



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)




Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 1 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

Vernice Persad, Program Official

Date

Neli Todorova, Consultant

Date



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

(Findings Report)

Date: 1/26/2023 **VisitType:** Licensing Study **Arrival:** 10:30 AM **Departure:** 1:35 PM

FR-0000330592

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Same

The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Technical Assistance

Comment

Discussed SIDS and infant sleeping position.

Technical Assistance

290-2-3-.19(1)(a)3 - Please ensure that each Pack and Play has a tight fitting sheet that is changed daily or more often as needed.

Correction Deadline: 1/26/2023

Technical Assistance

290-2-3-.19(2) - Please ensure that there are no pillows and blankets placed in the pack 'n plays.

Correction Deadline: 1/26/2023

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

Home does not provide swimming activities.

Comment

There is no pool on the property

Children's Records

Technical Assistance

290-2-3-.08(1) - Please ensure that each sibling has an individual enrollment record.

Correction Deadline: 1/26/2023

Technical Assistance

290-2-3-.08(11) - Please ensure that there is a signed No Liability Statement in each child's file. If there is Liability Insurance available, please have it available for review.

Correction Deadline: 1/26/2023

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)

Technical Assistance

290-2-3-.11(2)(a) - Please ensure that the Emergency Plans address all required topics. A copy of a sample Emergency Plan form as well as Emergency drills form were left with the provider on this date.

Correction Deadline: 2/5/2023

Finding

290-2-3-.11(2)(c) requires that documentation of drills required by these rules shall be maintained in the Home. The Home shall conduct drills for fire, tornado, and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Home shall maintain documentation of the dates and times of these drills for two years. It was determined based on review of records that there was no record of Fire Drills since July, 2022, and no record of Tornado or Lock Down drills for 2022.

POI (Plan of Improvement)

The Provider will develop and implement a plan and schedule for conducting the required drills, completing the documentation, keeping the documentation on file for two years.

Correction Deadline: 2/25/2023

Comment

An operable and appropriately sized fire extinguisher was observed in the home this date.

Comment

Operable smoke detector(s) were observed as required in the home this date.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)

Technical Assistance

290-2-3-.13(1) - Please ensure that all potentially hazardous items in the bathroom are made inaccessible to the children.

Correction Deadline: 1/26/2023

290-2-3-.13 Playgrounds(CR)

Technical Assistance

290-2-3-.13(2)(a) - Please ensure that the outside area is free of tree branches, and there is no gardening equipment accessible to the children. Monitor for broken equipment.

Correction Deadline: 2/5/2023

Technical Assistance

290-2-3-.13(2)(c) - Please ensure that the children are not using the bench swing as there is no soft surface under it.

Correction Deadline: 2/5/2023

Food Service

290-2-3-.10 Food Service & Nutrition

Technical Assistance

Technical Assistance

290-2-3-.10(3) - Please ensure that each child younger than 12 months of age has an Infant Feeding Plan in place.

Correction Deadline: 1/26/2023

290-2-3-.10 Kitchen Operations

Technical Assistance

Technical Assistance

290-2-3-.10(13) - Please ensure that refrigerator temperature is set at forty (40) degrees Fahrenheit or below. Freezer temperature shall be maintained at zero (0) degrees Fahrenheit or below.

Correction Deadline: 2/5/2023

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)

Met

Comment

Staff were observed to remind children to wash hands.

290-2-3-.11 Diapering Areas & Practices(CR)

Technical Assistance

Technical Assistance

290-2-3-.11(1)(f) - Please ensure that there is no sheet placed on top of the diapering mat. The diapering surface needs to be non porous, smooth and washable.

Correction Deadline: 1/26/2023

290-2-3-.11 Medications(CR)

Met

Comment

Per the provider no medication is currently dispensed

Licensure

290-2-3-.04 Application Requirements(CR)

Technical Assistance

Technical Assistance

290-2-3-.04(1)(d) - Discussed with the provider that current license does not include Infants, and an Amendment Application is needed to add the age group. The Application needs to be submitted from the DECAL Koala account.

Comment

Appropriate number of children observed in Family Child Care Learning Home this date.

Safety and Discipline

290-2-3-.11 Animals

Met

Comment

The Family Child Care Learning Home does not keep animals in the home. There are stray cats that the provider sometimes feeds in the yard. Consultant discussed potential health hazards for the children in care.

290-2-3-.11 Discipline(CR) **Met**

Comment

Pleasant interactions observed between the provider and children in care.

290-2-3-.11 First Aid Kit **Met**

Comment

Complete first aid kit observed in the Family Child Care Learning Home

290-2-3-.11 Transportation(CR) **Met**

Comment

The provider does not provide routine transportation.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Consultant requested to view all Criminal Record checks for employees hired after last visit. Provider stated that there have been no new hires since last visit

Comment

Criminal records checks were observed to be complete for the provider. There were no other residents reported on this date.

290-2-3-.07 First Aid & CPR **Met**

Comment

Evidence observed that the provider was certified in First Aid and CPR.

290-2-3-.07 Staff Qualifications(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

290-2-3-.08 Staff Training **Met**

Correction Deadline: 12/30/2022

Corrected on 1/26/2023

.08(14) - Previous citation corrected on this date as consultant observed annual training for 2022.

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR) **Met**

Correction Deadline: 8/11/2022

Corrected on 1/26/2023

.07(15) - Previous citation corrected on this date as the appropriate number of children were observed and staff stated proper knowledge.

290-2-3-.07 Supervision(CR) **Met**

Comment

The Provider was observed directly supervising and being attentive to the needs of the children.