



Bright from the Start - Georgia Department of Early Care and Learning

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.al.ga.gov

(Cover Sheet)

Date: 6/7/2023

VisitType: EX-Monitoring

Arrival: 11:25AM Departure: 3:10PM

EX-40998 EXMT-7866 EX-7 - Day camp
Camp Timothy

380 Timothy Road, Athens GA 30606 Clarke County
(706) 549-1435 terrisdthomas@gmail.com

Mailing Address

Same

Regional Consultant

Sherri Thompson

Phone: (770) 357-7038

Fax: (770) 357-7037

sherri.thompson@dec.al.ga.gov

Joint with:

Table with 4 columns: Compliance Zone Designation, Prevention Action Category, Intermediate Action Category, Dismissal Action Category. Rows include details for 6/7/2023 visit, such as Prevention Level 1 (P1), Intermediate Level 1 (I1), and Dismissal (D).

Staff: Child Ratios

Table with 6 columns: Room Description, Age Groups, Staff Count, Children Count, State Ratio Met, Notes. Row for Camp Timothy, Fives, Six and older, Staff Count: 13, Children Count: 60, State Ratio Met: Y.

Group Sizes Met? Y Total # Non-Care Staff Present: 2 #Staff Count: 13 #Children Count: 60

Comments:

Today's visit was a CAPS monitoring visit. The program was found to be operating within their designated exemption category.

Corrective Action Plan: Developed This Date



Please refer the website, http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
• New clearance is required at least once every five years
• Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
• All staff members are required to have completed at least a national fingerprint based clearance check
• Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
• Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature \_\_\_\_\_

Printed Name \_\_\_\_\_ Date \_\_\_\_\_

Specialist Signature \_\_\_\_\_ Date \_\_\_\_\_



**Bright from the Start - Georgia Department of Early Care and Learning**

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.gov

**(Summary Report)**

**Date:** 6/7/2023

**VisitType:** EX-Monitoring

**Arrival:** 11:25AM **Departure:** 3:10PM

**EX-40998 EXMT-7866 EX-7 - Day camp  
Camp Timothy**

380 Timothy Road, Athens GA 30606 Clarke County  
(706) 549-1435 terrisdthomas@gmail.com

**Mailing Address**

Same

**Regional Consultant**

Sherri Thompson

Phone: (770) 357-7038

Fax: (770) 357-7037

sherri.thompson@dec.state.ga.gov

Joint with:

**The following information is associated with a Exemption Monitoring:**

**Activities and Equipment**

**EX-HS-.A Activities**

**Met**

**Comment**

EX-HS-.A(2)(a)-(c) - The specialist observed individual attention provided to children at the time of the visit.

**EX-HS-.F Equipment & Toys(CS)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the Program.

**EX-HS-.Q Swimming Pools & Water-related Activities(CS)**

**Met**

**Comment**

Swimming rules discussed during the visit. Program swims an an area public pool.

**Children's Records**

**EX-HS-.C Children's Records**

**Technical Assistance**

**Technical Assistance**

EX-HS-.C(2) - Please maintain immunization records for all children participating in CAPS.

**Exemptions**

**EX-HS-.X Exemption Requirements**

**Met**

**Comment**

EX-HS-.X(2) - Parent agreement observed in children's enrollment paper work.

**Facility**

**EX-HS-.B Bathrooms**

**Met**

**Comment**

EX-HS-.B(4) - The specialist viewed all bathrooms and they were stoked with hand soap, paper towels, and toilet paper.

**EX-HS-.L Physical Plant(CS)**

**Met**

**Comment**

No hazards observed accessible to children on this date.

---

**EX-HS-.M Playgrounds(CS)****Not Met****Finding**

The center's playground has a set of six swings and and combination climber and set of two swings. The area beneath the playground equipment was observed to have no resilient surfacing that was measurable.

**POI (Plan of Improvement)**

The provider stated that a delivery of wood chips would be scheduled for delivery within two weeks of today's date and distributed under the playground equipment.

**Correction Deadline: 6/21/2023**

---

**Health and Hygiene****EX-HS-.U Diapering Areas & Practices(CS)****Met****Comment**

No diapered children are enrolled.

---

**EX-HS-.H Hygiene****Met****Comment**

There were no children enrolled on this date. Proper hand washing of children and staff was discussed with the director on this date.

---

**EX-HS-.I Medications(CS)****Met****Comment**

Medication is not dispensed

---

**Policies and Procedures****EX-HS-.J Operational Policies & Procedures****Met****Comment**

It was determined that the program provides Parents a copy of the Program's written policies and procedures.

---

**EX-HS-.T Required Reporting****Met****Comment**

There were no incidents or injuries that required reporting.

---

**Safety****EX-HS-.E Discipline(CS)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

---

**EX-HS-.S Field Trips****Met****Comment**

EX-HS-.S(1) - Parent permission forms to transport were observed for enrolled children

---

**EX-HS-.R Transportation(CS)****Met****Comment**

Checklist, permission forms, annual inspection form and proper check of the vehicle after transportation were discussed with the director.

---

**Sleeping & Resting Equipment****EX-HS-.V Safe Sleeping and Resting Requirements(CS)****N/A****Comment**

No infants are enrolled.

**Records Reviewed: 16**

**Records with Missing/Incomplete Components: 11**

Staff's Name [# 1]: Barnett, Strein Not Met  
"Missing/Incomplete Components"  
 EX-HS-.D-Criminal Records Check Missing

Staff's Name [# 2]: Boles, Tracy Not Met  
"Missing/Incomplete Components"  
 EX-HS-.D-Criminal Records Check Missing

Staff's Name [# 3]: Bulger, Deidra Met  
 Date of Hire: 05/01/2022

Staff's Name [# 4]: Dorsey, Paul Not Met  
"Missing/Incomplete Components"  
 EX-HS-.D-Criminal Records Check Missing

Staff's Name [# 5]: Fortson, Linda Not Met  
"Missing/Incomplete Components"  
 EX-HS-.D-Criminal Records Check Missing

Staff's Name [# 6]: Halbert, Paula Met  
 Date of Hire: 05/22/2022

Staff's Name [# 7]: Hamilton, Chanel Not Met  
"Missing/Incomplete Components"  
 EX-HS-.D-Criminal Records Check Missing

Staff's Name [# 8]: Heard, Jesan Not Met  
"Missing/Incomplete Components"  
 EX-HS-.D-Criminal Records Check Missing

Staff's Name [# 9]: Jordan, Patricia Not Met  
 Date of Hire: 05/22/2017  
"Missing/Incomplete Components"  
 EX-HS-.D-Criminal Records Check Missing

Staff's Name [# 10]: Lonon, Ayanna Not Met  
"Missing/Incomplete Components"  
 EX-HS-.D-Criminal Records Check Missing

Staff's Name [# 11]: Morano, Alyssa Not Met  
"Missing/Incomplete Components"  
 EX-HS-.D-Criminal Records Check Missing

Staff's Name [# 12]: Stephens, Janet Not Met  
"Missing/Incomplete Components"  
 EX-HS-.D-Criminal Records Check Missing

Staff's Name [# 13]: Stephens, Makayla Not Met  
"Missing/Incomplete Components"  
 EX-HS-.D-Criminal Records Check Missing

Staff's Name [# 14]: Thomas, Demi Met  
 Date of Hire: 05/22/2022

Staff's Name [# 15]: Thomas, Terris Met

Staff's Name [# 16]: Thomas, Terris Met  
 Date of Hire: 05/22/2017

---

**EX-HS-.D Criminal Records and Comprehensive Background Checks(CS) Not Met**

**Finding**

EX-HS-.D(1) requires every staff member with direct care responsibilities must have a Satisfactory Criminal Records Check Determination before the individual is present at the program while any child is present for care. It was determined based on the specialist's observation of staff members present at the time of the visit, a review of the program's criminal background checks for staff, and a review of records with the program's Director, the following staff members did not have comprehensive satisfactory criminal background checks as listed on the staff form of this report listed as numbers 1,2,4,5,7,8,9,10,11,12,and 13.

**POI (Plan of Improvement)**

The Program began the application process for staff members during the time of the visit. The staff will be sent for fingerprinting as the contractor company allows. Appointment times for finger printing were not available for today's date.

**Correction Deadline: 6/7/2023**

---

**EX-HS-.W First Aid & CPR Met**

**Comment**

Recently hired staff for the present camp season will complete their CPR and First Aid training within 90 days from their date of hire.

---

**EX-HS-.K Personnel Records Met**

**Comment**

EX-HS-.K(1) - Staff records are maintained on site.

---

**EX-HS-.N Staff Requirements Met**

**Comment**

EX-HS-.N(1) - The Director was present at the program on the date of the visit and stated that they were present on a daily basis.

---

**EX-HS-.P Staff Training Met**

**Comment**

EX-HS-.P(3) - Recently hired staff for the present camp season will complete their Health and Safety 10 hour course with 90 days form their date of hire.

**Staffing and Supervision**

---

**EX-HS-.O Staff:Child Ratios and Supervision(CS) Met**

**Comment**

Adequate supervision observed on this date.