



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/17/2022 **VisitType:** Licensing Study **Arrival:** 10:00 AM **Departure:** 2:30 PM

CCLC-3212

Saint Luke Early Learning Center

300 11th Street Columbus, GA 31901 Muscogee County
 (706) 322-2703 jparker@stlukeum.com

Regional Consultant

Penny Svenson

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Mailing Address
 Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/17/2022	Licensing Study	Good Standing	
07/29/2021	Monitoring Visit	Good Standing	
03/16/2021	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Bldg. 1	1st Left	One Year Olds	2	8	C	17	C	NA	NA	Outside
Bldg. 1	1st Right	One Year Olds	2	7	C	11	C	NA	NA	Outside
Bldg. 1	2nd Left	Infants	2	5	C	10	C	NA	NA	Nap,Floor Play
Bldg. 1	2nd Right	Infants and One Year Olds	2	5	C	11	C	NA	NA	Nap,Floor Play
Bldg. 1	3rd Left	Infants	1	5	C	11	C	NA	NA	Nap
Bldg. 1	3rd Right		0	0	C	10	C	NA	NA	
Bldg. 1	4th Left	One Year Olds	2	7	C	0	NC	NA	NA	Transitioning,Free Play
Bldg. 1	4th Right		0	0	C	11	C	NA	NA	
Bldg. 1	5th Left	One Year Olds and Two Year Olds	2	5	C	0	NC	NA	NA	Outside
Bldg. 1	5th Right		0	0	C	15	C	NA	NA	
Bldg. 1	6th Left	One Year Olds	2	7	C	0	NC	NA	NA	Free Play,Art
Bldg. 1	6th Right	Two Year Olds	2	8	C	17	C	NA	NA	Outside
Bldg. 1	7th Left	Two Year Olds	2	7	C	0	NC	NA	NA	Outside
Bldg. 1	7th Right	Two Year Olds	2	7	C	17	C	NA	NA	Outside
Bldg. 1	8th Left	One Year Olds	2	8	C	0	NC	NA	NA	Centers
Bldg. 1	8th Right	Two Year Olds	2	8	C	18	C	NA	NA	Transitioning
Total Capacity @35 sq. ft.: 148			Total Capacity @25 sq. ft.: 0							
Bldg. II	1st Left	Three Year Olds and Four Year Olds	1	12	C	20	C	NA	NA	Transitioning

Bldg. II	1st Right	Three Year Olds	1	12	C	20	C	NA	NA	Story
Bldg. II	2nd Left	Three Year Olds	1	10	C	20	C	NA	NA	Outside
Bldg. II	2nd Right	Three Year Olds and Four Year Olds	2	10	C	20	C	NA	NA	Transitioning
Bldg. II	3rd Left		0	0	C	20	C	NA	NA	
Bldg. II	3rd Right		0	0	C	20	C	NA	NA	
Bldg. II	4th Left	Three Year Olds	1	8	C	20	C	NA	NA	Transitioning
Bldg. II	4th Right	Three Year Olds	1	10	C	20	C	NA	NA	Outside
Bldg. II	4th Right		0	0	C	41	C	NA	NA	
Total Capacity @35 sq. ft.: 201						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 149			Total Capacity @35 sq. ft.: 349			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Bldg. 1	A	35	C
Bldg. 1	B	45	C
Bldg. 1	C	75	C

Comments

An admin review was completed on March 1, 2022.

Plan of Improvement: Developed This Date 02/17/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the user id for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

Jennifer Parker, Program Official

Date

Penny Svenson, Consultant

Date



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(Findings Report)

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Technical Assistance

Technical Assistance

The consultant discussed with the director that lesson plans should be current and posted.

Correction Deadline: 2/17/2022

591-1-1-.12 Equipment & Toys(CR)

Not Met

Finding

591-1-1-.12(8) requires toys for children under three years of age to be age-appropriate; non- toxic and lead-free; too large to be swallowed by a child and not capable of causing asphyxiation or strangulation; free of sharp pieces, edges or points; free of small parts which may be pried off by a child, free of rust; and easily cleaned with a disinfectant daily. It was determined based on consultant observation that toys throughout the center were not cleaned as required.

POI (Plan of Improvement)

Center staff will provide age-appropriate toys and remove any toys that are not age-appropriate in each room housing children under three years of age. The Center will implement a plan to train Staff to regularly examine toys for the listed hazards and remove toys when hazards are identified and to clean toys with a disinfectant daily.

Correction Deadline: 2/17/2022

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records**Met****Comment**

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms**Not Met****Finding**

591-1-1-.06(7) requires Center Staff to ensure bathrooms are cleaned daily with a disinfectant. It was determined based on consultant observation that there were two toilets that were inoperable between the 3rd Right and the 4th Right classrooms. Further one toilet had standing feces and one toilet was filled with toilet paper.

POI (Plan of Improvement)

The Center will develop and implement a plan to ensure that bathrooms are cleaned and disinfected daily and that this is monitored daily.

Correction Deadline: 2/17/2022

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on consultant observation that the safety latch was broken on a drawer in the 7th right classroom and a large knife was stored in the drawer and a safety hazard was posed. Further a purse was observed in the 4th left and 4th right classrooms.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 2/17/2022

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

Food Service

591-1-1-.15 Food Service & Nutrition**Technical Assistance****Technical Assistance**

The consultant discussed with the director that foods that are associated with young children's choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/windpipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking. Food shall not be accessible or served to children until it has been chopped, diced, cut or mashed and is appropriate for each child's age and individual eating, chewing and swallowing ability.

Correction Deadline: 2/17/2022

591-1-1-.18 Kitchen Operations**Met****Comment**

Please ensure that all food items are stored in airtight containers.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)

Met

Comment

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.27 Posted Notices

Met

Comment

Observed all required posted notices.

Safety

591-1-1-.05 Animals

Met

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and redirection were observed on this date.

591-1-1-.13 Field Trips(CR)

Met

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)

Met

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Pleasant naptime environment observed.

Staff Records

Finding

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on a review of records that staff member #1, staff member #9, and staff member #30 had Comprehensive Records Checks that expired in December 2021 and a current satisfactory Comprehensive Records Check Determination had not been obtained prior to being present at the center.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will ensure the CRC rules are maintained. The three staff members that had an expired Comprehensive Records Check determination received a new Comprehensive Records Check on the date of the visit.

Correction Deadline: 2/17/2022

Finding

591-1-1-.09(1)(l)3. requires the Center to immediately require a new Comprehensive Records Check Determination for a Director, Employee or Provisional Employee at least once every five years. It was determined based on a review of records that staff member #1, staff member #9, and staff member #30 had Comprehensive Records Checks that expired in December 2021 and a new Comprehensive Records Check Determination had not been obtained as required.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will ensure that each Director, Employee and Provisional Employee has a Comprehensive Records Check Determination on file that has been issued within the past five years. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will ensure CRC rules are maintained. All three staff members received a new Comprehensive Records check on the date of the visit. The Director formulated a plan to monitor for criminal records checks that were due to expire and would renew prior to the expiration date.

Correction Deadline: 2/17/2022

591-1-1-.14 First Aid & CPR**Technical Assistance****Technical Assistance**

Evidence observed of 50% of center staff certified in First Aid and CPR. The consultant discussed with the director that online only first aid and CPR were not accepted by Bright from the Start and that the skills were required to be demonstrated after the online course was completed.

591-1-1-.33 Staff Training**Met****Comment**

Documentation observed of required staff training.

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Met
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Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)	Met
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Comment

Adequate supervision observed on this date.