



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov for more information. Free technical assistance is available!

Danielle Albanese, Program Official

Date

Tamra Thomas, Consultant

Date



**Bright from the Start Georgia Department of Early Care and Learning
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Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

(Findings Report)

Date: 3/27/2023 **VisitType:** Licensing Study

Arrival: 12:50 PM

Departure: 3:50 PM

FR-56688

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Same

The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Technical Assistance

Technical Assistance

290-2-3-.12(6) - The consultant observed a variety of toys on this day. The consultant discussed with the provider to minimize the amount of toys that remain on the floor space to prevent a tripping hazard.

Correction Deadline: 3/27/2023

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position. The provider was caring for two infants on this date.

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

Home does not provide swimming activities.

Children's Records

Records Reviewed: 6

Records with Missing/Incomplete Components: 4

Child # 2

Not Met

"Missing/Incomplete Components"

Emergency Medical Authorization - (.08)(3)

Child # 4

Not Met

"Missing/Incomplete Components"

Emergency Medical Authorization - (.08)(3)

Child # 5 Not Met
"Missing/Incomplete Components"
Emergency Medical Authorization - (.08)(3)

Child # 6 Not Met
"Missing/Incomplete Components"
Emergency Medical Authorization - (.08)(3)

290-2-3-.08 Children's Records

Not Met

Finding

290-2-3-.08(9) requires that the Parent or person(s) authorized by the Parent or guardian to drop off and pick up the Child document each time the Parent or authorized person drops off and picks up the Child. The documentation shall include at least the following information: the date , the Child's name, the arrival and departure times, and the signature or initials of the Parent or authorized person and shall be made available to the Department in printed or written form upon request. It was determined based on a review of records that only one out of five children present were signed in by a parent or authorized person on this date.

POI (Plan of Improvement)

The home will develop, if needed, and implement sign-in and out procedures that include all required information, will inform Parents of the procedures and will monitor to ensure Children are signed in and out as required.

Correction Deadline: 3/27/2023

290-2-3-.08 Parental Authorization(CR)

Not Met

Finding

290-2-3-.08(3)requires the Home to obtain Parental authorization at the time of a Child's enrollment for emergency medical care when the Parent is not available. It was determined based on a review of children records that four files did not have proof of parent authorization for emergency medical care when the parent is not available.

POI (Plan of Improvement)

The home provider will have authorization for emergency medical care completed by the parent for children enrolled.

Correction Deadline: 3/29/2023

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date. The consultant discussed with the provider to ensure that only licensed rooms in the home are used to provide care to enrolled children. The provider had a children's table in the corner of the diningroom where two children were observed to be eating lunch.

Comment

Operable smoke detector(s) were observed as required in the home this date.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)

Not Met

Comment

The first floor that was licensed appeared to be clean and free of hazards.

Finding

290-2-3-.13(1)(e) prohibits the use of multiple plugs and electric extension cords. Electrical outlets within reach of children shall be plugged or covered. It was determined based on the consultant observation that four electrical plugs were not covered on the main floor where the children were observed to be eating.

POI (Plan of Improvement)

The home will check regularly to ensure electrical outlets are plugged or covered on any floor where the children are receiving care. The provider will ensure that only the licensed floor and restroom are used for caring for the children.

Correction Deadline: 3/28/2023

290-2-3-.13 Playgrounds(CR)

Not Met

Comment

Trees located on the site or that encroach onto the site from adjacent properties may have structural issues that present an elevated level of risk. Consider having these trees inspected by a certified arborist to determine their structural integrity and associated levels of risk.

Finding

290-2-3-.13(2)(a) requires that outdoor play areas be kept clean and free of hazards such as exposed sharp corners of concrete or equipment, rust and splinters on equipment, broken glass, open drainage ditches, holes and stagnant water. It was determined based on consultant observation that tree limbs and roots were exposed and encroaching through the fence posing a hazard from the right and back sides of the fenced areas.

POI (Plan of Improvement)

The provider will remove all hazards and will monitor the playground daily or more often as needed to ensure that the home's outdoor play area is kept clean and free of hazards.

Correction Deadline: 4/6/2023

Food Service

290-2-3-.10 Food Service & Nutrition

Not Met

Finding

290-2-3-.10(1) requires that meals and snacks are served, with serving sizes dependent upon the age of the child that meet nutritional guidelines as established by the United States Department of Agriculture Child and Adult Care Food Program. Meals and snacks shall be varied daily, and additional servings of nutritious food shall be offered to children over and above the required daily minimum, if not contraindicated by special diet. It was determined based on consultant observation that the children were served lunch with no milk or fruit component.

POI (Plan of Improvement)

The home will prepare menus and/or serve foods that meet the USDA guidelines and will offer and serve seconds to children. The provider will obtain doctor notes when a component must be restricted from being offered.

Correction Deadline: 3/28/2023

290-2-3-.10 Kitchen Operations

Met

Comment

290-2-3-.10(13) - The consultant observed the refrigerator and freezer where the food was being stored to meet the required temperature.

Correction Deadline: 4/6/2023

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR) **Met**

Comment

Staff were observed to remind children to wash hands.

290-2-3-.11 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures.

290-2-3-.11 Medications(CR) **Met**

Comment

Per the provider no medication is currently dispensed

Licensure

290-2-3-.04 Application Requirements(CR) **Met**

Comment

Appropriate number of children observed in Family Child Care Learning Home this date.

Safety and Discipline

290-2-3-.11 Animals **Met**

Comment

The Family Child Care Learning Home does not keep animals on premises.

290-2-3-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

290-2-3-.11 Transportation(CR) **Met**

Comment

The provider does not provide routine transportation.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Criminal records checks were observed to be complete.

290-2-3-.07 Staff Qualifications(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR) **Met**

Comment

Appropriate ratios were observed on this date.

Comment

Adequate supervision observed on this date.