



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/6/2023 **VisitType:** Complaint Investigation & Licensing Study **Arrival:** 9:30 AM **Departure:** 3:15 PM

CCLC-37892

Thompkins Tiny Tots II LLC

311 North Davis Drive Warner Robins, GA 31093 Houston County
(478) 236-2336 thompkins.42keshia@yahoo.com

Regional Consultant

Charlene Story

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Mailing Address
Same

Quality Rated: ★ ★

Compliance Zone Designation		
03/06/2023	Complaint Investigation & Licensing Study	Deficient
12/14/2022	Monitoring Visit	Good Standing
05/25/2022	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room A	Infants and One Year Olds	1	4	C	12	C	NA	NA	Nap,Diapering
Main	Room B	Two Year Olds	1	8	C	11	C	NA	NA	Music
Main	Room C		0	0	C	4	C	NA	NA	
Main	Room D		0	0	C	5	C	NA	NA	
Main	Room E		0	0	C	7	C	NA	NA	
Main	Room F	Three Year Olds and Four Year Olds	2	4	C	11	C	NA	NA	Music
Total Capacity @35 sq. ft.:			40			Total Capacity @25 sq. ft.: 0		Building @35 capacity limited by Building Department		
Total # Children this Date: 16			Total Capacity @35 sq. ft.:			Total Capacity @25 sq. ft.:			0	

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	141	C

Comments

The purpose of this visit was to conduct a Licensing study and a complaint investigation.

Transportation, staff and children files were available for the consultant to review.

An exit conference discussing the licensing report was conducted with the director/owner on this date. Consultant emailed a copy of the licensing report to the director/owner on this date.

Plan of Improvement: To Be Submitted 03/20/2023

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

Keshia Gasaway, Program Official

Date

Charlene Story, Consultant

Date



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(Findings Report)

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The following information is associated with a Licensing Study Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records

Technical Assistance

Technical Assistance

591-1-1-.08(1) - Consultant discussed with the director to ensure that enrollment forms are entirely completed with no blank spaces.

Correction Deadline: 3/6/2023

Evening Care

591-1-1-.32 Staffing/Supervision(CR)

Met

Comment

No evening care hours provided

Facility

591-1-1-.06 Bathrooms **Met**

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR) **Met**

Correction Deadline: 3/6/2023

Corrected on 3/6/2023

.19(1) - This citation was observed to be corrected on this date. All classrooms were observed by the consultant to be in capacity.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR) **Met**

Correction Deadline: 12/14/2022

Corrected on 3/6/2023

.26(9) - This citation was observed to be corrected on this date. The PVC Pipe was observed to be repaired around the Little Tykes Playground equipment to the left side of the playground.

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3

Components for breakfast: Grains, Vegetables, Fruits or both, Milk

5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk

2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://dec.al.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Proper diapering procedures observed in Classrooms A and B.

591-1-1-.17 Hygiene(CR)

Not Met

Finding

591-1-1-.17(8) requires staff to wash their hands with liquid soap and warm running water upon arrival for the day, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after diapering each child, dispensing medication, applying topical medications, handling and preparing food, eating, drinking, preparing bottles, feeding each child, assisting children with eating and drinking, after toileting or assisting children with toileting, using tobacco products, handling garbage and organic waste, touching animals or pets, handling bodily fluids and after contamination by any means. It was determined based on consultant's observation that the staff member in Classroom A, failed to wash their hands before diapering an infant child.

Correction Deadline: 3/6/2023

591-1-1-.20 Medications(CR)

Met

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.27 Posted Notices

Met

Comment

Please make sure that all required signs are posted and up to date.

591-1-1-.29 Required Reporting

Met

Comment

Thank you for reporting as required.

Safety

591-1-1-.05 Animals

Met

Comment

Animals maintained clean and appropriately caged.

591-1-1-.11 Discipline(CR)

Met

Comment

Please be mindful of voice tone in redirecting children.

591-1-1-.13 Field Trips(CR)

Met

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)

Not Met

Correction Deadline: 12/24/2022

Corrected on 3/6/2023

.36(3)(a-b) - This citation was observed to be corrected on this date. Consultant observed documentation of Transportation Safety Training for the director and staff member that drives the bus.

Finding

591-1-1-.36(6) requires written Parental authorization for routine transportation provided by or on behalf of the Center. Written authorization must include the routine pick-up location, routine pick-up time, routine delivery location, routine delivery times and the name of any person authorized to receive the child. During a Complaint Investigation and a Licensing Study conducted on March 6, 2023; It was determined based on transportation records that sixteen out of sixteen children were missing the routine transportation agreements that are required to be completed by the parent before transporting the child.

Correction Deadline: 3/7/2023

Recited on 3/6/2023

Finding

591-1-1-.36(7)(b) requires that an emergency medical information record be maintained in the vehicle for each child being transported. The emergency medical information record for each child shall include a listing of the child's full name, date of birth, allergies, special medical needs and conditions, current prescribed medications that the child is required to take on a daily basis for a chronic condition, the name and telephone number of the child's doctor, the local medical facility that the Center uses in the area where the Center is located and the telephone numbers where the Parents can be reached. During a Complaint Investigation and a Licensing Study conducted on March 6, 2023; It was determined based on review of transportation records, that sixteen out of sixteen children being transported by the facility were missing the vehicle emergency medical information record required to be completed by the parent and maintained on the vehicle.

Correction Deadline: 3/7/2023

Recited on 3/6/2023

Correction Deadline: 12/14/2022

Corrected on 3/6/2023

.36(7)(c) - This citation was observed to be corrected on this date. Consultant was able to review transportation records for the months of January and February.

Finding

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. During a Complaint Investigation and a Licensing Study conducted on March 6, 2023; It was determined based on review of transportation records, the following:

During the week of February 13, 2023, one out of two children was observed to be missing a mark for loading and unloading during the morning and afternoon routes to and from Pearl Stephens Elementary.

During the week of February 13, 2023, one out of eight children was observed to be missing a mark for loading and unloading during the morning and afternoon routes to and from C.B. Watson

On March 3, 2023, one out of one child was observed to be missing a mark for loading and unloading during the afternoon route from Westside Elementary.

On March 3, 2023, eight out of eight children were missing a mark for loading and unloading during the morning and afternoon routes to and from C.B. Watson Elementary

On March 2, 2023, one out of one child was missing a mark for unloading at the facility during the afternoon route from Pearl Stephens Elementary

On March 3, 2023, one out of one child was missing a mark for loading and unloading during the afternoon route from Pearl Stephens Elementary.

On March 3, 2023, five out of five children were missing a mark for loading and unloading during the afternoon route from Parkwood Elementary.

Correction Deadline: 3/6/2023

Recited on 3/6/2023

Finding

591-1-1-.36(7)(c)3. requires that the driver or other designated person document in writing the time of arrival and departure each time the vehicle departs from the Center, is loaded or unloaded at each school and when the vehicle returns to the Center; each time the vehicle departs from the Center, arrives at the location where any child is picked up or dropped off and when the vehicle returns to the Center; each time the vehicle leaves the Center, arrives at a field trip destination, leaves a field trip destination, and returns to the Center. During a Complaint Investigation and a Licensing Study conducted on March 6, 2023; It was determined based on transportation records that during the week of February 13, 2023, on February 13th, 14th, 15th, 16th, and 17th, times of departure, arrival and loading and unloading of children during the morning and afternoon routes to Parkwood Elementary were missing from the transportation checklist. In addition during the week of February 27, 2023 on Friday March 3, 2023, times of departure, arrival and loading and unloading of children during the morning and afternoon routes to Parkwood Elementary, Westside Elementary, Pearl Stephens Elementary and C. B. Watson Elementary were missing from the transportation checklist.

Correction Deadline: 3/6/2023

Recited on 3/6/2023

Finding

591-1-1-.36(7)(d)1. requires that the first check be conducted immediately upon unloading the last child at any location including, but not limited to, a field trip destination, arrival at the Center, and the last stop during transportation to home or school. The responsible person on the vehicle shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; sign the passenger transportation checklist (s), indicating all of the children have exited the vehicle; and give the passenger transportation checklist(s) to the second designated Staff person. During a Complaint Investigation and a Licensing Study conducted on March 6, 2023; It was determined based on review of transportation records that during the week of February 13, 2023, a first check was not conducted on February 16th and 17th during the morning and afternoon bus routes to and from Westside Elementary. In addition during the week of February 13, 2023, on February 13th, 14th, 15th, 16th and 17th, a first check was not conducted during the morning and afternoon routes to and from Parkwood Elementary. During the week of February 27, 2023, on Friday, March 3, 2023, a first check was not conducted during the afternoon routes from Parkwood Elementary, Westside Elementary, Pearl Stephens Elementary and C.B. Watson Elementary.

Correction Deadline: 3/6/2023

Recited on 3/6/2023

Finding

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. During a Complaint Investigation and a Licensing study conducted on March 6, 2023; It was determined based on review of transportation records that during the week of February 13, 2023, a second check was not conducted on February 13th, 14th, 15th, 16th, and 17th during the morning and afternoon bus routes to and from C. B. Watson Elementary, Pearl Stephens Elementary, Parkwood Elementary or Westside Elementary. In addition, during the week of February 27, 2023, on Friday, March 3, 2023, a second check was not conducted during the afternoon route from Parkwood Elementary, Westside Elementary, Pearl Stephens Elementary and C.B. Watson Elementary.

Correction Deadline: 3/6/2023

Recited on 3/6/2023

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met

Comment

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.09 Criminal Records Check(CR) Met

Comment

Criminal records checks were observed to be complete.

591-1-1-.14 First Aid & CPR Met

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.24 Personnel Records Technical Assistance

Technical Assistance

591-1-1-.24(1) - Consultant discussed with the owner/director to ensure all staff have a completed Staff Orientation Form in staff files.

Correction Deadline: 3/11/2023

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Correction Deadline: 12/14/2022

Corrected on 3/6/2023

.32(2) - This citation was observed to be corrected on this date. Consultant observed Classroom B to be incapacity with one staff and eight two-year-olds.

Correction Deadline: 12/14/2022

Corrected on 3/6/2023

.32(4) - This citation was observed to be corrected on this date. Consultant observed children to be adequately supervised on this date.

591-1-1-.32 Supervision(CR)

Met

Correction Deadline: 12/14/2022

Corrected on 3/6/2023

.32(7) - This citation was observed to be corrected on this date. Consultant observed children to be adequately supervised on this date.