



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 3/15/2022 **VisitType:** Licensing Study

**Arrival:** 10:00 AM **Departure:** 1:00 PM

**CCLC-50745**

**Sumter Child Development Center**

300 Cherokee Street Americus, GA 31709 Sumter County  
 (229) 924-7666 mblackshear@swgacac.com

**Regional Consultant**

Charlene Story

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charlene.story@decal.ga.gov

**Mailing Address**

300 Cherokee Street  
 AMERICUS, GA 31709

**Quality Rated:**

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/15/2022	Licensing Study	Good Standing	
08/26/2021	Monitoring Visit	Good Standing	
02/15/2021	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A (HS3) - 3-5 yrs	Three Year Olds and Four Year Olds	2	12	C	20	C	NA	NA	Transitioning, Circle Time
Main	B (EHS6) 2-3 yrs	Two Year Olds and Three Year Olds	2	7	C	8	C	NA	NA	Transitioning
Main	C(EHS7) 2-3 yrs	Two Year Olds and Three Year Olds	2	4	C	8	C	NA	NA	Outside
Main	D(EHS8) 2-3 yrs	Two Year Olds and Three Year Olds	2	4	C	8	C	NA	NA	Art
Main	E(EHS9) 2-3 yrs	Two Year Olds and Three Year Olds	2	7	C	8	C	NA	NA	Transitioning, Outside
Main	F(EHS10) 2-3 yrs	Three Year Olds	2	5	C	8	C	NA	NA	Outside
Main	G(HS7) 3-5 yrs	Four Year Olds	2	12	C	20	C	NA	NA	Centers
Main	H(HS6) 3-5 yrs		0	0	C	20	C	NA	NA	
Main	I(HS5) 3-5 yrs	Four Year Olds	2	16	C	20	C	NA	NA	Centers
Main	J(HS4) 3-5 yrs	Four Year Olds	2	9	C	20	C	NA	NA	Outside
Main	K(HS8) 3-5 yrs	Three Year Olds and Four Year Olds	2	14	C	20	C	NA	NA	Centers
Main	L(HS2) 3-5 yrs	Three Year Olds	2	10	C	20	C	NA	NA	Outside
Main	M(HS1) 3-5 yrs	Three Year Olds	2	14	C	20	C	NA	NA	Transitioning, Music
Main	N(EHS4) 1-2 yrs	Two Year Olds	2	8	C	8	C	NA	NA	Circle Time

Main	O(EHS5) 1-2 yrs	One Year Olds and Two Year Olds	2	7	C	8	C	NA	NA	Transitioning
Main	P(EHS1) 6wks-12mths	Infants and One Year Olds	2	4	C	8	C	NA	NA	Circle Time
Main	Q(EHS2) 6sk-12mths	One Year Olds and Two Year Olds	2	8	C	8	C	NA	NA	Circle Time
Main	R(EHS3) 1-2 yrs	One Year Olds and Two Year Olds	2	8	C	8	C	NA	NA	Outside, Transitioning
Total Capacity @35 sq. ft.: 240					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 149			Total Capacity @35 sq. ft.: 240			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A (3-5 yrs)	96	C
Main	Playground B (6wks-2 yrs)	12	C
Main	Playground C (3-5 yrs)	100	C
Main	Playground D (6 wks-2 yrs)	52	C

**Comments**

The purpose of this visit was to conduct a License Study. This visit was conducted in person by the Consultant on March 15, 2022.

An Administrative Review for a License Study was completed by the Consultant on March 23, 2022. Documents were uploaded and reviewed by the Consultant.

An Exit Conference was conducted between the Consultant and Director on March 24, 2022. The License Study report was emailed to the provider requesting signature and to be returned to the Consultant within two business days.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



**Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

\_\_\_\_\_  
Marilynn Blackshear, Program Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Charlene Story, Consultant

\_\_\_\_\_  
Date



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### Findings Report

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Equipment and furniture observed to be properly secured on this date.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Records were observed to be complete and well organized.

### Facility

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**591-1-1-.06 Bathrooms** **Met**

**Comment**

Bathrooms observed to be clean and well maintained.

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**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be met by center on this date.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

**Comment**

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

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**591-1-1-.26 Playgrounds(CR)** **Technical Assistance**

**Technical Assistance**

591-1-1-.26(9) - Consultant discussed with Director to ensure playground is free of any hazards while children are playing,

**Correction Deadline: 3/15/2022**

<b>Food Service</b>
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**591-1-1-.15 Food Service & Nutrition** **Technical Assistance**

**Comment**

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3

Components for breakfast: Grains, Vegetables, Fruits or both, Milk

5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk

2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://dec.al.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

**Technical Assistance**

591-1-1-.15(2) - Consultant discussed with Director to ensure that the infant feeding plan is completed entirely by the parent.

**Correction Deadline: 3/15/2022**

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**591-1-1-.18 Kitchen Operations** **Met**

**Comment**

Kitchen appears clean and well organized.

<b>Health and Hygiene</b>
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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Consultant observed staff reminding children to wash hands after using the bathroom and coming indoors from outside play.

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**591-1-1-.20 Medications(CR)****Met****Comment**

The Provider currently does not dispense/administer medication.

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**Organization**

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**591-1-1-.16 Governing Body & License****Not Met****Finding**

591-1-1-.16(f) requires the Center to submit an application for an amended License at least 30 days prior to a change if there is a change in the name of the program or Center, changes in the ages of the children to be served, an increase in the regular hours of operation such that the Center would be providing evening or night-time care in addition to day-time care, changes in the services provided, or additions to or changes in the use of the building by the licensed Center. If an emergency situation arises which makes it impossible to give thirty (30) days' notice, the management of the Center shall notify the Department by telephone and shall submit an application for an amended License as soon as management becomes aware of the change that will be necessitated by the emergency situation. In no case, however, shall a new owner operate the Center without first securing a new License or Permit from the Department. It was determined based on observation and statement by the Director an unlicensed outdoor space was being used as the outdoor playground for the children to play.

**POI (Plan of Improvement)**

Please submit an application for amendment and all necessary documentation through your DECAL KOALA account.

**Correction Deadline: 3/30/2022**

**Recited on 3/15/2022**

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**Policies and Procedures**

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**591-1-1-.21 Operational Policies & Procedures****Met****Comment**

Program observed complete emergency drills

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**591-1-1-.27 Posted Notices****Met****Comment**

Observed all required posted notices.

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**591-1-1-.29 Required Reporting****Met****Comment**

Thank you for reporting as required for the 2021-2022 Annual Inspection.

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**Safety**

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**591-1-1-.05 Animals****Met****Comment**

Center does not keep animals on premises.

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Age-appropriate discussion and/or redirection observed.

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**591-1-1-.13 Field Trips(CR)** **Met**

**Comment**

Center does not participate in field trips at this time.

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**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

Center does not provide routine transportation.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Technical Assistance**

**Comment**

Discussed SIDS and infant sleeping position.

**Technical Assistance**

591-1-1-.30(4) - Consultant discussed with Director to ensure mats or cots that are stored in the classroom are not accessible to the children.

**Correction Deadline: 3/15/2022**

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**Staff Records**

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**Records Reviewed: 47**

**Records with Missing/Incomplete Components: 0**

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Staff # 1	Met
Date of Hire: 05/01/2008	
Staff # 2	Met
Date of Hire: 07/15/2016	
Staff # 3	Met
Date of Hire: 10/27/2021	
Staff # 4	Met
Date of Hire: 05/16/2014	
Staff # 5	Met
Date of Hire: 07/16/2021	
Staff # 6	Met
Date of Hire: 05/01/2018	
Staff # 7	Met
Date of Hire: 05/18/2016	
Staff # 8	Met
Date of Hire: 06/26/2020	

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Staff # 9 Date of Hire: 09/24/2020	Met
Staff # 10 Date of Hire: 01/31/2022	Met <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 11 Date of Hire: 02/07/2022	Met <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 12 Date of Hire: 07/13/2018	Met
Staff # 13 Date of Hire: 08/15/2005	Met
Staff # 14 Date of Hire: 08/04/2016	Met
Staff # 15 Date of Hire: 01/18/2018	Met
Staff # 16 Date of Hire: 09/09/1996	Met
Staff # 17 Date of Hire: 05/28/2019	Met
Staff # 18 Date of Hire: 08/15/2017	Met
Staff # 19 Date of Hire: 08/22/2019	Met
Staff # 20 Date of Hire: 02/16/2021	Met
Staff # 21 Date of Hire: 07/21/2016	Met
Staff # 22 Date of Hire: 04/09/2009	Met
Staff # 23 Date of Hire: 02/01/2021	Met



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Staff # 24 Date of Hire: 07/13/2018	Met
Staff # 25 Date of Hire: 05/01/2008	Met
Staff # 26 Date of Hire: 08/07/2018	Met
Staff # 27 Date of Hire: 10/01/2013	Met
Staff # 28 Date of Hire: 02/25/2020	Met
Staff # 29 Date of Hire: 08/21/2020	Met
Staff # 30 Date of Hire: 09/08/2008	Met
Staff # 31 Date of Hire: 12/19/2020	Met
Staff # 32 Date of Hire: 10/09/2012	Met
Staff # 33 Date of Hire: 02/04/2022	Met <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 34 Date of Hire: 10/17/2008	Met
Staff # 35 Date of Hire: 07/22/2013	Met
Staff # 36 Date of Hire: 09/28/2000	Met
Staff # 37 Date of Hire: 08/29/2018	Met
Staff # 38 Date of Hire: 04/03/2007	Met

Staff # 39 Date of Hire: 09/11/2013	Met
Staff # 40 Date of Hire: 07/22/2015	Met
Staff # 41 Date of Hire: 07/23/2021	Met
Staff # 42 Date of Hire: 06/21/2019	Met
Staff # 43 Date of Hire: 11/29/2021	Met
Staff # 44 Date of Hire: 01/08/2013	Met
Staff # 45 Date of Hire: 09/16/2021	Met
Staff # 46 Date of Hire: 12/09/2019	Met
Staff # 47 Date of Hire: 08/10/2016	Met

**Staff Credentials Reviewed: 21**


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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Criminal record checks were observed to be complete.

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**591-1-1-.09 Criminal Records Check(CR)** **Met**

**Comment**

Criminal records checks were observed to be complete.

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**591-1-1-.14 First Aid & CPR** **Met**

**Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

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**591-1-1-.33 Staff Training** **Met**

**Comment**

Documentation was observed of the required ten (10) hours of annual staff training for the year 2021.

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**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

## Staffing and Supervision

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### 591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

#### Comment

Center observed to maintain appropriate staff:child ratios.

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### 591-1-1-.32 Supervision(CR)

Met

#### Comment

Staff observed to provide direct supervision and be attentive to children's needs.