



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 12/14/2022 **VisitType:** Monitoring Visit

Arrival: 11:15 AM

Departure: 3:45 PM

CCLC-37892

Thompkins Tiny Tots II LLC

311 North Davis Drive Warner Robins, GA 31093 Houston County
(478) 236-2336 thompkins.42keshia@yahoo.com

Regional Consultant

Charlene Story

Phone: (770) 405-7942

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charlene.story@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation		
12/14/2022	Monitoring Visit	Good Standing
05/25/2022	Licensing Study	Good Standing
10/19/2021	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room A	Infants and One Year Olds	1	2	C	12	C	NA	NA	Diapering, Floor Play
Main	Room B	One Year Olds and Two Year Olds and Three Year Olds	1	13	NC	11	NC	NA	NA	Circle Time
Main	Room C		0	0	C	4	C	NA	NA	
Main	Room D		0	0	C	5	C	NA	NA	
Main	Room E		0	0	C	7	C	NA	NA	
Main	Room F		0	0	C	11	C	NA	NA	
Total Capacity @35 sq. ft.: 40					Total Capacity @25 sq. ft.: 0		Building @35 capacity limited by Building Department			
Total # Children this Date: 15			Total Capacity @35 sq. ft.: 40		Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	141	C

Comments

The purpose of this visit was to conduct a Monitoring visit. There were some transportation documents missing for consultant to review.

An exit conference discussing the monitoring visit report was conducted with the owner/director and signed by the consultant and owner/director on this date.

Consultant request that Transportation to be taken as soon as possible and emailed to the consultant by Friday December 16, 2022.

Plan of Improvement: Developed This Date 12/14/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

Keshia Gasaway, Program Official

Date

Charlene Story, Consultant

Date



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(Findings Report)

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Evening Care

591-1-1-.32 Staffing/Supervision(CR)

Met

Comment

No evening care hours provided

Facility

591-1-1-.19 License Capacity(CR)

Not Met

Finding

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on observation that when the consultant arrived, she found one staff member with thirteen children ages one, two and three years of age in Classroom B, that is only licensed for a capacity of eleven children.

POI (Plan of Improvement)

The Center will limit the number of children in this space to the licensed capacity.

Correction Deadline: 12/14/2022

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that the PVC piping around the brown Little Tykes playground equipment to the left side of the playground was not connected causing a hazard to the children.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 12/14/2022

Food Service

591-1-1-.15 Food Service & Nutrition**Technical Assistance****Technical Assistance**

591-1-1-.15(2) - Consultant discussed with the director/owner to ensure that the correct infant feeding plans are being completed by parents when enrolling their child.

Correction Deadline: 12/14/2022

Health and Hygiene

591-1-1-.07 Children's Health**Met****Correction Deadline: 5/25/2022****Corrected on 12/14/2022**

.07(5) - This citation was observed to be corrected on this date. Two out of two infants were observed to be asleep with nothing attached to clothing.

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Proper diapering procedures were observed by the consultant in Classroom A.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands after using the bathroom and before eating in Classroom B.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Consultant observed age-appropriate discussion with redirection in Classroom B while sitting on the carpet.

Finding

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on conversation with director, the director had failed the Transportation Safety Training and had not re-taken it.

POI (Plan of Improvement)

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

Correction Deadline: 12/24/2022**Finding**

591-1-1-.36(6) requires written Parental authorization for routine transportation provided by or on behalf of the Center. Written authorization must include the routine pick-up location, routine pick-up time, routine delivery location, routine delivery times and the name of any person authorized to receive the child. During a Monitoring Visit conducted on December 14, 2022; It was determined based off of transportation records that six out of six children that were transported during the week of November 14th through November 18th were missing the transportation agreement form signed by the parent before transporting the child.

POI (Plan of Improvement)

The Center will obtain the required written parental authorization.

Correction Deadline: 12/15/2022**Finding**

591-1-1-.36(7)(b) requires that an emergency medical information record be maintained in the vehicle for each child being transported. The emergency medical information record for each child shall include a listing of the child's full name, date of birth, allergies, special medical needs and conditions, current prescribed medications that the child is required to take on a daily basis for a chronic condition, the name and telephone number of the child's doctor, the local medical facility that the Center uses in the area where the Center is located and the telephone numbers where the Parents can be reached. During a Monitoring Visit conducted on December 14, 2022; It was determined based on review of transportation records, that four out of six children that were transported during the week of November 14th through November 18th were missing the emergency medical information that is required to be completed by the parent and maintained on the vehicle by the department.

POI (Plan of Improvement)

The Center will obtain a complete emergency medical information record for each child that is transported and maintain a copy on the vehicle.

Correction Deadline: 12/15/2022**Finding**

591-1-1-.36(7)(c) requires the center to use passenger transportation checklists, in a format approved by the Department, to account for each child during transportation. A separate passenger checklist must be used for each vehicle. During a Monitoring Visit conducted on December 14, 2022; It was determined based on Consultant review of transportation records that the center did not have a passenger transportation checklist for the consultant to view for the month of December. In addition, there were no transportation records for the months of September or October of 2022.

POI (Plan of Improvement)

The Center will maintain a passenger checklist as required.

Correction Deadline: 12/14/2022**Recited on 12/14/2022**

Finding

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. During a Monitoring Visit conducted on December 14, 2022; It was determined based on review of transportation records, there were no records for consultant to view during the month of December so consultant reviewed the transportation checklist during November 14th through November 18th. During the week of November 14th, the morning bus route for Northside Elementary School, on November 16th, 17th, and 18th five out of five children were missing a mark indicating loading at the facility and unloading at the school. In addition, during the week of November 14th, the afternoon route for Northside Elementary school on November 16th, 17th and 18th five out of five children were missing a mark indicating loading at the school and unloading at the facility. Also, during the week of November 14th, for the morning bus route to Westside Elementary School on November 17th, one child out of one child was missing a mark indicating unloading at the school and on November 18th one child out of one child was missing a mark indicating loading at the facility and unloading at the school. In addition, during the week of November 14th for the afternoon bus route from Westside Elementary School, one child out of one child was missing a mark for loading at the school and unloading at the facility.

POI (Plan of Improvement)

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

Correction Deadline: 12/15/2022

Finding

591-1-1-.36(7)(c)3. requires that the driver or other designated person document in writing the time of arrival and departure each time the vehicle departs from the Center, is loaded or unloaded at each school and when the vehicle returns to the Center; each time the vehicle departs from the Center, arrives at the location where any child is picked up or dropped off and when the vehicle returns to the Center; each time the vehicle leaves the Center, arrives at a field trip destination, leaves a field trip destination, and returns to the Center. During a Monitoring Visit conducted on December 14, 2022; It was determined based on review of transportation records that during the week of November 14th, on November 16th, 17th and 18th on morning and afternoon bus routes to Northside Elementary and Westside Elementary, arrival and departure times each time the vehicle departed from the center, arrived at the location of the school and when returning to the center were not recorded on the transportation form for each route.

POI (Plan of Improvement)

The Center will ensure that each time of arrival and departure is documented by the driver or designated person with training, review and monitoring.

Correction Deadline: 12/15/2022

Finding

591-1-1-.36(7)(d)1. requires that the first check be conducted immediately upon unloading the last child at any location including, but not limited to, a field trip destination, arrival at the Center, and the last stop during transportation to home or school. The responsible person on the vehicle shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; sign the passenger transportation checklist (s), indicating all of the children have exited the vehicle; and give the passenger transportation checklist(s) to the second designated Staff person. During a Monitoring Visit conducted on December 14, 2022; It was determined based on review of transportation records that during the week of November 14th, on November 16th, 17th and 18th a first check of the vehicle had not been completed for the morning or afternoon bus routes for Northside Elementary School and Westside Elementary School.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 12/15/2022

Finding

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. During a Monitoring Visit conducted on December 14, 2022; It was determined based on review of transportation records that during the week of November 14th, on November 16th, 17th and 18th a second check of the vehicle had not been completed for the morning or afternoon bus routes for Northside Elementary School and Westside Elementary School.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 12/14/2022

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met

Comment

Discussed SIDS and infant sleeping position.

Correction Deadline: 5/25/2022

Corrected on 12/14/2022

.30(2) - This citation was observed to be corrected on this date. Consultant observed two out of two infants sleeping without any items in the crib.

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Not Met

Finding

591-1-1-.32(2) requires the Center maintain Staff:child ratios in mixed-age groups based on the age of the youngest group of children that includes more than twenty percent of the total number of children in the mixed-age group. It was determined based on observation that when the consultant arrived, she found thirteen children of mixed ages with one staff member in Classroom B. Consultant observed one (1) one-year-old child, nine (9) two-year-old children and three (3) three-year-old children.

POI (Plan of Improvement)

The Center will provide adequate staff when there is a mixed-age group.

Correction Deadline: 12/14/2022

Finding

591-1-1-.32(4) requires that children under three years old be housed in separate physical areas from older children and cannot be mixed with older children except at specified times and circumstances. It was determined based on observation that when the consultant arrived, she found thirteen children in Classroom B ages one, two and three years of age.

POI (Plan of Improvement)

The Center will maintain separation of these children under three years old.

Correction Deadline: 12/14/2022

591-1-1-.32 Supervision(CR)

Not Met

Finding

591-1-1-.32(7) requires that children be supervised at all times appropriate to the individual age, needs and capabilities of each child. Such supervision must include, but not be limited to, indoor and outdoor activities, mealtimes, naptime, transportation, field trips, and transitions between activities. "Supervision" means that the appropriate number of Staff members are physically present in the area where children are being cared for and are providing watchful oversight to the children, volunteers and Students-in-Training. The persons supervising in the child care area must be alert, positioned to maximize their ability to hear and see the children at all times, and able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the volunteers and Students-in-Training, and provide timely attention to the children's actions and needs. Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger. It was determined based on observation that when the consultant arrived, she observed one staff member with thirteen (13) children ages one, two and three years of age.

POI (Plan of Improvement)

The Center will train Staff and monitor to ensure they are providing supervision and watchful oversight to the children at all times.

Correction Deadline: 12/14/2022