



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 6/16/2022 **VisitType:** Licensing Study

Arrival: 11:00 AM **Departure:** 12:15 PM

CCLC-3023

Open Arms Lutheran Child Development Center of Buckhead

4000 Roswell Rd Atlanta, GA 30342 Fulton County
 (404) 256-1330 barbara.collins@openarmsbuckhead.org

Mailing Address
 Same

Regional Consultant

Charlene Story
 Phone: (770) 405-7942
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 charlene.story@decal.ga.gov

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
06/16/2022	Licensing Study	Good Standing	
11/05/2021	Monitoring Visit	Good Standing	
08/03/2021	Complaint Investigation by Phone	Good Standing	

Good Standing	- Program is demonstrating an acceptable level of performance in meeting the rules.
Support	- Program performance is demonstrating a need for improvement in meeting rules.
Deficient	- Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1:1L Infant I	Infants	1	5	C	15	C	NA	NA	Floor Play
Main	10:2R down PII	Three Year Olds	1	12	C	19	C	NA	NA	Music
Main	11:1R down PreK	Six Year Olds and Over	1	15	C	21	C	NA	NA	Free Play
Main	2:2L Toddler I	Infants	1	6	C	10	C	NA	NA	Floor Play
Main	3:3L T Tots	One Year Olds	1	7	C	11	C	NA	NA	Circle Time
Main	4:1R Infant II	Infants and One Year Olds	2	6	C	12	C	NA	NA	Floor Play
Main	5:2R Toddler II	One Year Olds	1	7	C	12	C	NA	NA	Diapering,Free Play
Main	6:6R down EPI	Two Year Olds	2	10	C	16	C	NA	NA	Music
Main	7:5R down EPII	Two Year Olds	1	4	C	15	C	NA	NA	Art
Main	8:4R down EPIII	Three Year Olds and Four Year Olds	3	20	C	21	C	NA	NA	Music
Main	9:3R down PI	Two Year Olds and Three Year Olds	1	6	C	18	C	NA	NA	Story,Music
					Total Capacity @35 sq. ft.: 170	Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 98			Total Capacity @35 sq. ft.: 170			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Preschool	66	C
Main	Toddler	21	C

Comments

The purpose of this visit was to conduct a Licensing Study. This visit was conducted virtually between the Consultant and the Provider.

An Administrative Review for an Annual Inspection/Licensing Study was submitted by the Provider on June 21, 2022. Consultant completed the Administrative Review on June 23, 2022.

An Exit Conference was conducted with the Provider on June 24, 2022 to discuss the Licensing Study report. Consultant emailed the report to the Provider requesting signature and to be returned to the Consultant within two business days.

Due to the visit being conducted virtually and the Consultant unable to measure resilient surface, Consultant deferred the Playground citation on ,Preschool Playground from the previous visit which was conducted on November 5, 2021.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'



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Findings Report

Date: 6/16/2022 VisitType: Licensing Study Arrival: 11:00 AM Departure: 12:15 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Table with 2 columns: Child # (1-5) and Met status (Met).

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms **Met**

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be met by center on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR) **Not Met**

Finding

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on observation that there was one inch of resilient surface around the swings and one to two inches of resilient surface around the slide and playground equipment on the preschool playground.

POI (Plan of Improvement)

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

Correction Deadline: 12/31/2021

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Proper diapering procedures observed.

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

Program observed complete emergency drills

591-1-1-.27 Posted Notices **Met**

Comment

Observed all required posted notices.

591-1-1-.29 Required Reporting **Met**

Comment

Thank you for reporting as required for your 2021 Annual Inspection.

Safety

591-1-1-.05 Animals **Met**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Met**

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 24

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Date of Hire: 04/11/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 2

Met

Date of Hire: 08/02/2021

Staff # 3

Met

Date of Hire: 08/05/2019

Staff # 4 Date of Hire: 10/12/2015	Met
Staff # 5 Date of Hire: 08/16/2021	Met
Staff # 6	Met
Staff # 7 Date of Hire: 08/01/2016	Met
Staff # 8 Date of Hire: 05/25/2021	Met
Staff # 9 Date of Hire: 07/29/2019	Met
Staff # 10 Date of Hire: 05/19/2000	Met
Staff # 11 Date of Hire: 04/22/2004	Met
Staff # 12 Date of Hire: 08/02/2021	Met
Staff # 13 Date of Hire: 05/31/2011	Met
Staff # 14 Date of Hire: 06/02/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 15 Date of Hire: 10/20/2021	Met
Staff # 16 Date of Hire: 01/18/2022	Met
Staff # 17 Date of Hire: 11/14/1994	Met
Staff # 18 Date of Hire: 11/18/2014	Met
Staff # 19	Met

Records Reviewed: 24**Records with Missing/Incomplete Components: 0**

Date of Hire: 09/24/2007

Staff # 20 Met

Date of Hire: 10/02/2017

Staff # 21 Met

Staff # 22 Met

Date of Hire: 08/10/2009

Staff # 23 Met

Date of Hire: 08/09/2021

Staff # 24 Met

Date of Hire: 04/06/2022

Reminder - Health & Safety training is required within 90 calendar days of hired**Staff Credentials Reviewed: 12****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met****Comment**

Criminal record checks were observed to be complete.

591-1-1-.09 Criminal Records Check(CR) Met**Comment**

Criminal records checks were observed to be complete.

591-1-1-.14 First Aid & CPR Met**Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training Met**Comment**

Documentation was observed of the annual ten (10) hours of required staff training for the year 2021.

591-1-1-.31 Staff(CR) Met**Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.