



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 8/22/2023 **VisitType:** Complaint Investigation & Licensing Study **Arrival:** 9:15 AM **Departure:** 2:45 PM

**CCLC-37427**

**Childcare Network #101**

1140 Cowan Road Griffin, GA 30223 Spalding County  
 (770) 227-2232 cni101@childcarenetwork.com

**Regional Consultant**

Brandi Mangino

Phone: (478) 314-9726

Fax: (478) 599-0169

brandi.mangino@dec.al.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** ★

<u>Compliance Zone Designation</u>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/22/2023	Complaint Investigation & Licensing Study	Support	
05/01/2023	POI Follow Up	Good Standing	
04/18/2023	Licensing Study	Support	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- 1st Right ( Infants)	Infants	2	4	C	6	C	NA	NA	Floor Play
Main	B-1st Left ( Infants)	Infants and One Year Olds	2	7	C	10	C	NA	NA	Nap,Floor Play
Main	C- 2nd Left ( 2's)	Two Year Olds	2	13	C	19	C	NA	NA	Art
Main	D- School Age ( 2nd Right)		0	0	C	20	C	NA	NA	
Main	E-3rd Right) 3's	Three Year Olds	2	18	C	18	C	NA	NA	Outside
Main	F- 3rd Left ( 1's)	One Year Olds	2	12	C	16	C	NA	NA	Centers
Main	G-4th Left ( PreK)	Three Year Olds	2	6	C	25	C	NA	NA	Circle Time
Main	H-4th Right ( PreK)	GA PreK	2	20	C	26	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 140					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 80					Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	A- Infant	9	C
Main	B- Playground ( Toddler)	15	C
Main	D- School Age	57	C
Main	E- Preschool	22	C

## Comments

Plan of Improvement to be submitted.

Plan of Improvement: To Be Submitted 09/06/2023

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 1 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov) for more information. Free technical assistance is available!**

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Reshonte Butler, Program Official

Date

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Brandi Mangino, Regional Consultant

Date



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(Findings Report)

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Same

The following information is associated with a Licensing Study Visit:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Finding

591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. It was determined based on observation that the center classrooms did not have current lesson plan. The lesson plan were not dated for the current week or they were dated for previous weeks.

Correction Deadline: 8/22/2023

Finding

591-1-1-.03(3) requires the Center to offer opportunities for each child to make choices in a variety of activities. It was determined based on observation in Room G that the staff member was forcing the children to sit in circle time when the child were not interested in the activity.

**Correction Deadline: 8/22/2023**

**Finding**

591-1-1-.03(7) requires the center to provide outdoor activities daily, weather permitting. It was determined based on daily schedules that Room C, F and H did not follow the daily schedule and provide the required outside time and each class was scheduled to go outside between 10:00AM and 10:15AM and at 10:20AM all the classes were still inside.

**Correction Deadline: 8/22/2023**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Discussed rotating toys to support the procedures of daily disinfecting.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

**Children's Records**

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 2**

Child # 1

Not Met

"Missing/Incomplete Components"

.08(3)-Address of Release Person Missing

Child # 5

Not Met

"Missing/Incomplete Components"

.08(3)-Address of Release Person Missing

**591-1-1-.08 Children's Records**

**Technical Assistance**

**Technical Assistance**

Please ensure that addresses of release person(s) are listed on enrolled applications.

**Correction Deadline: 8/22/2023**

**Facility**

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**Technical Assistance**

Consultant discussed that the fan in Room D needs to be removed from the top of the cubbies. No children were present in the class and the fan was observed to be off.

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**Correction Deadline: 8/22/2023**

**Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the following hazards were accessible to children in care:

Room A- A broom and dust pan were placed by the door.

Room C- Two brooms and a dust pan were located in the restroom.

Room D- A stapler was placed on the cubbies and there was a broom placed by the door. In addition, 'Comet', 'Lysol' spray, 'Lysol' wipes, bug spray, and rubber gloves placed on a shelf in the restroom within reach of school age children.

Room E- Rubber gloves and baby wipes were located on the side of the cots and there was 'Lysol' spray placed on the floor of the restroom.

Room G- A broom and dust pan were located by the sink.

Room H- A broom and dust pan were located by the door.

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**Correction Deadline: 8/22/2023**

**Finding**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that the following items were in need of being cleaned/repared:

Room D- There was trash in the manner of paper and cups on the floor, baseboards and rugs were in need of being cleaned, there was a hole in the back wall, the bolts on the bottom of the restroom toilet were in need of being cut down or capped due to it being over two threads in length.

Room C-The rugs were in need of being cleaned.

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**Correction Deadline: 8/22/2023**

**591-1-1-.26 Playgrounds(CR)**

**Not Met**

**Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that Playground A and Playground B lacked equipment for the children. Playground A had a playhouse and Playground B had a large dinosaur toy. When staff were asked they stated that the children would run and play on the playground and they had no additional toys for outside time.

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**Correction Deadline: 9/1/2023**

**Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that the following hazards were accessible:

Playground A- The concrete was not flush with the sidewalks and the wooden platform was not flush in several areas which posed a tripping hazard.

Playground B- The concrete was not flush with the sidewalks which posed a tripping hazard.

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**Correction Deadline: 8/29/2023**

**Recited on 8/22/2023**

<b>Food Service</b>
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**Finding**

591-1-1-.15(2) requires that a signed written feeding plan for children less than one (1) year of age shall be obtained from Parent(s) and that instructions from the Parent(s) shall be updated regularly as new foods are added or other dietary changes are made. The feeding plan shall be posted in the child's assigned room and must include the child's feeding schedule, the amount of formula or breast milk to be given, instructions for the introduction of solid foods, the amount of food to be given and notation of any type(s) of commercially premixed formula which may not be used in an emergency because of food allergies. It was determined based on observation infant feeding plans were not most current plans that required initials from parents for introduction of solid foods. It was further determined that four infants did not have a feeding plan on file.

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**Correction Deadline: 8/22/2023**

**Recited on 8/22/2023**

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**Correction Deadline: 5/1/2023**

**Corrected on 8/22/2023**

**.15(4) - Citation corrected.**

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**591-1-1-.18 Kitchen Operations****Not Met**

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**Correction Deadline: 5/8/2023**

**Corrected on 8/22/2023**

**.18(7) - Citation corrected.**

**Finding**

591-1-1-.18(8) requires that containers of food be stored above the floor on clean surfaces protected from splash and other contamination. Containers for food storage other than the original container or package in which the food was obtained shall be impervious and non-absorbent, have tight-fitting lids or covers and labeled as to contents. It was determined based on observation that frozen items were observed to be in freezer bags and not labeled as to their contents. It was further determined that cans of tomato sauce and 'Capri Suns' were observed on the kitchen floor.



Correction Deadline: 8/22/2023

## Health and Hygiene

### 591-1-1-.10 Diapering Areas & Practices(CR)

Not Met

#### Finding

591-1-1-.10(4) requires that if diapers are changed on a diaper changing surface, the surface shall be smooth, nonporous, and equipped with a guard or rails to prevent falls. Between each diaper change, the diaper changing surface shall be cleaned with a disinfectant and dried with a single-use disposable towel. It was determined based on observation that the diapering pan in Room A was porous.

Correction Deadline: 8/22/2023

Correction Deadline: 5/1/2023

Corrected on 8/22/2023  
.10(9) - Citation corrected.

### 591-1-1-.17 Hygiene(CR)

Not Met

#### Finding

591-1-1-.17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on observation that in Room E and Room F children entered for the day and were not required to wash their hands.

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**Correction Deadline: 8/22/2023**

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**591-1-1-.20 Medications(CR)**

**Not Evaluated**

**Comment**

The Provider currently does not dispense/administer medication.

<b>Policies and Procedures</b>
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**591-1-1-.21 Operational Policies & Procedures**

**Not Met**

**Finding**

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of records that the center had not conducted a fire drill since April 2023.

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**Correction Deadline: 8/27/2023**

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**591-1-1-.27 Posted Notices**

**Met**

**Comment**

Please make sure that all required signs are posted and up to date.

<b>Safety</b>
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**591-1-1-.05 Animals**

**Not Evaluated**

**Comment**

Center does not keep animals on premises.

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**591-1-1-.11 Discipline(CR)**

**Not Met**

**Comment**

Please be mindful of voice tone in redirecting children.

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**Finding**

591-1-1-.11(2) requires that Personnel not: physically or sexually abuse a child or engage or permit others to engage in sexually overt conduct in the presence of any child enrolled in the Center; inflict corporal/physical punishment upon a child; shake, jerk, pinch or handle a child roughly; verbally abuse or humiliate a child which includes, but is not limited to, the use of threats, profanity or belittling remarks about a child or his family; isolate a child in a dark room, closet or unsupervised area; use mechanical or physical restraints or devices to discipline children; use medication to discipline or control children's behavior without written medical authorization issued by a licensed professional and given with the parent's written consent; restrict unreasonably a child from going to the bathroom; punish toileting accidents; force-feed a child or withhold feeding a child regularly scheduled meals and/or snacks; force or withhold naps; allow children to discipline or humiliate other children; or confine a child for disciplinary purposes to a swing, highchair, infant carrier, walker or jump seat. It was determined based on observation that Consultant was in Room G and the staff member was forcing the children to sit in circle time. One enrolled child did not want to sit down, the staff member was observed to roughly grab the child by the arms and move the child from from right side to her left side. No marks or bruises were observed.

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**Correction Deadline: 8/22/2023**

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**591-1-1-.13 Field Trips(CR)**

**Not Evaluated**

**Comment**

Center does not participate in field trips at this time.

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**591-1-1-.36 Transportation(CR)**

**Not Met**

**Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

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**Finding**

591-1-1-.36(8) restricts a child's travel time to forty-five minutes on each trip between the Center and destination unless accompanied by the Parent and excluding field trips. It was determined based on a review of records that travel times to Crescent Elementary exceeded 45 minutes in that times ranged to be from 56 minutes to one hour and 21 minutes.

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**Correction Deadline: 8/23/2023**

## Sleeping & Resting Equipment

### 591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

#### Comment

Discussed SIDS and infant sleeping position.

#### Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

## Staff Records

Records Reviewed: 25

Records with Missing/Incomplete Components: 5

Staff # 3

Not Met

Date of Hire: 08/16/2023

Reminder - Health & Safety training is required within 90 calendar days of hired

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing

Staff # 6

Not Met

Date of Hire: 05/09/2023

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 7

Not Met

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 19

Not Met

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 20

Not Met

Date of Hire: 05/31/2022

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

### 591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Not Met

#### Finding

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on a review of records that one staff member was present at the center working and an application for a criminal record check had not been submitted.

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**Correction Deadline: 8/22/2023**

**Finding**

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on a review of records that two staff members were present at the center without a comprehensive background check on file.

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**Correction Deadline: 8/22/2023**

**591-1-1-.24 Personnel Records**

**Not Met**

**Finding**

591-1-1-.24(1) requires the center to maintain a personnel file on the Director, all Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance, and other Support Staff for the duration of the term of employment plus one calendar year, and it shall contain the following: identifying information to include: name, date of birth, social security number, current address and current telephone number; employment history; as applicable to the position held: evidence of education and qualifying work experience; evidence of all training required by these rules which shall include: title of training, date of training, trainer's signature, location of training and number of clock hours obtained; a statement completed by the staff member that the information provided is true and accurate; any other records required by these rules; and as applicable to the position held, evidence of required orientation including date and signature of person providing the orientation; It was determined based on a review of records that one staff member transferred from another center and a employment file was not available.

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**Correction Deadline: 8/27/2023**

**Finding**

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on a review of records that a four new hires did not obtain health and safety orientation within the first 90 days of employment.

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**Correction Deadline: 8/29/2023**

**Recited on 8/22/2023**

**Technical Assistance**

Please ensure that documentation of orientation is completely filled out for all staff members.

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**Correction Deadline: 9/21/2023**

**591-1-1-.31 Staff(CR)**

**Met****Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)**

**Met**

**Correction Deadline: 5/1/2023**

Corrected on 8/22/2023  
.32(7) - Citation corrected.