



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 10/3/2022 **VisitType:** Licensing Study **Arrival:** 9:00 AM **Departure:** 1:30 PM

CCLC-23803

Foundation Academy

2894 Highway 41 North Fort Valley, GA 31030 Houston County
 (478) 987-8623 kburpee@habershamschools.com

Regional Consultant

Charlene Story

Phone: (770) 405-7942

Fax: (770) 408-0759

charlene.story@decal.ga.gov

Mailing Address

2894 US Hwy 41N
 Fort Valley, GA 31030

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/03/2022	Licensing Study	Good Standing	
03/23/2022	Monitoring Visit	Good Standing	
09/28/2021	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 1	101 1st lft	Infants	2	6	C	13	C	NA	NA	Feeding,Floor Play,Nap
Building 1	102 A front	Infants	2	9	C	12	C	NA	NA	Floor Play
Building 1	102 B back	Infants	1	6	C	11	C	NA	NA	Floor Play,Nap,Feeding
Building 1	103	Two Year Olds	2	10	C	22	C	NA	NA	Diapering,Circle Time
Building 1	104 4th lft	Two Year Olds	1	10	C	22	C	NA	NA	Outside
Building 1	105 A front		0	0	C	15	C	NA	NA	
Building 1	105 B back	Three Year Olds	1	8	C	16	C	NA	NA	Story,Outside,Transitioning
Building 1	106 A front	One Year Olds	1	8	C	15	C	NA	NA	Story,Diapering
Building 1	106 B back	Two Year Olds	1	8	C	16	C	NA	NA	Outside
Building 1	107 A front	One Year Olds	1	8	C	16	C	NA	NA	Free Play
Building 1	107 B back	One Year Olds	2	11	C	15	C	NA	NA	Free Play
Building 1	108 1st rt.		0	0	C	25	C	NA	NA	

Building 1	113 upstairs rt		0	0	C	11	C	NA	NA	
Building 1	114 upstairs back	Four Year Olds	1	8	C	32	C	NA	NA	Outside
					Total Capacity @35 sq. ft.: 241		Total Capacity @25 sq. ft.: 0			
Building 2	116 1st rt	Three Year Olds and Four Year Olds	1	9	C	22	C	NA	NA	Outside
Building 2	117 2nd rt	Three Year Olds and Four Year Olds	1	9	C	21	C	NA	NA	Outside
Building 2	118 3rd rt	Four Year Olds	1	13	C	22	C	NA	NA	Outside
					Total Capacity @35 sq. ft.: 65		Total Capacity @25 sq. ft.: 0			
Total # Children this Date: 123			Total Capacity @35 sq. ft.: 306			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Building 1	A front	24	C
Building 1	B back lft	43	C
Building 1	C rt	181	C
Building 2	D back	200	C

Comments

The purpose of this visit was to conduct a Licensing Study. This visit was conducted on this date.

Documentation for pertaining to staff, children and the facility was reviewed on this date.

An Exit conference discussing the Licenising Study report was conducted on this date with the Director.

Plan of Improvement: Developed This Date

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Amy Hopper, Program Official

Date

Charlene Story, Consultant

Date



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 10/3/2022 **VisitType:** Licensing Study

Arrival: 9:00 AM

Departure: 1:30 PM

CCLC-23803

Foundation Academy

2894 Highway 41 North Fort Valley, GA 31030 Houston County
(478) 987-8623 kburpee@habershamschools.com

Mailing Address

2894 US Hwy 41N
Fort Valley, GA 31030

Regional Consultant

Charlene Story

Phone: (770) 405-7942

Fax: (770) 408-0759

charlene.story@dec.al.ga.gov

The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Comment

Pool not in use at this time, gates observed locked.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms**Met****Comment**

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be met by center on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on consultant observation, that the resilient surface beneath the slides on Playground C measures one inch instead of the six inches as required by the department.

POI (Plan of Improvement)

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

Correction Deadline: 10/13/2022**Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on consultant observation a wasp nest underneath the shelter facing the facility.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 10/3/2022

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Proper diapering procedures was observed by the consultant in Classrooms 103 and 106 A. In addition, staff in Classroom 101, stated proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Consultant discussed proper hand washing of children with staff on this date.

Comment

Staff were observed to remind children to wash hands in Classroom 117 of the back building

591-1-1-.20 Medications(CR) **Met**

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

Program observed complete emergency drills

591-1-1-.27 Posted Notices **Met**

Comment

Observed all required posted notices.

591-1-1-.29 Required Reporting **Met**

Comment

Thank you for reporting as required when facility is temporarily closed or a positive case of Covid 19.

Safety

591-1-1-.05 Animals **Met**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion was observed in Classroom 107, when a child pushed another child. In addition, consultant observed staff redirect back to story time in Classroom 105 B.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Met**

Comment

Center does not provide routine transportation.
Facility is no longer offering transportation to families.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Not Met**

Finding

591-1-1-.30(1)(a)3 requires that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. It was determined based on consultant observation that two out of seven cribs in Classroom 106 and two out of ten cribs in Classroom 107A-front, had sheets that were not tight-fitting as required.

POI (Plan of Improvement)

The center will ensure that each crib has an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant.

Correction Deadline: 10/3/2022

Technical Assistance

591-1-1-.30(1)(d) - Consultant discussed with the staff and director to ensure cribs are twelve inches apart in a row and there are twenty-four inches between each row.

Correction Deadline: 10/3/2022

Staff Records

Records Reviewed: 32

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 01/05/2011	
Staff # 2	Met
Date of Hire: 09/18/2019	
Staff # 3	Met
Date of Hire: 05/04/2022	
Staff # 4	Met
Date of Hire: 08/29/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 5	Met
Staff # 6	Met
Date of Hire: 08/23/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 7	Met
Date of Hire: 08/18/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 8	Met
Date of Hire: 01/25/2022	
Staff # 9	Met
Date of Hire: 08/01/2014	
Staff # 10	Met
Date of Hire: 10/15/2018	
Staff # 11	Met
Date of Hire: 07/25/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 12	Met

Date of Hire: 12/07/2011

Staff # 13 Met

Date of Hire: 06/20/2019

Staff # 14 Met

Date of Hire: 12/10/2007

Staff # 15 Met

Date of Hire: 04/11/2017

Staff # 16 Met

Date of Hire: 09/15/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 17 Met

Date of Hire: 06/08/2022

Staff # 18 Met

Date of Hire: 10/02/2013

Staff # 19 Met

Date of Hire: 10/28/2021

Staff # 20 Met

Date of Hire: 12/03/2021

Staff # 21 Met

Date of Hire: 08/17/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 22 Met

Date of Hire: 04/10/2019

Staff # 23 Met

Date of Hire: 12/04/2020

Staff # 24 Met

Date of Hire: 10/02/2008

Staff # 25 Met

Date of Hire: 02/28/2022

Staff # 26 Met

Date of Hire: 11/05/2007

Staff # 27 Met

Records Reviewed: 32

Records with Missing/Incomplete Components: 0

Date of Hire: 09/13/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 28

Met

Date of Hire: 02/13/2019

Staff # 29

Met

Date of Hire: 05/07/2014

Staff # 30

Met

Date of Hire: 09/04/2019

Staff # 31

Met

Date of Hire: 06/09/2022

Staff # 32

Met

Date of Hire: 06/06/2019

Staff Credentials Reviewed: 13

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Criminal records checks were observed to be complete.

591-1-1-.14 First Aid & CPR

Met

Comment

Complete first aid kits observed in center and on vehicles.

591-1-1-.33 Staff Training

Met

Comment

Documentation was observed for the Ten hours of the required annual training for the year 2021.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.