



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 11/4/2021 **VisitType:** Complaint Investigation Follow Up **Arrival:** 11:15 AM **Departure:** 12:15 PM

**CCLC-16753**

**West Cobb Preparatory Academy (front bldg)**

270 Windy Hill Road Marietta, GA 30060 Cobb County  
 (770) 435-5720 wcpga@aol.com

**Regional Consultant**

Courtney Reid

Phone: (800) 796-7861

Fax: (800) 798-6764

courtney.reid@dec.al.ga.gov

**Mailing Address**

5205 Timber Ridge Rd  
 Marietta, GA 30068

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/04/2021	Complaint Investigation Follow Up	Good Standing	
09/17/2021	Licensing Study	Good Standing	
03/23/2021	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L		0	0	C	19	C	NA	NA	
Main	1R	Two Year Olds	1	10	C	15	C	NA	NA	Floor Play
Main	2L		0	0	C	26	C	NA	NA	Not In Use
Main	2R	One Year Olds	2	12	C	20	C	NA	NA	Lunch
Main	3-4 YRS.	Four Year Olds	2	17	C	26	C	NA	NA	Transitioning
Main	3R		0	0	C	5	C	NA	NA	Not In Use
Main	4R	Infants	2	9	C	17	C	NA	NA	Nap
Main	5R	Two Year Olds	2	16	C	17	C	NA	NA	Lunch
Main	6R	Three Year Olds	1	9	C	29	C	NA	NA	Lunch
Main	7R	Three Year Olds	2	17	C	26	C	NA	NA	Transitioning
Main	DOWNSTAIRS	Five Year Olds	2	23	C	50	C	NA	NA	Free Play

Total Capacity @35 sq. ft.: 250

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 113

Total Capacity @35 sq. ft.: 250

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	1-2 YR PLAYGROUND	20	C
Main	3-4 YR. PLAYGROUND	64	C
Main	INF. PLAYGROUND	12	C

Main	SCHL. AGE PLAYGROUND	98	C
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### Comments

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### **Important New Deadlines:**

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### **Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Karen Hill, Program Official

Date

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Courtney Reid, Consultant

Date



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**Cover Sheet**

**Date:** 12/20/2021 **VisitType:** Licensing Study

**Arrival:** 9:00 AM

**Departure:** 11:00 AM

**CCLC-26001**

**Kiddie Land Preschool**

13 Bailie Lane Chatsworth, GA 30705 Murray County  
 (706) 695-0118 kiddielandkids@gmail.com

**Regional Consultant**

Courtney Reid

Phone: (800) 796-7861

Fax: (800) 798-6764

neli.todorova@dec.al.ga.gov

**Mailing Address**

P.O. Box 6444  
 Dalton, GA 30705

**Quality Rated:** ★

<u>Compliance Zone Designation</u>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/20/2021	Licensing Study	Good Standing	
04/21/2021	Licensing Study	Good Standing	
12/04/2020	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1st RT	One Year Olds	2	14	C	18	C	NA	NA	Free Play
Main	B-2nd RT	Two Year Olds	2	15	C	20	C	NA	NA	Free Play
Main	C-1st Left	Four Year Olds and Five Year Olds	1	15	C	20	C	28	C	Centers
Main	D-Lft Wing (1st Left)	Infants	1	3	C	7	C	NA	NA	Free Play, Feeding, Flo or Play
Main	E-Lft Wing 2nd Left	Three Year Olds	2	21	C	21	C	29	C	Centers
Total Capacity @35 sq. ft.: 86						Total Capacity @25 sq. ft.: 102				
Total # Children this Date: 68						Total Capacity @25 sq. ft.: 102				

Building	Playground	Playground Occupancy	Playground Compliance
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**Comments**

An Administrative Review was conducted on 12/20/2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on 12/20/2021 with the Provider. An in-person visit was not conducted due to the COVID-19 pandemic.

Plan of Improvement: Developed This Date 12/20/2021

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Cindy Burgess, Program Official

Date

Neli Todorova, Consultant

Date



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**Children's Worksheet**

**Date:** 11/4/2021    **VisitType:** Complaint Investigation    **Arrival:** 11:15 AM    **Departure:** 12:15 PM  
Follow Up

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**CCLC-16753**

**West Cobb Preparatory Academy (front bldg)**

270 Windy Hill Road Marietta, GA 30060 Cobb County  
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**Mailing Address**

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**(Adult Worksheet)**

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**Records Reviewed: 31**

**Records with Missing/Incomplete Components: 0**

Staff's Name [# 1]: Attaway, Gabrielle	Met
Staff's Name [# 2]: Avery, Chantell	Met
Staff's Name [# 3]: Ayers, Jacquelyn	Met
Staff's Name [# 4]: Bell, Wendy	Met
Staff's Name [# 5]: BRYAN, LYLA	Met
Staff's Name [# 6]: Crawford, Channel	Met
Staff's Name [# 7]: Dunn, Regina	Met
Staff's Name [# 8]: Finch, Lisa	Met
Staff's Name [# 9]: George, Debra	Met
Staff's Name [# 10]: Glaze, Emily	Met
Staff's Name [# 11]: Harris, Londen	Met
Staff's Name [# 12]: Hemmings, Noelani	Met
Staff's Name [# 13]: Hill, Karen	Met
Staff's Name [# 14]: Ihedioha, Esther	Met
Staff's Name [# 15]: Imoukhuede, Oluwole	Met
Staff's Name [# 16]: Imoukhuede, Bose	Met
Staff's Name [# 17]: Jamerson, Patricia	Met

**Records Reviewed: 31****Records with Missing/Incomplete Components: 0**

Staff's Name [# 18]: Jemison, Shakira	Met
Staff's Name [# 19]: Lawrence, Marla	Met
Staff's Name [# 20]: MCNARY, SIERRA Date of Hire: 08/29/2019	Met
Staff's Name [# 21]: Moore, Laura	Met
Staff's Name [# 22]: Peeples, Danielle	Met
Staff's Name [# 23]: Peeples, Chanda	Met
Staff's Name [# 24]: Pierce, Cieara	Met
Staff's Name [# 25]: Princewill, Enorh	Met
Staff's Name [# 26]: Quezada, Mitzi	Met
Staff's Name [# 27]: Sloan, Lilia	Met
Staff's Name [# 28]: Teague, Symphany	Met
Staff's Name [# 29]: Vargas, Martha	Met
Staff's Name [# 30]: White, Cynthia	Met
Staff's Name [# 31]: Woods, Sharon	Met

**Staff Credentials Reviewed: 8**

Staff's Name : Hill, Karen (Director)

Degree/Credentials

Description	Date Earned	Date Enrolled	Date Expired
Bachelors Degree	5/19/1985		

Staff's Name : BRYAN, LYLA (Teacher/LeadCare Giver)

Degree/Credentials

Description	Date Earned	Date Enrolled	Date Expired
Masters Degree	12/15/2004		
Description	Date Earned	Date Enrolled	Date Expired
Teaching Certificate	3/26/2011		6/20/2014 12:00:00 AM

Staff's Name : Vargas, Martha (Teacher/LeadCare Giver)

Degree/Credentials

Description	Date Earned	Date Enrolled	Date Expired
Family Child Care CDA	5/1/2013		5/1/2016 12:00:00 AM



Description	Date Earned		



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**Complaint Report**

**Date:** 11/4/2021 **VisitType:** Complaint Investigation  
Follow Up **Arrival:** 11:15 AM **Departure:** 12:15 PM

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***Complaint Investigation Follow Up***

**Chapter - 591-1-1-.11 Discipline**

**Rule - .11(2) Physical or Sexual Abuse, Overt Conduct**

**Allegation - Not Substantiated**

It was reported that on October 29, 2021, a three-year-old child's left arm was inappropriately grabbed by a staff member causing a small scratch. No medical care was required.

**Director's Response**

Attached.

**Investigative Findings**

Based on investigative findings which included staff statements and a review of the center's discipline policy, there was insufficient evidence to support the allegation. Staff statements revealed that on October 29, 2021, staff were not observed to grab a child's arm inappropriately. Incident reports were not drafted on that date since staff were not aware of any incident occurring while the child was in care at the center. The center's discipline policy states that discussion and redirection is used when discipline is required. This allegation was not substantiated.



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### Findings Report

**Date:** 12/20/2021 **VisitType:** Licensing Study

**Arrival:** 9:00 AM

**Departure:** 11:00 AM

#### CCLC-26001

##### Kiddie Land Preschool

13 Bailie Lane Chatsworth, GA 30705 Murray County  
(706) 695-0118 kiddielandkids@gmail.com

**Mailing Address**  
P.O. Box 6444  
Dalton, GA 30705

#### Regional Consultant

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neli.todorova@decal.ga.gov

The following information is associated with a Licensing Study:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Met

##### Comment

A variety of equipment and toys were observed throughout the center.

##### Comment

Equipment and furniture observed to be properly secured, as applicable.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

##### Comment

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

#### 591-1-1-.08 Children's Records

Met

##### Comment

Records were observed to be complete and well organized.

**591-1-1-.06 Bathrooms****Met****Comment**

Bathrooms observed to be clean and well maintained.

**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)****Met****Comment**

No hazards observed accessible to children on this date.

**591-1-1-.26 Playgrounds(CR)****Technical Assistance****Technical Assistance**

591-1-1-.26 - Consultant was not able to measure the height of the slide structure on the Preschool Playground. The surface below the structure was observed to be concrete with a single mat under the exit point of the tube slide. The provider stated that it is most likely less than three (3) feet in height but will measure as soon as possible. Consultant provided the rule requirements for slide structures on this date:

Slides:

- A Minimum of four (4) feet perimeter fall (use) zone around entrance/ladder end of slide.
- A minimum of five (5) feet perimeter fall (use) zone around the exit and out from sides of slide at exit region.

Resilient Surface:

- \* Soft surface for equipment less than three (3) feet in height.
- \* Three (3) inches of loose fill surfacing for equipment that measures between three and five feet high .
- \* Six (6) inches of loose fill surfacing for swings and equipment over five feet high

**Comment**

Please ensure to monitor the playground areas for the following hazards: - Normal wear and tear of playground equipment and toys. Potential entrapment hazards in the fence surrounding the playground area. Biting and/or stinging insects (i.e. ants, bees, etc.). Loose and/or weak tree branches surrounding the playground area. Standing water in and around playground equipment after inclement weather.

**591-1-1-.15 Food Service & Nutrition****Met****Comment**

Discussed new revision to restricted food rule which states: Foods that are associated with young children's choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/windpipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking.

Please ensure the new updated infant feeding form is used. Discussed revision to the written feeding plans for children under the age of 1 years old. Age-appropriate solid foods (including cereal) shall not be given to infants or children less than one (1) year of age until recommended as developmentally appropriate by the child's primary care physician and indicated in writing by the Parent(s). As soon as the feeding plan indicates that a child is ready for solid foods, the child shall be fed from individual spoons and individual containers or dishes. A child shall not be fed directly from the original baby food container if the contents are to be fed to the child at more than one (1) meal or to more than one (1) child.

**Comment**

Please ensure that infant feeding forms are updated regularly.

**Comment**

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018:

3 Components for breakfast: Grains, Vegetables, Fruits or both, Milk

5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk

2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://dec.al.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

**591-1-1-.18 Kitchen Operations****Met****Comment**

Kitchen appears clean and well organized.

**Health and Hygiene****591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

**591-1-1-.20 Medications(CR)****Met****Comment**

The provider reported no medication since the last visit and on this date. Discussed proper medication documentation and procedures.

**Policies and Procedures****591-1-1-.21 Operational Policies & Procedures****Technical Assistance****Technical Assistance**

591-1-1-.21(1)(p) - Please ensure that the Emergency Plan addresses all required topics. Consultant provided a copy of the Emergency Plan template on this date.

**Correction Deadline: 12/25/2021**

**Technical Assistance**

591-1-1-.21(3) - Please ensure that the Lock down drills are conducted and documented as required.

**Correction Deadline: 12/25/2021**

**591-1-1-.27 Posted Notices****Met****Comment**

Please make sure that all required signs are posted and up to date.

**591-1-1-.29 Required Reporting****Met****Comment**

Discussed reporting requirements.

**Safety****591-1-1-.05 Animals****Met****Comment**

Center does not keep animals on premises.

**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

**591-1-1-.13 Field Trips(CR)****Met****Comment**

Center does not participate in field trips at this time.

**591-1-1-.36 Transportation(CR)****Met****Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment****591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

**Staff Records****Records Reviewed: 20****Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 05/16/2018

Staff # 2

Met

Date of Hire: 10/07/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 3

Met

Date of Hire: 06/20/2008

Staff # 4

Met

Date of Hire: 01/10/2019

Staff # 5

Met

Date of Hire: 03/21/2019

Staff # 6	Met
Date of Hire: 07/13/2020	
Staff # 7	Met
Date of Hire: 06/05/2019	
Staff # 8	Met
Date of Hire: 09/08/2020	
Staff # 9	Met
Date of Hire: 05/14/2018	
Staff # 10	Met
Date of Hire: 01/29/2021	
Staff # 11	Met
Date of Hire: 02/04/2020	
Staff # 12	Met
Date of Hire: 03/14/2017	
Staff # 13	Met
Date of Hire: 11/18/2020	
Staff # 14	Met
Date of Hire: 10/04/2021	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 15	Met
Date of Hire: 01/21/2020	
Staff # 16	Met
Date of Hire: 04/12/2019	
Staff # 17	Met
Date of Hire: 08/09/2021	
Staff # 18	Met
Date of Hire: 11/11/2019	
Staff # 19	Met
Date of Hire: 07/28/2015	
Staff # 20	Met
Date of Hire: 09/01/2020	

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Technical Assistance****Technical Assistance**

Consultant discussed with the provider to ensure that the date of hire as indicated on the staff Initial Orientation form is on or after the clearance date on the background check clearance letter.

**Comment**

Criminal record checks were observed to be complete.

**Comment**

Director provided three files for employees hired since last visit.

**Comment**

Please ensure that applicants/staff are listing exact dates (including month/day/year) on 10 year work history form in order to determine any breaks in service from the child care industry.

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**591-1-1-.14 First Aid & CPR****Met****Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

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**591-1-1-.33 Staff Training****Technical Assistance****Comment**

Documentation of Annual training for 2020 was reviewed at visit on April 21, 2021. The provider has until December 31, 2021 to complete the required annual training for 2021. compliance will be reviewed at the next Licensing Visit.

**Comment**

Discussed: Health and Safety Training and CPR/First Aid is required for each staff member with direct care responsibilities within 90 calendar days of their hire date.

**Technical Assistance**

591-1-1-.33(4) - Consultant discussed with the provider that the Director and person with primary responsibility for food preparation shall have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage that is approved by the department. Consultant advised that the certificate of training that was issued in 2020 is submitted to the Georgia Professional development System (GAPDS) for evaluation and approval.

**Correction Deadline: 1/19/2022**

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**591-1-1-.31 Staff(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

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**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)****Met****Comment**

Adequate supervision observed on this date.