



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 10/6/2022 **VisitType:** Licensing Study **Arrival:** 9:30 AM **Departure:** 2:00 PM

CCLC-27361

Jubilee Christian Preparatory Academy

3000 Macedonia Rd. Powder Springs, GA 30127 Cobb County
 (678) 384-0656 toyinopaleye@hotmail.com

Regional Consultant

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 Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
10/06/2022	Licensing Study	Good Standing	
07/27/2022	Complaint Closure	Good Standing	
06/27/2022	Complaint Investigation & Monitoring Visit	Good Standing	

Good Standing	- Program is demonstrating an acceptable level of performance in meeting the rules.
Support	- Program performance is demonstrating a need for improvement in meeting rules.
Deficient	- Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- Downstairs back	Three Year Olds	1	15	C	20	C	NA	NA	Art
Main	B- Down front	Three Year Olds	1	15	C	20	C	NA	NA	Outside, Transitioning
Main	C-Upstairs	One Year Olds	1	3	C	7	C	NA	NA	Free Play
Main	D-Down middle	Two Year Olds	1	6	C	10	C	NA	NA	Free Play
Main	E-Upstairs in sanctuary		0	0	C	14	C	NA	NA	
Total Capacity @35 sq. ft.: 71					Total Capacity @25 sq. ft.: 0					
Modular	Back Left	Six Year Olds and Over	1	7	C	12	C	NA	NA	Homework
Modular	Back Right	Six Year Olds and Over	1	7	C	12	C	NA	NA	TV
Modular	Front	Six Year Olds and Over	1	9	C	17	C	NA	NA	Homework
Total Capacity @35 sq. ft.: 41					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 62			Total Capacity @35 sq. ft.: 112			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	136	C

Comments

The purpose of the visit is to follow up on a visit from June 27, 2022 and conduct a Licensing Study.

Plan of Improvement: Developed This Date

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Opaleye Oluwatoyin, Program Official

Date

Neli Todorova, Consultant

Date



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Findings Report

Date: 10/6/2022 **VisitType:** Licensing Study

Arrival: 9:30 AM

Departure: 2:00 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Met

Correction Deadline: 6/27/2022

Corrected on 10/6/2022

.03(7)(a) - Previous citation corrected on this date as consultant observed appropriate daily schedules and staff stated proper knowledge.

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records**Technical Assistance****Technical Assistance**

591-1-1-.08(6) - Please ensure that the Center maintains records of a child's daily arrival and departure for the twelve (12) preceding months that the Parent or person(s) authorized by the Parent documents, in written or electronic format, each time the Parent or authorized person drops off and picks up the child. The documentation shall include at least the date, the child's name, the arrival and departure times, and the signature or initials of the Parent or authorized person at the time of arrival and departure.

Correction Deadline: 10/6/2022

Facility

591-1-1-.06 Bathrooms**Met****Comment**

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)**Met****Correction Deadline: 5/2/2022****Corrected on 10/6/2022**

.19(1) - Previous citation corrected on this date as consultant observed the required licensed capacity for each room to be met.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Technical Assistance****Comment**

Center appears clean and well maintained.

Technical Assistance

591-1-1-.25(13) - Please ensure that all potentially hazardous items are kept inaccessible to the children.

Correction Deadline: 10/6/2022

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3

Components for breakfast: Grains, Vegetables, Fruits or both, Milk

5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk

2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://decal.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

Finding

591-1-1-.18(5) requires the refrigeration of all perishable and potentially hazardous foods at 40 degrees Fahrenheit or below and served promptly after cooking. Freezer temperature shall be maintained at zero (0) degrees Fahrenheit or below. It was determined based on measurements that the freezer temperature in both freezers was 10 and eight degrees Fahrenheit, when no more than zero (0) degrees was required.

POI (Plan of Improvement)

The Center will refrigerate foods as required, will train Staff on proper refrigerator and freezer temperature settings and monitor the settings. Food will be served promptly after cooking.

Correction Deadline: 10/6/2022

Finding

591-1-1-.18(8) requires that containers of food be stored above the floor on clean surfaces protected from splash and other contamination. Containers for food storage other than the original container or package in which the food was obtained shall be impervious and non-absorbent, have tight-fitting lids or covers and labeled as to contents. It was determined based on observation that packaged food and plastic bowls were stored on the pantry floor.

POI (Plan of Improvement)

The director moved the food to a shelf while consultant was on the premises. The Center will designate an appropriate area for the storage of containers of food, will make available containers, lids, and covers, and will train Staff on proper storage and labeling.

Correction Deadline: 10/6/2022

Health and Hygiene

Comment

Staff state proper knowledge of diapering procedures.

Technical Assistance

591-1-1-.17(7) - Please ensure that children wash hands immediately after playing outside.

Correction Deadline: 10/6/2022

Comment

Discussed proper medication documentation and procedures.

Correction Deadline: 11/16/2021

Corrected on 10/6/2022

.20(1) - Previous citation corrected on this date as the provider reported no medication since August, 2021 and stated proper knowledge.

Finding

591-1-1-.20(4) requires the Center to keep medication in a cabinet or container that is locked or otherwise not accessible to the children and to be stored separate from cleaning chemicals, supplies or poisons. Medications requiring refrigeration shall be placed in a leak-proof container in a refrigerator that is not accessible to the children. It was determined based on observation that a bottle of Equate Cold and Flu was stored in an open crate on the floor by the teacher;s desk in room Front of the Modular Building. The medication was not handled by child and there was no incident or injury.

POI (Plan of Improvement)

Staff removed the bottle and locked it. The Center will train Staff on the safe and proper storage of medication and monitor to ensure that the rule is met.

Correction Deadline: 10/6/2022

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

Program observed complete emergency drills and Emergency Preparedness Plans.

591-1-1-.27 Posted Notices **Technical Assistance**

Technical Assistance

591-1-1-.27 - Please ensure that a current communicable disease chart as well as names of persons responsible for the administration of the Center in the administrator's absence are posted.

Correction Deadline: 10/6/2022

591-1-1-.29 Required Reporting **Not Met**

Finding

591-1-1-.29(3) requires the Director or designated person-in-charge to report or cause to be reported to the Department within twenty-four (24) hours or the next work day: any death of a child while in the care of the Center; any serious illness or injury requiring hospitalization or professional medical attention other than first aid of a child while in the care of the Center; any situation when a child in care becomes missing, such as, but not limited to, a child who is left on a vehicle, a child who leaves the building, playground, or property, or a child who is left behind on any trip; any fire; any structural disaster; any emergency situation that requires temporarily relocating children; and any time the program's operating status changes (i.e., open to closed or temporarily closed and temporarily closed to open). It was determined based on review of records that the provider did not report temporary closure of the program for the week of September 26, 2022.

POI (Plan of Improvement)

The Center will develop a procedure so everyone knows how and when to report these incidents to the Department and will follow-up to make sure they are reported as required.

Correction Deadline: 10/6/2022

Safety

591-1-1-.05 Animals **Met**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Not Met**

Finding

591-1-1-.36(4)(c) requires that each vehicle be equipped with a fire extinguisher maintained in working order and kept inaccessible to children. It was determined based on observation that there was no fire extinguisher on the 12 passenger Ford van with license plate PLX 8720.

POI (Plan of Improvement)

The center will ensure that each vehicle has a working fire extinguisher and that the fire extinguisher is kept out of reach of children.

Correction Deadline: 10/6/2022

Technical Assistance

591-1-1-.36(4)(f)1. - Please ensure that children transported in the 12 seat passenger Ford van, that are younger than eight years of age and less than 48 inches in height are in approved and properly installed booster seats as required by Georgia law.

Correction Deadline: 10/7/2022

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met

Comment

No Infants enrolled and consultant did not observe and check any cribs for compliance. Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 12 Records with Missing/Incomplete Components: 1

Staff # 1	Not Met
Date of Hire: 10/26/2015	
<u>"Missing/Incomplete Components"</u>	
.09-Criminal Records Check Missing	
Staff # 2	Met
Date of Hire: 09/22/2021	
Staff # 3	Met
Date of Hire: 09/02/2021	
Staff # 4	Met
Date of Hire: 03/21/2011	
Staff # 5	Met
Date of Hire: 08/22/2019	
Staff # 6	Met
Date of Hire: 08/10/2020	
Staff # 7	Met
Date of Hire: 12/12/2016	
Staff # 8	Met

Date of Hire: 01/01/2009

Staff # 9 Met

Date of Hire: 06/10/2020

Staff # 10 Met

Date of Hire: 06/04/2019

Staff # 11 Met

Date of Hire: 10/11/2019

Staff # 12 Met

Date of Hire: 10/04/2021

Staff Credentials Reviewed: 4

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Not Met

Finding

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on review of records that Staff #1 had a satisfactory background check that expired in June, 2020 and a new background check was not obtained. Staff was observed to be present in room Back Right of the Modular Building taking care of a group of six and seven year old children.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will take measures to ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will ensure the CRC rules are maintained.

Correction Deadline: 10/6/2022

Finding

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on review of records that Staff #1 had a satisfactory background check that expired in June, 2020 and a new background check was not obtained. Staff was observed to be present in room Back Right of the Modular Building taking care of a group of six and seven year old children.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will take measures to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will ensure the CRC rules are maintained.

Correction Deadline: 10/6/2022

591-1-1-.14 First Aid & CPR

Not Met

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR.

Comment

Please replace/add missing/expired item(s) in first aid kit(s).

Finding

591-1-1-.14(3) requires the Center to have a first aid kit in each building of the Center and in any vehicle used by the Center for transportation of children, that contains scissors, tweezers, gauze pads, adhesive tape, thermometer, band-aids, assorted sizes, antibacterial ointment, insect-sting preparation, an antiseptic cleansing solution, triangular bandages, rubber gloves, protective eye wear, a protective face mask, and a cold pack. The first aid kit, together with a first aid instruction manual which must be kept with the kit at all times, shall be stored so that it is not accessible to children but is easily accessible to Staff. It was determined based on observation that the First aid kit on the vehicle was missing an ice pack, eye protective gear, a thermometer and a triangular bandage.

POI (Plan of Improvement)

Center Staff will provide any missing first aid kits, add any missing items to each first aid kit and will develop and use a plan for checking the kits and replacing missing items in each kit in the future. First aid kits and instruction manuals will be stored so that they kits are not accessible to children but are easily accessible to Center Staff.

Correction Deadline: 10/16/2022

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Correction Deadline: 6/27/2022

Corrected on 10/6/2022

.32(2) - Previous citation corrected on this date as consultant observed appropriate ratios and staff stated proper knowledge.

591-1-1-.32 Supervision(CR)

Not Met

Finding

591-1-1-.32(7) requires that children be supervised at all times appropriate to the individual age, needs and capabilities of each child. Such supervision must include, but not be limited to, indoor and outdoor activities, mealtimes, naptime, transportation, field trips, and transitions between activities. "Supervision" means that the appropriate number of Staff members are physically present in the area where children are being cared for and are providing watchful oversight to the children, volunteers and Students-in-Training. The persons supervising in the child care area must be alert, positioned to maximize their ability to hear and see the children at all times, and able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the volunteers and Students-in-Training, and provide timely attention to the children's actions and needs. Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger. It was determined based on observation that one three year old child was allowed to leave the playground and use the bathroom in the building without any staff present. Consultant found the child alone in the hallway and escorted her back to the class outside. Additionally, it was observed that a group of three and four year old children from room B-Down Front entered the building and into the classroom unsupervised while one staff was at the playground door simultaneously supervising children on the playground and in the building. There was no incident or injury.

POI (Plan of Improvement)

The Center will train Staff and monitor to ensure they are providing supervision and watchful oversight to the children at all times.

Correction Deadline: 10/6/2022