



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 11/9/2022 **VisitType:** Monitoring Visit

**Arrival:** 12:30 PM

**Departure:** 2:45 PM

**CCLC-131**

**Sheltering Arms - Oakley Township**

7210 Oakley Terrace Union City, GA 30291 Fulton County  
(770) 964-0578 snovack@shelteringarmsforkids.com

**Regional Consultant**

Princess Walton

Phone: (770) 357-7030

Fax: (770) 357-7029

princess.walton@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
11/09/2022	Monitoring Visit	Good Standing	
08/23/2021	Complaint Closure	Good Standing	
08/18/2021	Complaint Investigation & Monitoring Visit	Good Standing	

  

<b>Good Standing</b>	- Program is demonstrating an acceptable level of performance in meeting the rules.
<b>Support</b>	- Program performance is demonstrating a need for improvement in meeting rules.
<b>Deficient</b>	- Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1- Infants		0	0	C	19	C	NA	NA	
Main	10- Pre-K	PreK	1	17	C	27	C	NA	NA	Nap
Main	11- Pre-K		0	0	C	27	C	NA	NA	
Main	12- Pre-K		0	0	C	27	C	NA	NA	
Main	13- Preschool		0	0	C	27	C	NA	NA	
Main	14- Preschool	Three Year Olds and Four Year Olds	1	14	C	27	C	NA	NA	Nap
Main	15- Preschool	Three Year Olds and Four Year Olds	1	7	C	27	C	NA	NA	Nap
Main	16- Preschool	Three Year Olds	1	11	C	27	C	NA	NA	Nap
Main	2- Infants		0	0	C	19	C	NA	NA	Free Play,Nap
Main	3- Toddlers		0	0	C	18	C	NA	NA	
Main	4- Toddlers	One Year Olds	1	14	NC	18	C	NA	NA	Nap
Main	5- Toddlers		0	0	C	18	C	NA	NA	
Main	6- Toddlers	Two Year Olds	1	10	C	18	C	NA	NA	Nap
Main	7- Pre-K	PreK	2	14	C	27	C	NA	NA	Nap
Main	8- Pre-K		0	0	C	27	C	NA	NA	
Main	9- Pre-K	PreK	1	12	C	27	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 380					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 99			Total Capacity @35 sq. ft.: 380			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant	19	C
Main	Pre-K	114	C
Main	Preschol	80	C
Main	Toddler	50	C

**Comments**

The purpose of this visit is to conduct a monitoring visit and to follow-up to previous visit.

Plan of Improvement: No Plan Developed 01/01/0001

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



**Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.





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**Findings Report**

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The following information is associated with a Monitoring Visit:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

**Facility**

**591-1-1-.06 Bathrooms**

**Technical Assistance**

**Technical Assistance**

591-1-1-.06(7) - Please ensure that bathrooms are cleaned daily or as needed with disinfectant.

**Correction Deadline: 11/9/2022**

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Technical Assistance**

**Technical Assistance**

591-1-1-.25(3) - Please ensure that the ceiling tiles in classroom 9 are repaired.

**Correction Deadline: 11/9/2022**

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

Playground observed to be clean and in good repair.

**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

Staff stated that the center hasn't administer medication in awhile.

**Safety**

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

Pleasant naptime environment observed.

**Staff Records**

**Records Reviewed: 32**

**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 08/01/2022	
Staff # 2	Met
Date of Hire: 08/30/2021	
Staff # 3	Met
Date of Hire: 11/28/2016	
Staff # 4	Met
Date of Hire: 11/28/2016	
Staff # 5	Met
Date of Hire: 09/28/2020	
Staff # 6	Met
Date of Hire: 11/13/2017	

Staff # 7	Met
Staff # 8	Met
Staff # 9 Date of Hire: 11/27/2018	Met
Staff # 10 Date of Hire: 04/04/2022	Met
Staff # 11 Date of Hire: 11/08/2010	Met
Staff # 12 Date of Hire: 08/17/2020	Met
Staff # 13	Met
Staff # 14 Date of Hire: 07/28/2007	Met
Staff # 15 Date of Hire: 04/16/2019	Met
Staff # 16	Met
Staff # 17	Met
Staff # 18 Date of Hire: 10/18/2017	Met
Staff # 19 Date of Hire: 03/26/2018	Met
Staff # 20	Met
Staff # 21 Date of Hire: 09/12/2022	Met
Staff # 22 Date of Hire: 09/11/2006	Met
Staff # 23 Date of Hire: 08/18/2014	Met
Staff # 24	Met

**Records Reviewed: 32**

**Records with Missing/Incomplete Components: 0**

Date of Hire: 09/18/2006

Staff # 25 Met

Date of Hire: 08/01/1999

Staff # 26 Met

Date of Hire: 12/20/2011

Staff # 27 Met

Date of Hire: 07/29/2018

Staff # 28 Met

Date of Hire: 09/06/2022

Staff # 29 Met

Date of Hire: 08/14/2015

Staff # 30 Met

Staff # 31 Met

Date of Hire: 01/24/2005

Staff # 32 Met

Date of Hire: 08/14/2017

**Staff Credentials Reviewed: 5**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**

Criminal record checks were observed to be complete.

**591-1-1-.31 Staff(CR) Met**

**Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Technical Assistance**

**Technical Assistance**

591-1-1-.32(5) - Consultant discussed ratio during nap with staff.

**Correction Deadline: 11/9/2022**

**591-1-1-.32 Supervision(CR) Met**

**Comment**

Adequate supervision observed on this date.