W(1) requires Program Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Program shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined based on an administrative review, five (5) of five (5) staff did not have CPR and first aid training as required.

**POI (Plan of Improvement)**

The Program will ensure all current staff obtain the required training by January 14, 2022 and will keep the certificates on file for review.

**Correction Deadline: 1/14/2022****EX-HS-.P Staff Training (NCP)****Not Met****Finding**

EX-HS-.P(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on an administrative review, five (5) of (5) staff did not have evidence of the required health and safety training.

**POI (Plan of Improvement)**

The Program will ensure current staff obtain the health and safety training by January 14, 2022. the certificates will be kept on file for review. In addition, staff will obtain annual training as specified by the standards annually.

**Correction Deadline: 1/14/2022****Staffing and Supervision****EX-HS-.O Staff:Child Ratios and Supervision (CS)****Not Evaluated**

**Comment**

There were no children present during the virtual visit as the camp program was not in operation. Proper ratios and supervision was discussed.