





Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the user id for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

Paquita Few, Program Official

Date

Stacy Whitten, Consultant

Date



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**(Findings Report)**

**Date:** 5/18/2023 **VisitType:** Monitoring Visit **Arrival:** 10:40 AM **Departure:** 12:00 PM

**FR-000012033**

**Few, Paquita**

1434 Floyd Circle Gainesville, GA 30507 Hall County  
(678) 971-5810 1special@charter.net

**Process & QI Unit Consultant**

Stacy Whitten

Phone: (770) 405-7920

Fax: (404) 478-8021

stacy.whitten@decal.ga.gov

**Mailing Address**

1434 Floyd Circle  
GAINESVILLE, GA 30507

The following information is associated with a Monitoring Visit:

**Activities and Equipment**

**290-2-3-.12 Equipment and Supplies(CR) Met**

**Comment**

A variety of equipment and toys were observed.

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR) Met**

**Comment**

Currently the provider is not caring for infants. (This rule was not evaluated on this date)

**290-2-3-.07 Swimming Pools & Water-related Activities(CR) N/A**

**Comment**

Home does not provide swimming activities.

**Comment**

There is no pool on the property

**Children's Records**

**290-2-3-.08 Children's Records Met**

**Correction Deadline: 5/2/2022**

**Corrected on 5/18/2023**

**.08(1) - Correction of the previous citation in that consultant observed evidence of all staff to have complete enrollment records on this date.**

**Correction Deadline: 5/2/2022**

Corrected on 5/18/2023

.08(2) - Correction of the previous citation in that consultant observed the provider to have evidence of up to date immunizations on this date.

**Facility**

**290-2-3-.11 Physical Plant - Safe Environment(CR)**

**Not Met**

**Finding**

290-2-3-.11(2)(f) requires that poisons, medicines, cleaning agents and other hazardous materials be in locked areas or inaccessible to children. It was determined based on observation that the following hazardous materials were were accessible to children on this date:

- a container of aquaphor ointment and one pack of wipes was observed stored on a low cubby shelf
- A bottle of disinfectant wipes were observed to be stored on a low shelf by a desk
- a stapler was observed on the providers desk
- two bottles of laundry detergent were stored on the floor in the bathroom.

**POI (Plan of Improvement)**

To ensure the safe storage of hazardous items, the Home Provider will make these items inaccessible to the children.

**Correction Deadline: 5/18/2023**

**Recited on 5/18/2023**

**290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**

**Met**

**Comment**

The Home appears clean and maintained.

**290-2-3-.13 Playgrounds(CR)**

**Not Met**

**Technical Assistance**

290-2-3-.13(2)(a) - Discussed with provider to monitor the toys and equipment and ensure broken or cracked toys are removed or repaired as needed. Also discussed with provider to ensure the exposed concrete by the swing frame is covered.

**Correction Deadline: 5/28/2023**

**Finding**

290-2-3-.13(2)(d) requires that outside play areas be protected from traffic or other hazards by fencing or other barriers at least four feet in height and approved by the Department. Fencing material shall not present a hazard to children. A fence shall be provided around swimming pools to make them inaccessible when not in use. It was determined based on observation the fencing was beginning to detach and droop on the right and back sides, and was not four feet high. Vines were also observed to be growing through the fencing.

**POI (Plan of Improvement)**

The Home will enclose the outside play area(s) with a four-foot high fence or other Department-approved barrier and inspect regularly to ensure fencing material is safe and any hazards identified are repaired or replaced. The Home will install or repair a fence around swimming pools that makes them inaccessible to children.

**Correction Deadline: 6/18/2023**

**Health and Hygiene**

**290-2-3-.11 Children's Health and Hygiene(CR)**

**Met**

**Comment**

Staff were observed to remind children to wash hands.

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**290-2-3-.11 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

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**290-2-3-.11 Medications(CR)****Not Met****Finding**

290-2-3-.11(1)(d) prohibits Personnel from dispensing prescription or nonprescription medications to a Child without specific written authorization from the Child's physician or Parent. All medications shall be stored as authorized by Georgia law or in accordance with the prescription or label instructions and kept in places that are inaccessible to children. Each dose of medication given to a Child shall be documented showing the Child's name, name of medication, date and time given, and the name of the person giving the medication. It was determined based on an observation, one bottle of children's cold medication was observed to be stored on a low cubby shelf.

**POI (Plan of Improvement)**

The Home will obtain written authorization before giving medicine to a Child; will document each time medicine is administered to a child; will store medicine as required in an area that is locked or not accessible to children; and will store medicine that must be refrigerated in a leak-proof container that is inaccessible to children.

**Correction Deadline: 5/18/2023****Comment**

Per the provider no medication is currently dispensed

**Licensure**

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**290-2-3-.04 Application Requirements(CR)****Met****Comment**

Appropriate number of children observed in Family Child Care Learning Home this date.  
The provider cared for four unrelated children for pay one one related child, not for pay, on this date.

**Policies and Procedures**

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**290-2-3-.14 Required Reporting****Met****Correction Deadline: 6/1/2022****Corrected on 5/18/2023**

.14(5) - Correction of the previous citation in that the provider stated knowledge of required reporting on this date.

**Safety and Discipline**

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**290-2-3-.11 Discipline(CR)****Met****Comment**

The provider and/or the home's employee were observed to maintain a positive learning environment on this date.

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**290-2-3-.11 Transportation(CR)****Met****Comment**

The provider does not provide routine transportation.

**Staff Records**

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**290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**

Consultant requested to view all Criminal Record checks for employees hired after last visit. Provider stated that there have been no new hires since last visit

**Comment**

Criminal records checks were observed to be complete.

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**290-2-3-.07 First Aid & CPR Met**

**Correction Deadline: 6/1/2022**

**Corrected on 5/18/2023**

**.07(8) - Correction of the previous citation in that consultant observed Provider to have evidence of up to date CPR/First Aid certification on this date.**

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**290-2-3-.07 Staff Qualifications(CR) Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

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**290-2-3-.07 Staff Training Met**

**Correction Deadline: 6/1/2022**

**Corrected on 5/18/2023**

**.07(9) - Correction of the previous citation in that consultant observed the provider to have evidence of completing the required 10 hours of training for 2022.**

**Staff:Child Ratios and Supervision**

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**290-2-3-.07 Staff:Child Ratios(CR) Met**

**Comment**

Appropriate ratios were observed on this date.

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**290-2-3-.07 Supervision(CR) Technical Assistance**

**Technical Assistance**

290-2-3-.07(17) - Consultant discussed with provider to ensure supervision is maintained while children are on the playground. Discussed to maintain proper supervision, the provider should not step across the threshold and go inside the home while the children are on the playground.

**Correction Deadline: 5/18/2023**