

**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.al.ga.gov

(Cover Sheet)**Date:** 1/11/2023**VisitType:** EX-Monitoring**Arrival:** 3:00PM**Departure:** 4:30PM**EX-44622 EXMT-13196 EX-1 - Government
Camden County - Crooked River Elementary
Extended Day Program**3570 Charlie Smith, Sr. Highway, St. Marys GA
31558 Camden County
(912) 673-7064 Idurbin@camden.k12.ga.us**Mailing Address**

311 South East Street, GA 31548

Regional Consultant

Brianne Walters

Phone: (912) 544-9775

Fax: (912) 544-9774

brianne.walters@dec.al.ga.gov

Joint with:

Compliance Zone Designation			Prevention Action Category	IntermediateAction Category	Dismissal Action Category
1/11/2023	EX-Monitoring	NA	Prevention Level 1 (P1)	Intermediate Level 1 (I1)	Dismissal (D)
			Technical Assistance	Corrective Action Plan	Dismissal
				Office Conference	Disqualification
			Prevention Level 2 (P2)	Intermediate Level 2 (I2)	
			Citation	Fine (Level1 or 2)	
			Plan of Improvement		
			Prevention Level 3 (P3)	Intermediate Level 3 (I3)	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
1	, Fours, Fives, Six and older	3	22	Y	Gym

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 3

#Children Count: 22

Comments:

An in-person visit was conducted at the facility for the purpose of a CAPS Monitoring visit.

Corrective Action Plan:No Plan Developed

Please refer the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature_____

Printed Name_____ Date_____

Specialist Signature_____ Date_____

**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.us

(Summary Report)**Date:** 1/11/2023**VisitType:** EX-Monitoring**Arrival:** 3:00PM**Departure:** 4:30PM**EX-44622 EXMT-13196 EX-1 - Government
Camden County - Crooked River Elementary
Extended Day Program**3570 Charlie Smith, Sr. Highway, St. Marys GA
31558 Camden County
(912) 673-7064 ldurbin@camden.k12.ga.us**Mailing Address**

311 South East Street, GA 31548

Regional Consultant

Brianne Walters

Phone: (912) 544-9775

Fax: (912) 544-9774

brianne.walters@dec.state.ga.us

Joint with:

The following information is associated with a Exemption Monitoring:**Activities and Equipment****EX-HS-F Equipment & Toys(CS)****Met****Comment**

A variety of equipment and toys were observed throughout the Program.

Comment

Equipment and furniture observed to be properly secured, as applicable.

EX-HS-Q Swimming Pools & Water-related Activities(CS)**N/A****Comment**

Program does not provide swimming activities.

Exemptions**EX-HS-X Exemption Requirements****Met****Comment**

The program was observed to be operating within the guidelines they were initially approved.

Facility**EX-HS-L Physical Plant(CS)****Met****Comment**

No hazards observed accessible to children during the visit.

EX-HS-M Playgrounds(CS)**Technical Assistance****Technical Assistance**

Discussed that the S hooks at the top of the swing chains on the larger left playground are showing signs of rust and should be monitored for deterioration and needed replacement in the future.

Health and Hygiene**EX-HS-U Diapering Areas & Practices(CS)****N/A****Comment**

No diapered children are enrolled.

EX-HS-.H Hygiene	Met
-------------------------	------------

Comment

Proper hand washing observed throughout the program.

EX-HS-.I Medications(CS)	N/A
---------------------------------	------------

Comment

Medication is not dispensed

Policies and Procedures

EX-HS-.J Operational Policies & Procedures	Met
---	------------

Comment

Observed evidence of written policies and procedures that describe the Program's operations on this date.

EX-HS-.T Required Reporting	Met
------------------------------------	------------

Comment

There were no incidents or injuries that required reporting.

Safety

EX-HS-.E Discipline(CS)	Met
--------------------------------	------------

Comment

Age-appropriate discussion and/or redirection observed.

EX-HS-.S Field Trips	N/A
-----------------------------	------------

Comment

No field trips are offered

EX-HS-.R Transportation(CS)	N/A
------------------------------------	------------

Comment

Program does not provide routine transportation.

Sleeping & Resting Equipment

EX-HS-.V Safe Sleeping and Resting Requirements(CS)	N/A
--	------------

Comment

No safe sleep policies are necessary.

Staff Records

Records Reviewed: 3

Records with Missing/Incomplete Components: 0
--

Staff's Name [# 1]: Armstrong, Cordelia

Met

Date of Hire: 09/15/2022

Staff's Name [# 2]: Hendrix, Ruby

Met

Date of Hire: 02/05/2020

Staff's Name [# 3]: Randolph, Taniya

Met

Date of Hire: 01/12/2023

Reminder - Health & Safety training is required within 90 calendar days of hired

EX-HS-.D Criminal Records and Comprehensive Background Checks(CS)**Met****Comment**

Three (3) of three (3) staff had evidence of a comprehensive satisfactory background check determination letter from the department.

EX-HS-.W First Aid & CPR**Met****Comment**

Observed evidence of staff training in CPR and first aid on this date.

EX-HS-.P Staff Training**Met****Comment**

Observed training for all staff members on this date.

Staffing and Supervision

EX-HS-.O Staff:Child Ratios and Supervision(CS)**Met****Comment**

Adequate supervision and staff:child ratios observed on this date.