



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 12/10/2021 **VisitType:** Monitoring Visit **Arrival:** 9:00 AM **Departure:** 10:15 AM

CCLC-1952

Towns County Child Development

1112 Jack Dayton Circle Young Harris, GA 30582 Towns County
 (706) 896-4040 daycare@townscountygga.com

Regional Consultant

Neli Todorova

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neli.todorova@decal.ga.gov

Mailing Address

P.O. Box 472
 Hiawasee, GA 30546

Quality Rated: ★ ★ ★

Compliance Zone Designation		
12/10/2021	Monitoring Visit	Good Standing
03/25/2021	Licensing Study	Good Standing
10/08/2020	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1 (LF-1st RT)	Infants	2	6	C	12	C	NA	NA	Nap,Floor Play
Main	2-(LF-2nd LF)	One Year Olds	2	4	C	13	C	NA	NA	Free Play
Main	3-(Lf-1st LF)	One Year Olds and Two Year Olds	1	6	C	13	C	NA	NA	Free Play
Main	4 (RT 1st RT)	Two Year Olds	2	10	C	18	C	NA	NA	Free Play,Centers
Main	5 (RT-2nd Lf)	Three Year Olds and Four Year Olds	2	10	C	18	C	NA	NA	Centers
Main	6-(Rt 1st LF)(Dining)		0	0	C	25	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 99						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 36			Total Capacity @35 sq. ft.: 99			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	202	C

Comments

Background checks were all reviewed on December 9, 2021. A virtual inspection was conducted on December 10, 2021with the Director. An in-person visit was not conducted due to the COVID-19 pandemic.

Plan of Improvement: Developed This Date 12/09/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Jessica Ledford, Program Official

Date

Neli Todorova, Consultant

Date



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Findings Report

Date: 12/10/2021 **VisitType:** Monitoring Visit

Arrival: 9:00 AM

Departure: 10:15 AM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

Comment

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Technical Assistance**

Consultant was not able to measure the fall zones and resilient surface due to the visit being virtual. Consultant discussed with the provider to make sure that the fall zones and the depth of the resilient surface are as required:

Swings:

* Fall (use) zone for regular swings is determined by measuring length of the swing chain and adding seven feet. Fall zones must extend in front and in back of the stationary swing. The fall zones in the front and in the back needs to have at least six (6) inches of depth.

* Fall/Use zone should extend out six feet. from sides of swing frame/bay

Slides:

- A Minimum of four (4) feet perimeter fall (use) zone around entrance/ladder end of slide.
- A minimum of five (5) feet perimeter fall (use) zone around the exit and out from sides of slide at exit region.

Comment

Playground not observed on this date due to inclement weather.

Please ensure to monitor the playground areas for the following hazards: - Normal wear and tear of playground equipment and toys. Potential entrapment hazards in the fence surrounding the playground area. Biting and/or stinging insects (i.e. ants, bees, etc.). Loose and/or weak tree branches surrounding the playground area. Standing water in and around playground equipment after inclement weather.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Technical Assistance****Technical Assistance**

591-1-1-.20(3) - Please ensure the dispense records are complete.

Correction Deadline: 12/10/2021

Organization

591-1-1-.16 Governing Body & License**Technical Assistance****Technical Assistance**

591-1-1-.16(f) - Discussed with the provider that an amendment application is needed for the five (5) fenced in areas within the one large playground. The Director stated that will start the application process and do her best to submit measurements for the different area.

Correction Deadline: 12/10/2021

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed SIDS and infant sleeping position.

Staff Records

Records Reviewed: 20**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 10/07/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 2	Met
Date of Hire: 11/13/2017	
Staff # 3	Met
Date of Hire: 08/30/2019	
Staff # 4	Met
Date of Hire: 05/21/2018	
Staff # 5	Met
Date of Hire: 03/01/1996	
Staff # 6	Met
Date of Hire: 10/20/2020	
Staff # 7	Met
Date of Hire: 12/15/2014	
Staff # 8	Met
Date of Hire: 09/13/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 9	Met
Date of Hire: 10/28/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 10	Met
Date of Hire: 04/04/2019	

Records Reviewed: 20

Records with Missing/Incomplete Components: 0

Staff # 11 Date of Hire: 05/19/2021	Met
Staff # 12 Date of Hire: 10/02/2000	Met
Staff # 13 Date of Hire: 04/01/1976	Met
Staff # 14 Date of Hire: 08/26/2016	Met
Staff # 15 Date of Hire: 06/21/2017	Met
Staff # 16 Date of Hire: 08/17/2021	Met
Staff # 17 Date of Hire: 11/21/2019	Met
Staff # 18 Date of Hire: 11/02/2020	Met
Staff # 19 Date of Hire: 10/02/2000	Met
Staff # 20 Date of Hire: 01/04/2019	Met

Staff Credentials Reviewed: 3

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete.

Comment

Director provided five files for employees hired since last visit.

Comment

Please ensure that applicants/staff are listing exact dates (including month/day/year) on 10 year work history form in order to determine any breaks in service from the child care industry.

591-1-1-.31 Staff(CR)

Met

Comment

Discussed that all lead staff who do not already have one of the required credentials, must enroll in an approved education program within six (6) months of hire and complete degree within 18 months of enrollment. The Center must develop a written Professional Learning Plan (PLP) for newly hired teacher's who do not possess the educational credential or degree listed in 591-1-1-.31(2)(b)2.(i) through (xii), keep it in the employee file and make it available to the department for review.

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.