



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 4/22/2022    **VisitType:** Incident Investigation/Initial Licensing Study    **Arrival:** 9:30 AM    **Departure:** 1:30 PM

**CCLC-56705**

**Primrose School of Harmony on the Lakes**

404 Argonne Terrace Holly Springs, GA 30115 Cherokee County  
 (770) 704-0721 kim@primulamanagement.com

**Regional Consultant**

Twylah Tyner

Phone: (478) 599-9822

Fax: (478) 314-5868

twylah.tyner@decal.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>		
04/22/2022	Incident Investigation/Initial Licensing Study	N/A

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	B- Toddler 12m-24m First Left	Infants	2	9	C	12	C	NA	NA	Floor Play, Feeding
Main	C- Toddler 18m-24m 2nd Lt.	One Year Olds	2	9	C	12	C	NA	NA	Free Play
Main	D- Early Preschool One 3rd Left	Two Year Olds	2	14	C	16	C	NA	NA	Transitioning
Main	E- Early Preschool Two 3's Forth Left	Two Year Olds and Three Year Olds	2	4	C	16	C	NA	NA	Transitioning
Main	F- Preschool 1	Three Year Olds	2	19	C	24	C	NA	NA	Transitioning
Main	G- Preschool 2	Three Year Olds and Four Year Olds	2	19	C	24	C	NA	NA	Transitioning
Main	H- ASP		0	0	C	24	C	NA	NA	
Main	I- Private Pre-K	GA PreK	2	19	C	24	C	NA	NA	Transitioning
Main	J- Private Kindergarten	Four Year Olds and Five Year Olds	1	15	C	24	C	NA	NA	Transitioning
Main	Rm A- Infants First Right	One Year Olds	2	7	C	8	C	NA	NA	Floor Play

Total Capacity @35 sq. ft.: 184      Total Capacity @25 sq. ft.: 0

Total # Children this Date: 115    Total Capacity @35 sq. ft.: 184      Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Garden - UNL	5	C
Main	Playground A Infant	11	C

Main	Playground C Toddler	64	C
Main	Playground D Preschool	66	C
Main	Playground E School Age	66	C

**Comments**

An Administrative Review was conducted on April 21, 2022. Staff files, children’s files, training, and background checks were all reviewed. An in person Initial Licensing Study was conducted on April 22, 2022. An Exit Conference was conducted with the Director on April 22, 2022.

County approvals still needed to issue Renewable License.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



**Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'





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**Findings Report**

**Date:** 4/22/2022 **VisitType:** Incident Investigation/Initial Licensing Study **Arrival:** 9:30 AM **Departure:** 1:30 PM

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The following information is associated with a Incident Investigation/Initial Licensing Study:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)** **Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** **Met**

**Comment**

Center does not provide swimming activities. No pool observed on site.

**Facility**

**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be routinely met by center. The overall licensed capacity is 184.

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

No hazards observed accessible to children on this date.

**591-1-1-.26 Playgrounds(CR)** **Met**

**Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

**Health and Hygiene**

**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Staff stated proper procedures. Sinks with warm running water observed adjacent to proper diapering surfaces in all classrooms approved for diapering.

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

Discussed medication documentation, administration, and storage.

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**Safety**

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Age-appropriate discussion and/or redirection observed.

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**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

Vehicle information, inspection, first aid kit and fire extinguisher were observed.

Transportation records for 21 of 21 children being transported were reviewed.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

Twelve (12) of twelve (12) cribs were present meeting safety compliance with Consumer Product Safety Commission (CPSC) and American Society of Testing and Materials International (ASTM) safety standards as they were manufactured in 2011, 2012 and 2013.

Consultant discussed safe sleeping requirements with the (owner or director) during the inspection visit.

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**Staff Records**

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**Records Reviewed: 30**

**Records with Missing/Incomplete Components: 0**

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Staff # 1	Met
Staff # 2	Met
Staff # 3	Met
Staff # 4	Met
Staff # 5	Met
Staff # 6	Met
Staff # 7	Met
Staff # 8	Met
Staff # 9	Met
Staff # 10	Met
Staff # 11	Met

**Records Reviewed: 30**

**Records with Missing/Incomplete Components: 0**

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Staff # 12	Met
Staff # 13	Met
Staff # 14	Met
Staff # 15	Met
Staff # 16	Met
Staff # 17	Met
Staff # 18	Met
Staff # 19	Met
Staff # 20	Met
Staff # 21	Met
Staff # 22	Met
Staff # 23	Met
Staff # 24	Met
Staff # 25	Met
Staff # 26	Met
Staff # 27	Met
Staff # 28	Met
Staff # 29	Met
Staff # 30	Met

**Staff Credentials Reviewed: 9**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Thirty (30) of thirty (30) staff records were observed to have comprehensive satisfactory Criminal Background Check determination letters on file.

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**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)****Met****Comment**

A supervision plan was created on this date for Classrooms A, B, C and D due to the location of the diapering changing table.

**Comment**

Adequate supervision observed on this date.