



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 7/26/2022    **VisitType:** Monitoring Visit    **Arrival:** 9:45 AM    **Departure:** 11:45 AM

**CCLC-27104**

**Paulding Preparatory Academy**

1040 Merchants Dr. Dallas, GA 30132 Paulding County  
 (770) 445-7757 Lynodaro@comcast.net

**Regional Consultant**

Neli Todorova  
 Phone: (770) 359-5167  
 Fax: (678) 891-5630  
 neli.todorova@decal.ga.gov

**Mailing Address**  
 Same

Joint with: Karyn Presley

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
07/26/2022	Monitoring Visit	Good Standing	
04/21/2022	Licensing Study	Good Standing	
01/27/2022	Complaint Closure	Good Standing	

  

<b>Good Standing</b>	- Program is demonstrating an acceptable level of performance in meeting the rules.
<b>Support</b>	- Program performance is demonstrating a need for improvement in meeting rules.
<b>Deficient</b>	- Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- First Right		0	0	C	10	C	NA	NA	
Main	B-Second Right		0	0	C	15	C	NA	NA	
Main	C-Third Right	Six Year Olds and Over	1	1	C	26	C	37	C	Clean Up
Main	D- Fourth Right		0	0	C	26	C	36	C	
Main	E- Third Left	Five Year Olds and Six Year Olds and Over	2	19	C	19	C	NA	NA	Transitioning
Main	F- Second Left	Three Year Olds and Four Year Olds	1	14	C	16	C	22	C	Transitioning, Out side
Main	G- First Left	One Year Olds and Two Year Olds	2	14	C	14	C	NA	NA	Outside
Total Capacity @35 sq. ft.:			126			Total Capacity @25 sq. ft.: 153				
Total # Children this Date:			48			Total Capacity @25 sq. ft.: 153				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Center Back	132	C
Main	Second Right	25	C

**Comments**

An in person visit was completed on July 26, 2022. Admin review was completed on August 2, 2022.

Plan of Improvement: Developed This Date 07/26/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Lynda Odaro, Program Official

Date

Neli Todorova, Consultant

Date

Karyn Presley, Consultant

Date



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Findings Report

Date: 7/26/2022 VisitType: Monitoring Visit Arrival: 9:45 AM Departure: 11:45 AM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) Technical Assistance

Technical Assistance

591-1-1-.12(4) - Please be mindful of the placement of the air purifiers to prevent potential tipping, falling, or being pulled or pushed over.

Correction Deadline: 7/26/2022

591-1-1-.35 Swimming Pools & Water-related Activities(CR) Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) Not Met

Comment

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the following hazards were stored accessible to the children in care in room E-Third Left:

- \* A lip balm and a bottle of lotion in a child's bag stored on a low shelf.
\* A bottle of Lysol spray, a container with Lysol disinfecting wipes, a bottle with Clorox bleach and a disinfecting spray in an unlocked cabinet.

POI (Plan of Improvement)

Consultant alerted staff and the hazards were moved. The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

**Correction Deadline: 7/26/2022**

**Technical Assistance**

591-1-1-.25(3) - Discussed the maintenance of the broken window that was inaccessible to the children, and classroom doors leading to the playground.

**Correction Deadline: 7/26/2022**

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**591-1-1-.26 Playgrounds(CR)**

**Not Met**

**Technical Assistance**

591-1-1-.26(6) - Discussed with the provider to monitor the outdoor equipment for rust, broken pieces, peeling paint and open S-hooks on the swing set.

**Correction Deadline: 8/5/2022**

**Finding**

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on observation and measurements that:

- \* The pea gravel in the fall zone at the exit and entrance of the six feet two inches high slide measured between approximately half an inch and two inches in depth, when at least six (6) inches were needed.
- \* The pea gravel in the fall zone at the exit and entrance of the three feet , six inches high slide measured between approximately half an inch and one inches in depth, when at least three (3) inches were needed.
- \* The pea gravel under and around the dome-shaped climbing structure that was between three and five feet high measured approximately one to two inches in depth, when at least three (3) inches were needed.
- \* The pea gravel in the fall zones of the regular swings measured between one and three inches of depth, when at least six (6) inches were needed.

**POI (Plan of Improvement)**

The Director stated that maintenance was already scheduled and resilient surface will be added and/or redistributed in the fall zones. The Consultant suggested that children are not allowed to use the climbing and swing equipment until the required resiliency is provided. The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

**Correction Deadline: 8/5/2022**

**Technical Assistance**

591-1-1-.26(9) - Please monitor the outdoor area for exposed edges of concrete and cover as needed.

**Correction Deadline: 7/26/2022**

**Technical Assistance**

591-1-1-.26(9) - Please monitor the pea gravel used and remove pieces larger than 3/8 of an inch.

**Correction Deadline: 7/26/2022**

<b>Health and Hygiene</b>
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**591-1-1-.10 Diapering Areas & Practices(CR)**

**Technical Assistance**

**Comment**

Staff state proper knowledge of diapering procedures.

**Technical Assistance**

591-1-1-.10(1) - Discussed with the provider to ensure that windows are open during diapering in room G-First Left. Consultant suggested that adding an exhaust in the room might be an alternative to windows.

**Correction Deadline: 7/26/2022**

**Technical Assistance**

591-1-1-.10(6) - Please ensure that bottles with bleach are made inaccessible to the children during diapering.

**Correction Deadline: 7/26/2022**

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**591-1-1-.17 Hygiene(CR)****Technical Assistance****Technical Assistance**

591-1 Discussed with the provider to monitor the water temperature and ensure that warm water is always available.

**Comment**

Staff were observed to remind children to wash hands.

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**591-1-1-.20 Medications(CR)****Met****Comment**

The Provider reported no medication since the last visit and on this date.

<b>Organization</b>
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**591-1-1-.16 Governing Body & License****Not Met****Finding**

591-1-1-.16(f) requires the Center to submit an application for an amended License at least 30 days prior to a change if there is a change in the name of the program or Center, changes in the ages of the children to be served, an increase in the regular hours of operation such that the Center would be providing evening or night-time care in addition to day-time care, changes in the services provided, or additions to or changes in the use of the building by the licensed Center. If an emergency situation arises which makes it impossible to give thirty (30) days' notice, the management of the Center shall notify the Department by telephone and shall submit an application for an amended License as soon as management becomes aware of the change that will be necessitated by the emergency situation. In no case, however, shall a new owner operate the Center without first securing a new License or Permit from the Department. It was determined based on observation that there was a wall added in room E-Third Left and no Application for an Amendment was submitted to the Department prior to the change being made.

**POI (Plan of Improvement)**

An application for amendment and all necessary documentation will be submitted.

**Correction Deadline: 8/2/2022**

<b>Safety</b>
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**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

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**591-1-1-.13 Field Trips(CR)****Technical Assistance****Comment**

Field trip documentation observed to be complete.

**Technical Assistance**

591-1-1-.13(2) - Please ensure that the parent permission has the date of the signing.

**Correction Deadline: 7/26/2022**

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**591-1-1-.36 Transportation(CR)****Technical Assistance****Comment**

A Ford Transit 350XLT with tag number CIB6394 (13 passenger van) and a Chrysler Town Country with tag number CHH1446 (five passenger SUV) were inspected on this date. The vehicles had an approved fire extinguisher and first aid kit on this date.

**Technical Assistance**

Consultant discussed with the provider that per Georgia Law every occupant under the age of 18 must be restrained and children under eight (8) years of age and under 4'9" (57 inches) must be in an approved car seat or booster seat.

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**Technical Assistance**

591-1-1-.36(7)(b) - Please ensure that the child's doctor is listed on all Emergency Medical forms.

**Correction Deadline: 7/27/2022**

**Technical Assistance**

591-1-1-.36(7)(c) - Please ensure that the Transportation Form has the accurate vehicle tag number and Staff names listed.

**Correction Deadline: 7/27/2022**

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

**Met**

**Comment**

There were no Infants enrolled and there were no cribs observed at the center. The provider was advised to submit an Amendment Application for the ages served.

**Staff Records**

**Records Reviewed: 16**

**Records with Missing/Incomplete Components: 0**

Staff # 1 Met  
Date of Hire: 04/13/2022

Staff # 2 Met  
Date of Hire: 04/04/2022

Staff # 3 Met  
Date of Hire: 08/03/2020

Staff # 4 Met  
Date of Hire: 05/18/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 5 Met  
Date of Hire: 04/18/2022

Staff # 6 Met  
Date of Hire: 03/23/2020

Staff # 7 Met  
Date of Hire: 01/05/2020

Staff # 8 Met  
Date of Hire: 07/19/2016

Staff # 9 Met  
Date of Hire: 08/17/2021

Staff # 10 Met

**Records Reviewed: 16**

**Records with Missing/Incomplete Components: 0**

Date of Hire: 06/06/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 11

Met

Date of Hire: 02/19/2018

Staff # 12

Met

Date of Hire: 10/24/2008

Staff # 13

Met

Date of Hire: 05/20/2021

Staff # 14

Met

Date of Hire: 05/13/2020

Staff # 15

Met

Date of Hire: 12/17/2020

Staff # 16

Met

Date of Hire: 07/25/2014

**Staff Credentials Reviewed: 7**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

Criminal record checks were observed to be complete.

**Comment**

Director provided two files for employees hired since last visit.

**Comment**

Please ensure that applicants/staff are listing exact dates (including month/day/year) on 10 year work history form in order to determine any breaks in service from the child care industry.

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)**

**Technical Assistance**

**Comment**

Discussed with the Director a supervision plan for the L-shaped playground and that more than one staff would be needed to supervise children on the large slide structure.

**Technical Assistance**

591-1-1-.32(7) - Discussed watchful oversight during drop off times.

**Correction Deadline: 7/26/2022**

