



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 6/8/2023 **VisitType:** Licensing Study **Arrival:** 8:45 AM **Departure:** 4:00 PM

CCLC-33561

Little Apron Academy

2455 Paces Ferry Rd SE Atlanta, GA 30339 Cobb County
(404) 652-2600 therese.boucher@brighthorizons.com

Regional Consultant

Neli Todorova

Phone: (770) 359-5167

Fax: (678) 891-5630

neli.todorova@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation		
06/08/2023	Licensing Study	Good Standing
10/12/2022	Monitoring Visit	Good Standing
06/23/2022	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	114 right downstairs		0	0	C	25	C	NA	NA	
Main	126 2nd left downstairs		0	0	C	24	C	NA	NA	
Main	129 3L downstair	Three Year Olds and Four Year Olds	1	8	C	24	C	NA	NA	Circle Time
Main	133 Downstairs 6R		0	0	C	24	C	NA	NA	
Main	136 5th downstairs	Three Year Olds and Four Year Olds	3	18	C	25	C	NA	NA	Centers
Main	137 3R downstairs	Two Year Olds	2	11	C	16	C	NA	NA	Circle Time
Main	139 4th Right downstairs	Two Year Olds	3	10	C	12	C	NA	NA	Transitioning
Main	142 downstairs 1st right	Two Year Olds	2	10	C	17	C	NA	NA	Outside
Main	144 downstairs 2nd right		0	0	C	15	C	NA	NA	
Main	208	One Year Olds	1	5	C	15	C	NA	NA	Free Play
Main	211 left upstairs	One Year Olds	2	6	C	14	C	NA	NA	Free Play
Main	212 upstairs left	One Year Olds	1	5	C	13	C	NA	NA	Free Play
Main	214 upstairs left	One Year Olds	3	10	C	13	C	NA	NA	Free Play
Main	215		0	0	C	13	C	NA	NA	
Main	228 Far Back Left		0	0	C	24	C	NA	NA	Outside
Main	246 5th right	Infants	2	5	C	16	C	NA	NA	Free Play
Main	251 4th right	Infants	2	5	C	17	C	NA	NA	Outside
Main	256 3rd right	Infants	1	4	C	16	C	NA	NA	Free Play,Nap

Main	258 2nd Right	Infants	2	6	C	17	C	NA	NA	Free Play
Main	264 1st Right	Infants	2	7	C	16	C	NA	NA	Floor Play,Nap
Main	2nd Left downstairs		0	0	C	26	C	NA	NA	
Main	SA2 Back Left	Five Year Olds and Six Year Olds and Over	1	4	C	23	C	NA	NA	Circle Time
Main	Upstair Left within playroom)		0	0	C	6	C	NA	NA	
Main	upstairs 1st left (UNLICENSED)		0	0	C	27	C	NA	NA	
Total Capacity @35 sq. ft.: 438					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 114			Total Capacity @35 sq. ft.: 438			Total Capacity @25 sq. ft.: 0				


Building	Playground	Playground Occupancy	Playground Compliance
Main	1st L infant Toddler Playground	42	C
Main	2 left 3-5 year Playground	74	C
Main	Basketball Court	8	C
Main	D Water Park	14	C
Main	E 1st Right	69	C
Main	Infant 1st right upstairs	6	C

Comments

The purpose of the visit is to follow up on previous visit and to conduct a Licensing Study.

Plan of Improvement: Developed This Date 06/08/2023

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

Therese Boucher, Program Official

Date

Neli Todorova, Regional Consultant

Date



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

(Findings Report)

Date: 6/8/2023 **VisitType:** Licensing Study **Arrival:** 8:45 AM **Departure:** 4:00 PM

CCLC-33561

Little Apron Academy

2455 Paces Ferry Rd SE Atlanta, GA 30339 Cobb County
(404) 652-2600 therese.boucher@brighthorizons.com

Regional Consultant

Neli Todorova

Phone: (770) 359-5167

Fax: (678) 891-5630

neli.todorova@decal.ga.gov

Mailing Address

Same

The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

Comment

No hazards observed accessible to children on this date.

Comment

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition

Technical Assistance

Comment

Center menu meets USDA guidelines.

Technical Assistance

591-1-1-.15(2) - Please ensure that the Infant Feeding Plan forms are updated and include all required topics. A copy of a sample form was provided on this date.

Correction Deadline: 6/8/2023

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Proper diapering procedures observed.

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)

Met

Comment

Documentation for medication dispensing observed complete.

Organization

591-1-1-.16 Governing Body & License

Technical Assistance

Technical Assistance

591-1-1-.16(f) - Discussed with the Director that rooms #212 and 214 are currently Non Diaper Rooms, and need to be changed to Diaper Rooms. An amendment Application from The DECAL Koala account is needed to change the room type.

Additionally, room #218 needs to be added as a Special use play room and room 222 needs to be added.

Correction Deadline: 6/8/2023

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Not Met

Finding

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on review of records that there were no Lockdown Drills done in 2022 and so far in 2023.

POI (Plan of Improvement)

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

Correction Deadline: 6/13/2023

Safety

591-1-1-.05 Animals **Met**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Met**

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Technical Assistance**

Comment

Director provided 12 file(s) for employees hired since last visit.

Technical Assistance

591-1-1-.09(1)(j) - Please ensure that all background checks are ported electronically under the license number.

Correction Deadline: 6/8/2023

591-1-1-.14 First Aid & CPR **Met**

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training **Technical Assistance**

Technical Assistance

591-1-1-.33(3) - Discussed: Health and Safety Training is required for each staff member with direct care responsibilities within 90 calendar days of their hire date.

591-1-1-.31 Staff(CR)

Technical Assistance

Technical Assistance

591-1-1-.31(2)(b)3.(ii)(I) - (VIII) - Please ensure that the Center develop a written plan for newly hired teacher's who do not possess the educational credential or degree listed in 591-1-1-.31(2)(b)2.(i) through (xii).

Correction Deadline: 6/8/2023

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.

591-1-1-.32 Supervision(CR)

Technical Assistance

Technical Assistance

591-1-1-.32 - Please have additional staff in the rooms during diapering, as the pods prevent staff from adequately supervising.

Comment

Adequate supervision observed on this date.