



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 3/31/2022 **VisitType:** Monitoring Visit

Arrival: 2:50 PM

Departure: 4:00 PM

CCLC-49725

Richmond Hill Montessori Preschool

2933 U.S. Highway 17 Richmond Hill, GA 31324 Bryan County
 (912) 756-4554 kimberly@richmondhillmontessoripreschool.com

Regional Consultant

Kimberly Stoy

Phone: (678) 747-6836

Fax: (706) 314-7859

kimberly.stoy@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/31/2022	Monitoring Visit	Good Standing	
09/28/2021	Licensing Study	Good Standing	
05/05/2021	Complaint Investigation by Phone	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A	Infants	2	5	C	10	C	NA	NA	Nap, Floor Play
Main	B	Infants	2	8	C	16	C	NA	NA	Floor Play
Main	C	One Year Olds	2	11	C	16	C	NA	NA	Free Play
Main	Cafeteria		0	0	C	13	C	18	C	
Main	D	One Year Olds	2	10	C	16	C	NA	NA	Free Play
Main	E	One Year Olds and Two Year Olds	2	15	C	21	C	NA	NA	Snack
Main	F	Two Year Olds	2	15	C	22	C	NA	NA	Free Play
Main	G	Two Year Olds and Three Year Olds	3	10	C	28	C	NA	NA	Story
Main	H	Three Year Olds	2	20	C	28	C	NA	NA	Centers
Main	I	Three Year Olds and Four Year Olds	2	20	C	28	C	NA	NA	Art
Main	J		0	0	C	22	C	NA	NA	
Main	K	Four Year Olds and Five Year Olds and Six Year Olds and Over	3	12	C	22	C	NA	NA	Free Play
Main	L	Four Year Olds and Five Year Olds	3	21	C	22	C	NA	NA	Free Play
Main	M		0	0	C	19	C	NA	NA	
Main	N	Three Year Olds and Four Year Olds	2	14	C	18	C	NA	NA	Free Play

Total Capacity @35 sq. ft.: 301

Total Capacity @25 sq. ft.: 306

Building	Playground	Playground Occupancy	Playground Compliance
Main	A (Right)	83	C
Main	B (Front L)	29	C
Main	C (Middle L)	43	C
Main	D (Back L)	67	C

Comments

This was the second visit of the fiscal year. Program does not provide swimming or medication.

Plan of Improvement: Developed This Date 03/31/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

**Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Kimberly Richardson, Program Official

Date

Kimberly Stoy, Consultant

Date



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Findings Report

Date: 3/31/2022 **VisitType:** Monitoring Visit

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Same

The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be met on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground not observed on this date due to inclement weather.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)	Met
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Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)	N/A
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Comment

The Provider currently does not dispense/administer medication.

	Safety
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591-1-1-.11 Discipline(CR)	Met
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Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)	Met
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Comment

Paperwork, checklist, permission forms, annual inspection form and proper check of the vehicle after transportation were discussed with the director.

	Sleeping & Resting Equipment
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591-1-1-.30 Safe Sleeping and Resting Requirements(CR)	Met
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Comment

Discussed SIDS and infant sleeping position.

	Staff Records
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Records Reviewed: 55

Records with Missing/Incomplete Components: 1
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Staff # 1	Met
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Staff # 2	Met
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Staff # 3	Met
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Staff # 4	Met
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Date of Hire: 07/29/2021

Staff # 5	Met
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Date of Hire: 06/02/2021

Staff # 6	Met
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Staff # 7	Met
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Date of Hire: 07/26/2021

Staff # 8	Met
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Date of Hire: 02/24/2016

Staff # 9	Met
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Date of Hire: 08/02/2021

Staff # 10	Met
Staff # 11	Met
Date of Hire: 08/04/2021	
Staff # 12	Met
Staff # 13	Met
Date of Hire: 12/10/2018	
Staff # 14	Met
Date of Hire: 08/05/2021	
Staff # 15	Met
Staff # 16	Met
Date of Hire: 11/16/2020	
Staff # 17	Met
Date of Hire: 12/07/2020	
Staff # 18	Met
Staff # 19	Met
Date of Hire: 08/09/2021	
Staff # 20	Met
Date of Hire: 05/27/2021	
Staff # 21	Met
Staff # 22	Met
Staff # 23	Met
Date of Hire: 08/17/2020	
Staff # 24	Met
Date of Hire: 08/23/2021	
Staff # 25	Met
Date of Hire: 12/07/2020	
Staff # 26	Met
Staff # 27	Met
Date of Hire: 12/12/2020	

Staff # 28	Met
Staff # 29	Met
Staff # 30	Met
Date of Hire: 05/03/2021	
Staff # 31	Met
Date of Hire: 09/28/2020	
Staff # 32	Met
Staff # 33	Met
Date of Hire: 04/07/2021	
Staff # 34	Met
Date of Hire: 08/10/2020	
Staff # 35	Met
Date of Hire: 07/06/2021	
Staff # 36	Met
Date of Hire: 06/28/2021	
Staff # 37	Met
Staff # 38	Met
Staff # 39	Met
Date of Hire: 06/28/2021	
Staff # 40	Met
Date of Hire: 08/17/2020	
Staff # 41	Met
Staff # 42	Met
Staff # 43	Met
Staff # 44	Met
Staff # 45	Met
Date of Hire: 03/04/2021	
Staff # 46	Not Met
<u>"Missing/Incomplete Components"</u>	

.33(3)-Health & Safety Certificate

Staff # 47	Met
Staff # 48	Met
Date of Hire: 10/28/2019	
Staff # 49	Met
Staff # 50	Met
Staff # 51	Met
Staff # 52	Met
Staff # 53	Met
Staff # 54	Met
Date of Hire: 06/14/2021	
Staff # 55	Met

Staff Credentials Reviewed: 4

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)	Met
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Comment

Director provided four file(s) for employees hired since last visit. Criminal records checks were complete on this date.

591-1-1-.33 Staff Training	Not Met
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Finding

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on a review of records that employee #46 did not complete the required health and safety orientation training within the first 90 days of employment.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

Correction Deadline: 4/29/2022

Recited on 3/31/2022

591-1-1-.31 Staff(CR)	Met
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Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.