



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 11/2/2022 **VisitType:** Monitoring Visit **Arrival:** 10:30 AM **Departure:** 2:00 PM

CCLC-48035

Tracey's Stay-N-Play

153 Evergreen Street Warner Robins, GA 31093 Houston County
 (478) 461-4694 rickjones30909@gmail.com

Regional Consultant

Charlene Story

Phone: (770) 405-7942
 Fax: (770) 408-0759
 charlene.story@dec.al.gov

Mailing Address
 725 Maddox Rd
 Griffin, GA 30224

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/02/2022	Monitoring Visit	Good Standing	
06/14/2022	Licensing Study	Good Standing	
11/02/2021	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room A (Infants)		0	0	C	10	C	NA	NA	
Main	Room B (1 & 2 year old)	Infants and One Year Olds and Two Year Olds	3	9	C	15	C	NA	NA	Nap,Lunch
Main	Room C (3 year old)	Three Year Olds and Four Year Olds	1	8	C	18	C	NA	NA	Lunch
Main	Room D		0	0	C	27	C	NA	NA	
Total Capacity @35 sq. ft.: 70					Total Capacity @25 sq. ft.: 0					

Total # Children this Date: 17 Total Capacity @35 sq. ft.: 70 Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	59	C

Comments

The purpose of this visit was to conduct a Monitoring visit. Documentation for new staff and transportation was reviewed by the consultant on this date.

Consultant discussed submitting an amendment for any renovation conducted on the facility. Consultant measured the expansion of the infant classroom that is taking place at this time.

An Exit conference discussing the report with the director/owner was conducted this date. Director will submit an amendment and a written plan for ensuring renovation crew on the premises have no contact with the children present.

Plan of Improvement: Developed This Date 11/02/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Rick Jones, Program Official

Date

Charlene Story, Consultant

Date



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Findings Report

Date: 11/2/2022 **VisitType:** Monitoring Visit

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Finding

591-1-1-.03(7) requires the center to provide outdoor activities daily, weather permitting. It was determined based on observation and a conversation with the Director/Owner, that the children were not playing outdoors due to construction taking place around the building.

POI (Plan of Improvement)

The Center will follow a schedule that allows for all children to have the required amount of daily outside play time.

Correction Deadline: 11/2/2022

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured on this date. Provider is having revocation completed on facility, so classrooms were capacity and furniture appeared to be secured.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be met by center by the center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Technical Assistance****Technical Assistance**

591-1-1-.25(13) - Consultant discussed with the provider to ensure the building is maintained and there are no hazards available to the children while renovation is taking place.

Correction Deadline: 11/2/2022

591-1-1-.26 Playgrounds(CR)**Not Evaluated****Comment**

Playground not observed on this date due to renovation taking place around the building.

Food Service

591-1-1-.15 Food Service & Nutrition**Technical Assistance****Technical Assistance**

591-1-1-.15(7) - Consultant reviewed types of food that are considered choking hazards for children ages three and under with the Provider on this date.

Correction Deadline: 11/2/2022**Health and Hygiene**

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

In Classroom C, Consultant observed staff remind children to wash their hands before lunch. In Classroom B, consultant observed staff remind children to wash their hands after lunch.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Organization

591-1-1-.16 Governing Body & License**Not Met****Finding**

591-1-1-.16(f) requires the Center to submit an application for an amended License at least 30 days prior to a change if there is a change in the name of the program or Center, changes in the ages of the children to be served, an increase in the regular hours of operation such that the Center would be providing evening or night-time care in addition to day-time care, changes in the services provided, or additions to or changes in the use of the building by the licensed Center. If an emergency situation arises which makes it impossible to give thirty (30) days' notice, the management of the Center shall notify the Department by telephone and shall submit an application for an amended License as soon as management becomes aware of the change that will be necessitated by the emergency situation. In no case, however, shall a new owner operate the Center without first securing a new License or Permit from the Department. It was determined based on observation that the Provider was having outside and inside renovation completed to the building without submitting an application for an amendment to inform the department of the changes being made to the facility.

POI (Plan of Improvement)

An application for amendment and all necessary documentation will be submitted.

Correction Deadline: 11/2/2022

591-1-1-.11 Discipline(CR)**Met****Comment**

Discipline was discussed with the staff on this date.

591-1-1-.36 Transportation(CR)**Not Met****Finding**

591-1-1-.36(4)(b) requires that the interior of a transportation vehicle be clean, in safe repair and free of hazardous items, objects and/or other non-essential items which could cause injury. It was determined based on observation the overhead lining at the rear of the vehicle was hanging down in children's reach.

POI (Plan of Improvement)

The center will maintain that all transportation vehicles are clean, in safe repair, and free from hazards.

Correction Deadline: 11/3/2022**Finding**

591-1-1-.36(6) requires written Parental authorization for routine transportation provided by or on behalf of the Center. Written authorization must include the routine pick-up location, routine pick-up time, routine delivery location, routine delivery times and the name of any person authorized to receive the child. It was determined based on review of transportation records that eight out of twenty children that were being transported by the provider were missing the Parental Authorization for Routine Transportation form.

POI (Plan of Improvement)

The Center will obtain the required written parental authorization.

Correction Deadline: 11/3/2022**Finding**

591-1-1-.36(7)(b) requires that an emergency medical information record be maintained in the vehicle for each child being transported. The emergency medical information record for each child shall include a listing of the child's full name, date of birth, allergies, special medical needs and conditions, current prescribed medications that the child is required to take on a daily basis for a chronic condition, the name and telephone number of the child's doctor, the local medical facility that the Center uses in the area where the Center is located and the telephone numbers where the Parents can be reached. It was determined based on review of transportation records that eight out of twenty students that were being transported by the facility did not have documentation of the emergency medical information being completed.

POI (Plan of Improvement)

The Center will obtain a complete emergency medical information record for each child that is transported and maintain a copy on the vehicle.

Correction Deadline: 11/3/2022**Finding**

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined based on review of transportation records that during the week of October 25 through October 29, 2022, staff failed to complete a second check of the vehicle during the morning route to Parkwood Elementary on October 26, 27 and 29, 2022. In addition, during the same week, staff failed to conduct a second check of the vehicle during the afternoon route to Tucker Head Start on October 27 and 28, 2022. Also during the week of October 31 through November 4, staff failed to conduct a second check of the vehicle during the morning route to Miller Elementary on October 31, November 1 and 2, 2022. In addition, staff failed to conduct a second check during the afternoon route from Miller Elementary on October 31 and November 1, 2022.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 11/2/2022

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Not Met

Finding

591-1-1-.30(1)(d) requires that all sleeping and resting equipment shall be arranged to avoid obstructing access to exit doors, to provide the caregivers access to each child, and to prevent children's access to cords hanging from window treatments and other hazardous objects. To reduce the transfer of airborne diseases, sleeping and resting equipment shall be arranged as follows. There shall be a minimum of twenty-four inch (24") corridor between each row of sleeping or resting equipment. There shall be a minimum of twelve inches (12") between each piece of sleeping or resting equipment in each row of equipment. Children shall be placed on cots and mats so that one child's head is toward another child's feet in the same row. It was determined based on observation, the cribs in classroom B, were not arranged with a minimum of twelve inches between each crib that was being used.

POI (Plan of Improvement)

The Center will arrange and place sleeping and resting equipment according to the requirements in the rule; will train Staff; and will monitor for continued compliance.

Correction Deadline: 11/2/2022

Staff Records

Records Reviewed: 6

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 08/15/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 2	Met
Date of Hire: 12/30/2021	
Staff # 3	Met
Date of Hire: 12/18/2018	
Staff # 4	Met
Date of Hire: 03/25/2022	
Staff # 5	Met
Date of Hire: 08/02/2021	
Staff # 6	Met
Date of Hire: 08/01/2016	

Staff Credentials Reviewed: 5

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Technical Assistance****Technical Assistance**

591-1-1-.09(1)(d) - Consultant discussed with the provider to inform the department when construction crew will be on site without a criminal records check while children are present.

Correction Deadline: 11/2/2022

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.