



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 6/6/2023 **VisitType:** Licensing Study **Arrival:** 10:50 AM **Departure:** 1:50 PM

CCLC-49987

Excel Prep' Academy

5880 Old Dixie Highway Forest Park, GA 30297 Clayton County
 (404) 361-9621 excelprep18@gmail.com

Region Consultant

Neli Todorova

Phone: (770) 359-5167

Fax: (678) 891-5630

neli.todorova@decal.ga.gov

Mailing Address

Same

Quality Rated: ★

| Compliance Zone Designation | | |
|------------------------------------|------------------|---------------|
| 06/06/2023 | Licensing Study | Good Standing |
| 10/20/2022 | Monitoring Visit | Good Standing |
| 03/18/2022 | Licensing Study | Good Standing |

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|---------------------------------|---------------------------|-----------------|---------------------------------|----------|------|-------------------------------|--------------|---|--------------|---------------|
| Main | 2nd Floor Classroom #8 | | 0 | 0 | C | 27 | C | NA | NA | |
| Main | A-Right hall 1L- Ones | One Year Olds | 1 | 8 | C | 10 | C | NA | NA | Transitioning |
| Main | B-3L-Afterschool | Five Year Olds | 1 | 18 | C | 81 | C | NA | NA | Outside |
| Main | C 3R-Two's | Two Year Olds | 1 | 10 | C | 10 | C | NA | NA | Lunch |
| Main | D-2R-Infants | Infants | 2 | 7 | C | 10 | C | NA | NA | Free Play,Nap |
| Main | E-Left hall 1L Three-Five | Three Year Olds | 1 | 7 | C | 11 | C | NA | NA | Lunch |
| Main | F-2L-Three-Five | | 0 | 0 | C | 10 | C | NA | NA | |
| Total Capacity @35 sq. ft.: 126 | | | | | | Total Capacity @25 sq. ft.: 0 | | Building @35 capacity limited by Playground Limitations | | |
| Total # Children this Date: 50 | | | Total Capacity @35 sq. ft.: 126 | | | Total Capacity @25 sq. ft.: 0 | | | | |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|---------------|----------------------|-----------------------|
| Main | Main-All ages | 42 | C |

Comments

The purpose of the visit is to follow up on previous visit and conduct a Licensing Visit.

Plan of Improvement: Developed This Date 06/06/2023

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decgal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 1 855-800-7747 or qualityrated@decgal.ga.gov for more information. Free technical assistance is available!

Margaret Hunt, Program Official

Date

Neli Todorova, Region Consultant

Date



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(Findings Report)

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

Comment

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Comment**

Discussed safe route to the Playground and removing growing vegetation on the play area.

Technical Assistance

591-1-1-.26(3) - Please ensure that there is shade provided on the playground.

Correction Deadline: 7/6/2023

Food Service

591-1-1-.15 Food Service & Nutrition**Technical Assistance****Comment**

Center menu meets USDA guidelines.

Technical Assistance

591-1-1-.15(2) - Please ensure that the updated Infant Feeding Plan forms are used. Consultant provided a copy.

Correction Deadline: 6/6/2023

591-1-1-.18 Kitchen Operations**Technical Assistance****Technical Assistance**

591-1-1-.18(5) - Please ensure that the refrigerator in the Infant Room keeps temperature of no more than 40 degrees.

Correction Deadline: 6/6/2023

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Technical Assistance****Comment**

Staff were observed to remind children to wash hands.

Technical Assistance

591-1-1-.17(8) - Please ensure that staff washes hands before diapering.

Correction Deadline: 6/6/2023

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Organization

591-1-1-.16 Governing Body & License**Technical Assistance****Technical Assistance**

591-1-1-.16(f) - Discussed with the Director to submit an Amendment Application from the DECAL Koala account to measure the Playgrounds. There was a fence added in the middle of the Playground and the program currently has two play area that have not been measured to determine the capacity for each area.

Additionally, consultant discussed creating two rooms from room B to accommodate Cafeteria use and afterschool /summer camp children.

Correction Deadline: 6/6/2023

| |
|---------------|
| Safety |
|---------------|

591-1-1-.05 Animals**Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Technical Assistance****Comment**

The program is currently not transporting, but will resume in August, 2023. Paperwork, checklist, permission forms, annual inspection form and proper check of the vehicle after transportation were discussed with the director.

Comment

The vehicle was checked for compliance. Proper restraints were observed and discussed with the director.

Technical Assistance

591-1-1-.36(7)(c)1 - Please ensure that first and last name for the children is listed.

Correction Deadline: 6/7/2023

| |
|---|
| Sleeping & Resting Equipment |
|---|

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

| |
|----------------------|
| Staff Records |
|----------------------|

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Criminal record checks were observed to be complete.

Comment

Please ensure that applicants/staff are listing exact dates (including month/day/year) on 10 year work history form in order to determine any breaks in service from the child care industry. If there has been six or more months break from the child care industry, a new background check is needed.

591-1-1-.14 First Aid & CPR

Met

Comment

Complete first aid kits observed in center and on vehicles.

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training

Met

Comment

Discussed: Health and Safety Training is required for each staff member with direct care responsibilities within 90 calendar days of their hire date.

Correction Deadline: 4/17/2022

Corrected on 6/6/2023

.33(5) - Previous citation was corrected on this date as consultant observed annual training for all staff for 2022 and 2023.

591-1-1-.31 Staff(CR)

Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.