



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 2/25/2022    **VisitType:** Monitoring Visit    **Arrival:** 9:15 AM    **Departure:** 11:15 AM

**CCLC-50324**

**Goddard Cumming II**

2565 Freedom Parkway Cumming, GA 30041 Forsyth County  
 (770) 887-3460 Cumming2ga@goddardschools.com

**Regional Consultant**

Mandi Sloan

Phone: (770) 357-5097  
 Fax: (770) 357-5098  
 mandi.sloan@dec.al.ga.gov

**Mailing Address**  
 8345 Colonial pl  
 Duluth, GA 30097

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/25/2022	Monitoring Visit	Good Standing	
01/14/2022	POI Follow Up	Good Standing	
12/07/2021	Complaint Closure	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-Three-Five Years	Three Year Olds	1	6	C	20	C	NA	NA	Art
Main	B-Three-Five Years		0	0	C	20	C	NA	NA	Not In Use
Main	C-Three-Five Years	Three Year Olds	1	12	C	20	C	NA	NA	Centers
Main	D-Three-Five Years	Three Year Olds	1	15	C	20	C	NA	NA	Circle Time
Main	E-Three-Five Years	PreK	2	21	C	20	NC	NA	NA	Centers
Main	F-Three Years	Four Year Olds and Five Year Olds and Six Year Olds and Over	1	13	C	16	C	NA	NA	Centers
Main	G-Two Years	Two Year Olds	2	14	C	16	C	NA	NA	Circle Time,Story
Main	H-One-Two Years		0	0	C	10	C	NA	NA	Not In Use
Main	I-One Year	Infants and One Year Olds	1	4	C	10	C	NA	NA	Free Play
Main	J-Infants	Infants	1	5	C	8	C	NA	NA	Floor Play,Feeding

Total Capacity @35 sq. ft.: 160

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 90

Total Capacity @35 sq. ft.: 160

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	A-Preschool	92	C
Main	B-Covered porch area	24	C
Main	C-Toddler	30	C

## Comments

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Dimple Mahajan, Program Official

Date

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Mandi Sloan, Consultant

Date



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Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Findings Report**

**Date:** 2/25/2022 **VisitType:** Monitoring Visit

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The following information is associated with a Monitoring Visit:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Discussed rotating toys to support the procedures of daily disinfecting.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

**Children's Records**

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 1**

Child # 1

Met

Child # 2

Met

Child # 3

Not Met

"Missing/Incomplete Components"

.08(1)-Emergency Contact information Missing

Child # 4

Met

Child # 5

Met

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**591-1-1-.08 Children's Records****Not Met****Finding**

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on a review of records that one of five children's files reviewed did not contain the address of the person to who the child can be released.

**POI (Plan of Improvement)**

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

**Correction Deadline: 2/25/2022**

<b>Facility</b>
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**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Not Met****Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that a staff person's purse was located in an unlocked closed in Room D.

**POI (Plan of Improvement)**

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

**Correction Deadline: 2/25/2022****Finding**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that the premises were not kept in good repair as the following areas of disrepair were noted:

- A hole in the wall measuring over two inches wide was observed behind the classroom door in Room G
- A broken toilet paper holder was located in the children's bathroom in Room B
- One of two children's toilets was observed to be broken and did not flush in Room A

**POI (Plan of Improvement)**

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

**Correction Deadline: 2/25/2022**

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**591-1-1-.26 Playgrounds(CR)****Met****Comment**

Playground observed to be clean and in good repair.

## Health and Hygiene

### 591-1-1-.10 Diapering Areas & Practices(CR)

Met

#### Comment

Staff state proper knowledge of diapering procedures.

### 591-1-1-.17 Hygiene(CR)

Met

#### Comment

Proper hand washing observed throughout the center.

### 591-1-1-.20 Medications(CR)

Technical Assistance

#### Technical Assistance

591-1-1-.20(2) - The consultant discussed with the provider to ensure that medication is limited to two weeks unless otherwise prescribed by a physician or authorized under Georgia law.

Correction Deadline: 2/25/2022

## Safety

### 591-1-1-.11 Discipline(CR)

Met

#### Comment

Staff were observed to maintain a positive learning environment on this date.

### 591-1-1-.36 Transportation(CR)

Met

#### Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

## Sleeping & Resting Equipment

### 591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

#### Comment

Pleasant naptime environment observed.

## Staff Records

Records Reviewed: 25

Records with Missing/Incomplete Components: 1

Staff # 1

Met

Date of Hire: 03/15/2021

Staff # 2

Met

Date of Hire: 01/03/2022

Staff # 3

Met

Date of Hire: 09/03/2019

Staff # 4

Met

Date of Hire: 11/29/2021

Staff # 5

Met

Date of Hire: 07/28/2021

Staff # 6 Met

Date of Hire: 11/08/2021

Staff # 7 Met

Date of Hire: 12/07/2021

Staff # 8 Met

Date of Hire: 06/19/2021

Staff # 9 Met

Date of Hire: 03/07/2022

Staff # 10 Met

Date of Hire: 02/28/2022

Staff # 11 Met

Date of Hire: 01/24/2022

Staff # 12 Met

Date of Hire: 10/27/2021

Staff # 13 Met

Staff # 14 Not Met

Date of Hire: 11/16/2021

"Missing/Incomplete Components"

.33(3)-Health &amp; Safety Certificate

Staff # 15 Met

Date of Hire: 12/01/2018

Staff # 16 Met

Staff # 17 Met

Date of Hire: 02/01/2021

Staff # 18 Met

Date of Hire: 01/05/2022

Staff # 19 Met

Date of Hire: 12/15/2021

Staff # 20 Met

Date of Hire: 10/15/2021

Staff # 21	Met
Date of Hire: 11/11/2021	
Staff # 22	Met
Date of Hire: 10/04/2021	
Staff # 23	Met
Date of Hire: 01/10/2022	
Staff # 24	Met
Date of Hire: 02/01/2022	
Staff # 25	Met
Date of Hire: 02/05/2021	

**Staff Credentials Reviewed: 3**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**

Director provided [ ] file(s) for employees hired since last visit.

**Comment**

Director provided four file(s) for employees hired since the last visit conducted on January 14, 2022.

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**591-1-1-.33 Staff Training Not Met**

**Finding**

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on a review of records that staff person # 14 with a documented date of hire of November 16, 2021 had not obtained health and safety orientation training within the first 90 days of employment.

**POI (Plan of Improvement)**

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

**Correction Deadline: 3/27/2022**

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**591-1-1-.31 Staff(CR) Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**



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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.