



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 10/4/2022 **VisitType:** Licensing Study

Arrival: 8:45 AM

Departure: 11:30 AM

CCLC-2363

Kids Express Learning Center

16 2nd Street Hawkinsville, GA 31036 Pulaski County
 (478) 783-1274 ke@kidsexpresslc.com

Regional Consultant

Charlene Story

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charlene.story@decal.ga.gov

Mailing Address

P.O. Box 772
 Hawkinsville, GA 31036

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/04/2022	Licensing Study	Good Standing	
03/28/2022	Monitoring Visit	Good Standing	
10/07/2021	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
After-School Building	AS-East		0	0	C	16	C	23	C	
After-School Building	AS-South		0	0	C	9	C	13	C	
After-School Building	AS-West		0	0	C	16	C	23	C	
Total Capacity @35 sq. ft.: 41			Total Capacity @25 sq. ft.: 127							
Main	Classroom F	Infants and One Year Olds	2	9	C	10	C	NA	NA	Diapering, Feeding, Floor Play
Main	Classroom H	Two Year Olds	2	8	C	9	C	NA	NA	Centers
Main	Room A		0	0	C	16	C	22	C	
Main	Room B	Two Year Olds	1	2	C	6	C	NA	NA	Free Play
Main	Room C	One Year Olds	2	6	C	6	C	NA	NA	Free Play
Main	Room D/E	One Year Olds	2	7	C	12	C	NA	NA	Free Play
Main	Room G	Two Year Olds and Three Year Olds	2	8	C	8	C	NA	NA	Centers
Main	Room I		0	0	C	19	C	27	C	
Total Capacity @35 sq. ft.: 86			Total Capacity @25 sq. ft.: 127							
Total # Children this Date: 40			Total Capacity @35 sq. ft.: 127				Total Capacity @25 sq. ft.: 127			

Building	Playground	Playground Occupancy	Playground Compliance
After-School Building	Afterschool	100	C
Main	Back Playground	16	C
Main	Left Playground	40	C

Comments

The purpose of this visit was to conduct a Licensig Study. This visit was conducted on this date.

Consultant reviewed all required documentation which included, staff records, children's records, emergency drills and staff training.

An Exit conference was conducted with Mary Barber, the owner/director discussing the licensig report.

An amendment was entered to change Classroom D/E from non-diapering to diapering.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Mary Barber, Program Official

Date

Charlene Story, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1

Met

Child # 2

Met

Child # 3

Met

Child # 4

Met

Child # 5

Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms **Met**

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be met by center on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Center appears clean and well maintained.

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3

Components for breakfast: Grains, Vegetables, Fruits or both, Milk

5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk

2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://dec.al.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Proper diapering procedures was observed in Classroom C and Classroom F.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Staff were observed to remind a one-year-old child to wash hands after changing diaper in Classroom C. Also, in Classroom F, staff wiped a a three month old infants hands after changing their diaper.

Staff were also observed to wash their hands in Classroom C, D/E and F after diapering.

591-1-1-.20 Medications(CR) **Met**

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Met

Comment

Program observed complete emergency drills

591-1-1-.27 Posted Notices

Met

Comment

Observed all required posted notices.

591-1-1-.29 Required Reporting

Met

Comment

Thank you for reporting as required for temporary closures due to COVID 19.

Safety

591-1-1-.05 Animals

Met

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)

Met

Comment

Consultant observed age-appropriate discussion and redirection in Classroom G, when a two-year-old child hit another child.

Also, age-appropriate discussion and redirections was discussed in Classroom D/E.

Staff were observed to maintain a positive learning environment in all classrooms on this date

591-1-1-.13 Field Trips(CR)

Met

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)

Met

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 19

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Date of Hire: 01/16/2016

Staff # 2 Date of Hire: 12/26/2000	Met
Staff # 3 Date of Hire: 02/07/2022	Met
Staff # 4 Date of Hire: 03/18/2022	Met
Staff # 5 Date of Hire: 09/06/2018	Met
Staff # 6 Date of Hire: 09/13/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 7 Date of Hire: 01/02/2001	Met
Staff # 8 Date of Hire: 07/12/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 9 Date of Hire: 11/18/2019	Met
Staff # 10 Date of Hire: 09/17/2018	Met
Staff # 11 Date of Hire: 09/28/2018	Met
Staff # 12 Date of Hire: 08/18/2022	Met <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 13 Date of Hire: 07/07/2015	Met
Staff # 14 Date of Hire: 11/07/2016	Met
Staff # 15 Date of Hire: 09/21/2015	Met
Staff # 16	Met

Records Reviewed: 19

Records with Missing/Incomplete Components: 0

Date of Hire: 02/18/2022

Staff # 17

Met

Date of Hire: 05/10/2022

Staff # 18

Met

Date of Hire: 05/06/2019

Staff # 19

Met

Date of Hire: 03/13/2014

Staff Credentials Reviewed: 14

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Criminal records checks were observed to be complete.

591-1-1-.14 First Aid & CPR

Met

Comment

Complete first aid kits observed in center on this date.

591-1-1-.33 Staff Training

Met

Comment

Consultant observed completed documentation of the ten (10) hours of annual required staff training for the year 2021.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.