



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 4/26/2023    **VisitType:** Licensing Study    **Arrival:** 8:25 AM    **Departure:** 1:30 PM

**CCLC-16411**

**Discovery Point #40**

3341 Hamilton Mill Rd. Buford, GA 30519 Gwinnett County  
 (770) 904-3180 dp40@bellsouth.net

**Intake Unit Consultant**

Tamra Thomas

Phone: (770) 405-7962

Fax: (404) 591-6172

tamra.thomas@dec.al.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/26/2023	Licensing Study	Good Standing	
03/07/2022	Licensing Study	Good Standing	
07/21/2021	Complaint Closure	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1L-6wks-10 mnths		0	0	C	20	C	NA	NA	
Main	B-2L-11-18 mnths	Two Year Olds	1	6	C	16	C	NA	NA	Diapering,Free Play
Main	C-3L-18-24 mnths		0	0	C	20	C	NA	NA	
Main	D-Cafe-S/A		0	0	C	33	C	NA	NA	
Main	E-1R-2 years	Two Year Olds	1	7	C	22	C	NA	NA	Centers,Transiti oning
Main	F-2R- 3 years	Three Year Olds and Four Year Olds	2	16	C	24	C	NA	NA	Circle Time,Snack
Main	G-3R- Pre-K	GA PreK	2	22	C	24	C	NA	NA	Transitioning
Main	H-4R-Pre-K	GA PreK	2	18	C	27	C	NA	NA	Transitioning,Sn ack
Main	I-back middle-Pre-K		0	0	C	36	C	NA	NA	
Total Capacity @35 sq. ft.: 222			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 69			Total Capacity @35 sq. ft.: 222			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A-6wks-24mnths	36	C

Main	Playground B-2-5 years	93	C
Main	Playground C-S/A	67	C

#### Comments

The purpose of the visit today was to conduct a licensing study.

Plan of Improvement: Developed This Date 04/26/2023

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov) for more information. Free technical assistance is available!**

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Linda Rack, Program Official

Date

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Tamra Thomas, Consultant

Date



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(Findings Report)

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

The consultant observed a variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records

Technical Assistance

Correction Deadline: 3/7/2022

Corrected on 4/26/2023

.08(1) - The consultant observed the children records to be completed and well organized on this date.

Technical Assistance

591-1-1-.08(6) - The provider will monitor to ensure that all parents or authorized person are signing in and out with a time and initial.

Correction Deadline: 4/26/2023

Facility

591-1-1-.06 Bathrooms

Technical Assistance

Technical Assistance

591-1-1-.06(4) - The consultant discussed with the provider to routinely check to ensure that the ventilation fans are properly working.

**Correction Deadline: 5/26/2023**

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**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Not Met**

**Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation the following hazards were observed accessible on this date:

D-Cafe - The storage closet was observed to be unlocked with cleaning equipment accessible.

H-4R A staff's gray purse was observed to be sitting on the floor accessible to children on the circle time carpet with a prescription bottle and other personal belongings observed to be in the purse.

**POI (Plan of Improvement)**

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

**Correction Deadline: 4/27/2023**

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**591-1-1-.26 Playgrounds(CR)**

**Not Met**

**Finding**

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on observation that the climbing equipment on the back playground had less than an inch resilient surface at the end of the slide and two to three inches in other areas.

**POI (Plan of Improvement)**

The center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain the required depth. The provider will ensure that children don't play on the five foot climbing structure until the required resilient surface is obtained.

**Correction Deadline: 5/12/2023**

**Recited on 4/26/2023**

**Correction Deadline: 3/7/2022**

**Corrected on 4/26/2023**

.26(9) - The consultant observed that that tree roots were painted and the holes had been covered on this date. The provider will use the playground checklist to monitor all playground areas.

**Food Service**

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**591-1-1-.15 Food Service & Nutrition**

**Met**

**Comment**

Center menu met USDA guidelines. The consultant discussed with the provider to ensure that any menu substitutions are noted on the main menu posted. No substitutions were made on this date.

**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Proper diapering procedures observed in the toddler classroom on this date. The staff was reminded to wash the children's hands after diapering.

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**591-1-1-.17 Hygiene(CR)****Technical Assistance****Technical Assistance**

591-1-1-.17(7) - The consultant reminded the toddler classroom teacher to wash children hands after diapering. The provider will ensure that all staff are trained to ensure children are washing hands throughout the day.

**Correction Deadline: 4/26/2023**

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**591-1-1-.20 Medications(CR)****Met****Comment**

Documentation for medication dispensing observed to be complete on this date.

**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.36 Transportation(CR)****Not Met****Finding**

591-1-1-.36(7)(b) requires that an emergency medical information record be maintained in the vehicle for each child being transported. The emergency medical information record for each child shall include a listing of the child's full name, date of birth, allergies, special medical needs and conditions, current prescribed medications that the child is required to take on a daily basis for a chronic condition, the name and telephone number of the child's doctor, the local medical facility that the Center uses in the area where the Center is located and the telephone numbers where the Parents can be reached. It was determined based on observation that two children were transported during the week of April 17, 2023 and April 25, 2023, without having the emergency medical information on the bus.

**POI (Plan of Improvement)**

The center will ensure that the completed emergency medical information records for each child that is transported are maintained and that a copy is on the vehicle.

**Correction Deadline: 4/26/2023****Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

The correct number of mats, sheets and blankets were observed on this date. The provider was not caring for infants but was observed to have approved cribs.

**Staff Records**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete.

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**591-1-1-.33 Staff Training****Met****Comment**

Documentation observed of required staff training.

**Finding**

591-1-1-.31(2)(c) requires the Center to maintain a copy and/or written verification of the credential or degree awarded to the lead teacher that is required by these rules in the lead teacher's file, to make the document available for inspection and to provide the document to Department staff upon request. It was determined based on a review of staff records that a lead teacher hired did not have the required lead teacher credential on file this date.

**POI (Plan of Improvement)**

The center will review lead teacher records to ensure the required documentation is on file to meet the lead teacher credential requirements.

**Correction Deadline: 4/26/2023**

**Staffing and Supervision****591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)****Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs. The provider will discussed with the staff to ensure that children are closely supervised while playing on the tall climbing structure on playground C.