



Bright from the Start - Georgia Department of Early Care and Learning

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.us

(Cover Sheet)

Date: 1/18/2023

VisitType: EX-Monitoring

Arrival: 3:00PM

Departure: 4:00PM

EX-44228 EXMT-6901 EX-1 - Government
Bibb County School District - Northwoods Academy

Regional Consultant

Brianne Walters

709 Pierce Avenue, Macon GA 31204 Bibb County
(478) 765-8660 janice.flowers@bcsdk12.net

Phone: (912) 544-9775

Fax: (912) 544-9774

brianne.walters@dec.state.ga.us

Mailing Address

484 Mulberry Street, Suite 230, GA 31201

Joint with:

Table with 4 columns: Compliance Zone Designation, Prevention Action Category, Intermediate Action Category, Dismissal Action Category. Rows include levels P1, P2, P3 and corresponding actions like Technical Assistance, Citation, Plan of Improvement.

Staff: Child Ratios

Table with 6 columns: Room Description, Age Groups, Staff Count, Children Count, State Ratio Met, Notes. Rows include library, Lunchroom, and Room 1.

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 3

#Children Count: 30

Comments:

An in-person visit was conducted at the facility for the purpose of a CAPS Monitoring visit.

Corrective Action Plan: No Plan Developed



Please refer the website, http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
New clearance is required at least once every five years
Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
All staff members are required to have completed at least a national fingerprint based clearance check
Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature _____

Printed Name _____ Date _____

Specialist Signature _____ Date _____



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The following information is associated with a Exemption Monitoring:

Activities and Equipment

EX-HS-F Equipment & Toys(CS)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable. A variety of age appropriate materials were observed.

EX-HS-Q Swimming Pools & Water-related Activities(CS)

N/A

Comment

Program does not provide swimming activities. No pool on site.

Exemptions

EX-HS-X Exemption Requirements

Met

Comment

The program was observed to be operating within the guidelines they were initially approved.

Facility

EX-HS-L Physical Plant(CS)

Technical Assistance

Technical Assistance

Please be mindful to keep items that pose a hazard inaccessible to children (hand sanitizer, cleaners, etc).

Comment

Rooms in use observed clean and in good repair.

EX-HS-M Playgrounds(CS)

Met

Comment

Playground was completely fenced in and observed to be clean and in good repair.

Health and Hygiene

EX-HS-U Diapering Areas & Practices(CS)

N/A

Comment

No diapered children are enrolled.

EX-HS-.H Hygiene **Met**

Comment

Proper hand washing observed throughout the program.

EX-HS-.I Medications(CS) **Met**

Comment

Medication has not been dispensed.

Policies and Procedures

EX-HS-.J Operational Policies & Procedures **Met**

Comment

A copy of the written policies and procedures and emergency plans have been reviewed.

EX-HS-.T Required Reporting **Met**

Comment

There were no incidents or injuries that required reporting.

Safety

EX-HS-.E Discipline(CS) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

EX-HS-.S Field Trips **N/A**

Comment

No field trips are offered

EX-HS-.R Transportation(CS) **N/A**

Comment

Program does not provide routine transportation.

Sleeping & Resting Equipment

EX-HS-.V Safe Sleeping and Resting Requirements(CS) **N/A**

Comment

No safe sleep policies are necessary.

Staff Records

Records Reviewed: 7

Records with Missing/Incomplete Components: 0

Staff's Name [# 1]: Carey, Adrienne Met

Staff's Name [# 2]: Hampton, Lyvette Met
Date of Hire: 07/31/2017

Staff's Name [# 3]: Jones, Cory Met
Date of Hire: 11/16/2022

Staff's Name [# 4]: Kendrick, Ivey Met

Staff's Name [# 5]: Leonard-Bryant, Erin Met

Date of Hire: 07/31/2021

Staff's Name [# 6]: Radney, Erin

Met

Date of Hire: 07/22/2021

Staff's Name [# 7]: Rowland, Amber

Met

EX-HS-.D Criminal Records and Comprehensive Background Checks(CS)

Met

Comment

Criminal record check letters were observed for seven (7) of seven (7) current staff.

EX-HS-.W First Aid & CPR

Met

Comment

Observed evidence of staff training in CPR and first aid on this date.

EX-HS-.P Staff Training

Met

Comment

Observed health and safety and ongoing training for all required staff members on this date.

Staffing and Supervision

EX-HS-.O Staff:Child Ratios and Supervision(CS)

Met

Comment

Adequate supervision and staff: child ratios observed during the visit.