



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 4/22/2022 **VisitType:** Monitoring Visit

Arrival: 9:30 AM

Departure: 1:30 PM

CCLC-56705

Primrose School of Harmony on the Lakes

404 Argonne Terrace Holly Springs, GA 30115 Cherokee County
 (770) 704-0721 kim@primulamanagement.com

Regional Consultant

Twylah Tyner

Phone: (478) 599-9822

Fax: (478) 314-5868

twylah.tyner@dec.al.gov

Mailing Address

Same

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	B- Toddler 12m-24m First Left	Infants	2	9	C	12	C	NA	NA	Floor Play, Feeding
Main	C- Toddler 18m-24m 2nd Lt.	One Year Olds	2	9	C	12	C	NA	NA	Free Play
Main	D- Early Preschool One 3rd Left	Two Year Olds	2	14	C	16	C	NA	NA	Transitioning
Main	E- Early Preschool Two 3's Forth Left	Two Year Olds and Three Year Olds	2	4	C	16	C	NA	NA	Transitioning
Main	F- Preschool 1	Three Year Olds	2	19	C	24	C	NA	NA	Transitioning
Main	G- Preschool 2	Three Year Olds and Four Year Olds	2	19	C	24	C	NA	NA	Transitioning
Main	H- ASP		0	0	C	24	C	NA	NA	
Main	I- Private Pre-K	GA PreK	2	19	C	24	C	NA	NA	Transitioning
Main	J- Private Kindergarten	Four Year Olds and Five Year Olds	1	15	C	24	C	NA	NA	Transitioning
Main	Rm A- Infants First Right	One Year Olds	2	7	C	8	C	NA	NA	Floor Play

Total Capacity @35 sq. ft.: 184

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 115

Total Capacity @35 sq. ft.: 184

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Garden - UNL	5	C
Main	Playground A Infant	11	C
Main	Playground C Toddler	64	C
Main	Playground D Preschool	66	C
Main	Playground E School Age	66	C

Comments

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Dana Zahler, Program Official

Date

Twylah Tyner, Consultant

Date



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 4/22/2022 **VisitType:** Monitoring Visit

Arrival: 9:30 AM

Departure: 1:30 PM

CCLC-56705

Primrose School of Harmony on the Lakes

404 Argonne Terrace Holly Springs, GA 30115 Cherokee County
(770) 704-0721 kim@primulamangement.com

Regional Consultant

Twylah Tyner

Phone: (478) 599-9822

Fax: (478) 314-5868

twylah.tyner@dec.al.ga.gov

Mailing Address

Same

The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities. No pool observed on site.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center. The overall licensed capacity is 184.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff stated proper procedures. Sinks with warm running water observed adjacent to proper diapering surfaces in all classrooms approved for diapering.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Met**

Comment

Discussed medication documentation, administration, and storage.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR) **Met**

Comment

Vehicle information, inspection, first aid kit and fire extinguisher were observed.

Transportation records for 21 of 21 children being transported were reviewed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Twelve (12) of twelve (12) cribs were present meeting safety compliance with Consumer Product Safety Commission (CPSC) and American Society of Testing and Materials International (ASTM) safety standards as they were manufactured in 2011, 2012 and 2013.

Consultant discussed safe sleeping requirements with the (owner or director) during the inspection visit.

Staff Records

Records Reviewed: 30

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Staff # 2	Met
Staff # 3	Met
Staff # 4	Met
Staff # 5	Met
Staff # 6	Met
Staff # 7	Met
Staff # 8	Met
Staff # 9	Met
Staff # 10	Met
Staff # 11	Met

Records Reviewed: 30

Records with Missing/Incomplete Components: 0

Staff # 12	Met
Staff # 13	Met
Staff # 14	Met
Staff # 15	Met
Staff # 16	Met
Staff # 17	Met
Staff # 18	Met
Staff # 19	Met
Staff # 20	Met
Staff # 21	Met
Staff # 22	Met
Staff # 23	Met
Staff # 24	Met
Staff # 25	Met
Staff # 26	Met
Staff # 27	Met
Staff # 28	Met
Staff # 29	Met
Staff # 30	Met

Staff Credentials Reviewed: 9

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Thirty (30) of thirty (30) staff records were observed to have comprehensive satisfactory Criminal Background Check determination letters on file.

591-1-1-.31 Staff(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

A supervision plan was created on this date for Classrooms A, B, C and D due to the location of the diapering changing table.

Comment

Adequate supervision observed on this date.