



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 8/26/2021 **VisitType:** Monitoring Visit

Arrival: 2:15 PM

Departure: 3:15 PM

CCLC-50745

Sumter Child Development Center

300 Cherokee Street Americus, GA 31709 Sumter County
 (229) 924-7666 mblackshear@swgacac.com

Regional Consultant

Charlene Story

Phone: (770) 405-7942

Fax: (770) 408-0759

charlene.story@decal.ga.gov

Mailing Address

300 Cherokee Street
 AMERICUS, GA 31709

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/26/2021	Monitoring Visit	Good Standing	
02/15/2021	Licensing Study	Good Standing	
08/18/2020	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A (HS3) 3-5 yrs	Three Year Olds	2	8	C	20	C	NA	NA	Lunch
Main	B (EHS6) 2-3 yrs	Two Year Olds	2	5	C	8	C	NA	NA	Nap
Main	C(EHS7) 2-3 yrs	Two Year Olds	2	3	C	8	C	NA	NA	Nap
Main	D(EHS8) 2-3 yrs	Two Year Olds	2	7	C	8	C	NA	NA	Nap
Main	E(EHS9) 2-3 yrs		0	0	C	8	C	NA	NA	
Main	F(EHS10) 2-3 yrs	Two Year Olds	22	7	C	8	C	NA	NA	Nap
Main	G(HS7) 3-5 yrs	Three Year Olds and Four Year Olds	2	9	C	20	C	NA	NA	Lunch
Main	H(HS6) 3-5 yrs	Three Year Olds and Four Year Olds	2	14	C	20	C	NA	NA	Lunch
Main	I(HS5) 3-5 yrs	Three Year Olds and Four Year Olds	2	17	C	20	C	NA	NA	Lunch
Main	J(HS4) 3-5 yrs	Three Year Olds	1	7	C	20	C	NA	NA	Transitioning
Main	K(HS8) 3-5 yrs	Three Year Olds and Four Year Olds	1	15	C	20	C	NA	NA	Transitioning, Story
Main	L(HS2) 3-5 yrs	Three Year Olds	2	11	C	20	C	NA	NA	Story
Main	M(HS1) 3-5 yrs		0	0	C	20	C	NA	NA	
Main	N(EHS4) 1-2 yrs	One Year Olds and Two Year Olds	2	4	C	8	C	NA	NA	Nap
Main	O(EHS5) 1-2 yrs	Two Year Olds	1	3	C	8	C	NA	NA	Nap
Main	P(EHS1) 6wks-12mths	Infants	2	3	C	8	C	NA	NA	Nap,Feeding
Main	Q(EHS2) 6sk-12mths	Infants	1	2	C	8	C	NA	NA	Nap

Main	R(EHS3) 1-2 yrs	One Year Olds	2	8	C	8	C	NA	NA	Nap
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Total Capacity @35 sq. ft.: 240

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 123 Total Capacity @35 sq. ft.: 240

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A (3-5 yrs)	96	C
Main	Playground B (6wks-2 yrs)	12	C

Comments

The purpose of this visit was to conduct a Monitoring Visit. A walk through of the facility was conducted in person due to internet issues.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Marilynn Blackshear, Program Official

Date

Charlene Story, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be met by center on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Discussed maintenance of resilient surface and Playground. Please fluff and redistribute.

Playground was not being used due to vandalism from neighborhood children.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Staff were observed to remind children to wash hands after using the restroom. Consultant discussed proper hand washing with staff.

591-1-1-.20 Medications(CR) **Met**

Comment

The Provider currently does not dispense/administer medication.

Organization

591-1-1-.16 Governing Body & License **Not Met**

Finding

591-1-1-.16(f) requires the Center to submit an application for an amended License at least 30 days prior to a change if there is a change in the name of the program or Center, changes in the ages of the children to be served, an increase in the regular hours of operation such that the Center would be providing evening or night-time care in addition to day-time care, changes in the services provided, or additions to or changes in the use of the building by the licensed Center. If an emergency situation arises which makes it impossible to give thirty (30) days' notice, the management of the Center shall notify the Department by telephone and shall submit an application for an amended License as soon as management becomes aware of the change that will be necessitated by the emergency situation. In no case, however, shall a new owner operate the Center without first securing a new License or Permit from the Department. It was determined based on observation and statement of Administrative Assistant, an unlicensed outdoor space was being used as the outdoor playground for the children.

POI (Plan of Improvement)

Please submit an application for amendment and all necessary documentation through your DECAL KOALA account.

Correction Deadline: 8/27/2021

Recited on 8/26/2021

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Correction Deadline: 2/20/2021

Corrected on 8/26/2021

.21(3) - This citation was observed to be corrected on this date. Emergency fire drills are being conducted each month.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Discipline was not observed during in person visit. Consultant discussed with staff regulations regarding proper discipline.

591-1-1-.36 Transportation(CR) **Met**

Comment

Center does not provide routine transportation as this time.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position.

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 52

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 05/01/2008	
Staff # 2	Met
Date of Hire: 07/15/2016	
Staff # 3	Met
Date of Hire: 05/16/2014	
Staff # 4	Met
Date of Hire: 07/16/2021	
Staff # 5	Met
Date of Hire: 05/01/2018	
Staff # 6	Met
Date of Hire: 05/18/2016	
Staff # 7	Met
Date of Hire: 06/26/2020	
Staff # 8	Met
Date of Hire: 08/12/2019	
Staff # 9	Met
Date of Hire: 09/24/2020	
Staff # 10	Met
Date of Hire: 07/22/2021	
Staff # 11	Met
Date of Hire: 07/13/2018	
Staff # 12	Met
Date of Hire: 08/15/2005	

Staff # 13 Date of Hire: 08/04/2016	Met
Staff # 14 Date of Hire: 01/18/2018	Met
Staff # 15 Date of Hire: 11/12/2020	Met
Staff # 16 Date of Hire: 09/09/1996	Met
Staff # 17 Date of Hire: 05/28/2019	Met
Staff # 18 Date of Hire: 08/15/2017	Met
Staff # 19 Date of Hire: 08/22/2019	Met
Staff # 20 Date of Hire: 02/16/2021	Met
Staff # 21 Date of Hire: 08/11/2021	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 22 Date of Hire: 10/02/2019	Met
Staff # 23 Date of Hire: 10/01/2018	Met
Staff # 24 Date of Hire: 07/21/2016	Met
Staff # 25 Date of Hire: 04/09/2009	Met
Staff # 26 Date of Hire: 02/01/2021	Met
Staff # 27 Date of Hire: 07/13/2018	Met

Staff # 28 Date of Hire: 07/15/2016	Met
Staff # 29 Date of Hire: 05/01/2008	Met
Staff # 30 Date of Hire: 08/07/2018	Met
Staff # 31 Date of Hire: 10/01/2013	Met
Staff # 32 Date of Hire: 02/25/2020	Met
Staff # 33 Date of Hire: 08/21/2020	Met
Staff # 34 Date of Hire: 09/08/2008	Met
Staff # 35 Date of Hire: 08/30/2004	Met
Staff # 36 Date of Hire: 12/19/2020	Met
Staff # 37 Date of Hire: 10/09/2012	Met
Staff # 38 Date of Hire: 10/17/2008	Met
Staff # 39 Date of Hire: 07/22/2013	Met
Staff # 40 Date of Hire: 09/28/2000	Met
Staff # 41 Date of Hire: 08/29/2018	Met
Staff # 42 Date of Hire: 02/15/2021	Met

Records Reviewed: 52

Records with Missing/Incomplete Components: 0

Staff # 43 Date of Hire: 04/03/2007	Met
Staff # 44 Date of Hire: 10/23/2007	Met
Staff # 45 Date of Hire: 09/11/2013	Met
Staff # 46 Date of Hire: 07/22/2015	Met
Staff # 47 Date of Hire: 08/10/2021	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 48 Date of Hire: 07/23/2021	Met
Staff # 49 Date of Hire: 06/21/2019	Met
Staff # 50 Date of Hire: 01/08/2013	Met
Staff # 51 Date of Hire: 12/09/2019	Met
Staff # 52 Date of Hire: 08/10/2016	Met

Staff Credentials Reviewed: 25

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Criminal record checks were observed to be complete.

591-1-1-.31 Staff(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Center observed to maintain appropriate staff:child ratios.

Comment

Staff observed to provide direct supervision and be attentive to children's needs.